



The **ANNUAL TOWN ASSEMBLY** will be held on **WEDNESDAY 29 APRIL 2026** at St Dunstan's Church, Poole Road, Upton commencing at 6.30 pm.

Electors in Lytchett Minster and Upton are hereby invited by the Town Mayor to attend an annual meeting of electors.

Every English parish must have an annual meeting which must be held each year between 1st March and 1 June and not begin before 6 pm (Local Government Act 1972, s9(1)). In Lytchett Minster and Upton this has historically been referred to as the Annual Assembly.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime and Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

Signed: Cllr R Griffin
Mayor for 2025-26
20 April 2026

AGENDA

1. Welcome and Introduction
2. To receive the Minutes of the Annual Town Assembly held on the 30 April 2025.
3. Grant Aid Awards – To present Citizens Advice East Dorset and Purbeck, Lytchett & Upton Beacon Community Association (LUBCA), STARS and Home Start Wessex with their certificates of grant.
4. Mayor's Town Council Presentation.
5. Neighbourhood Plan – how to shape where you live. A presentation from Dorset Council on neighbourhood planning.
6. Open Forum – an opportunity for the electorate of the Civil Parish to raise community matters.
7. Volunteer of the Year Awards Presentation.
8. Meeting Close – refreshments will be served from the Church Lounge.