

LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **AMENITIES COMMITTEE** meeting held on **TUESDAY** the **8 July 2025** in the Council Chamber, 1 Moorland Parade, Moorland Way at 6.30 p.m.

PRESENT: Councillor M Pryor (in the Chair)
 Councillor D White (Vice-Chair)
 Councillor R Griffin (ex-officio)
 Councillor S McKell (ex-officio)
 Councillor F H Drane
 Councillor C Squires
 Councillor Wood
 Councillor V Whittingham

Also in attendance: n/a

105/25 PUBLIC SESSION:

No members of the public were present.

106/25 DECLARATIONS OF INTEREST:

There were no declarations of interest received.

107/25 APOLOGIES:

Councillor S Gabriel – non-business

108/25 CLERKS REPORT:

1. **Minute 43/23 Warbler Park Play Area** – Tree works have now been completed by an external contractor. The project will be overseen by ENPLAN.
2. **Minute 516/24 Plans community and civic events**

Picnic In The Park - See Minute No 112/25.

Mayor's Civic Day – this took place on 30th June and was a great success. Cllr Griffin shared feedback received from Mayors of other towns who attended. Thanks was given to the team for organising and hosting, especially the Deputy Town Clerk for taking the lead in organising. It was agreed that there would not be such an event in 2026 and it would be considered for 2027.

3. **Minute 194/24 Redwood Road Refurbishment** – Zurich Insurance have confirmed that they are happy to insure embedded trampolines and this is included as part of the insurance cover the Council has with Zurich.
4. **Minute 192/24 To Review Future Burial Provision Within the Town and To Receive Any National Updates Regarding Policies to Address this Matter.** All remedial work from the independent survey has now been completed. The cemetery is still closed to new interments and it is recommended that this is revisited in the

new year when we will have a better picture of the effectiveness of the drainage works. At the same time, it is also recommended that the following is considered (as presented to the committee at its meeting on 27th May)

- Cessation of the buy one, get one free option for burial plots.
- Offering to sell single depth plots only; however, give only those that live in the parish an opportunity to purchase the plot next door in reserve.

Members confirmed that the above would come into force with immediate effect.

The Letters to Heaven letterbox has now been installed and a number of letters have already been deposited. A great deal of positive feedback has been received from residents via Facebook.

5. Minute 49/25 To Receive And Approve The Hire Agreement With Poole Town Wessex Fc For Use Of The Recreation Ground Pitches And Facilities.

Clarification has been sought from Poole Town Wessex as to what type of snacks they intend to sell and if this will be to the public. They have clarified that it will all be pre-packed snacks and therefore a food hygiene certificate would not be required. They also do not intend to offer such snacks to the wider public. This has been written into the agreement which was approved by Council on 17th June. The agreement has now been signed and officers will be meeting with representatives of the Club in July to ensure they have all the necessary information for when the arrangement commence from August 2025.

6. Minute 48/24 Youth Services In The Town. See Minute No 110/25.

109/25 CORRESPONDENCE:

None.

110/25 TO RECEIVE UPDATE ON PROGRESS REGARDING YOUTH PROVISION IN THE TOWN.

Members noted the contents of the report.

111/25 TO CONSIDER OPTIONS FOR THE UPGRADE OF THE CLOCK AT THE CLOCKTOWER SITE.

Members considered the report and **PROPOSED, SECONDED AND RECOMMENDED** to appoint Smith of Derby to undertake to replace the clock faces and supply new mechanism at a cost of £9,475 (excl VAT).

112/25 TO REVIEW THE PICNIC IN THE PARK EVENT, RECORD LEARNING OUTCOMES AND TO DISCUSS DATE OF FUTURE EVENT.

Members noted the contents of the report and felt that the event went really well, with lots of excellent feedback. The learning outcomes were noted and it was agreed to hold another event on Saturday 27 June 2026 in order to continue the momentum. It was agreed to plan

for a mix of old favourites, e.g. bouncy castle, but also new offerings, such as a climbing wall. Bookings to be put in hand now so that services are secured. Again, thanks for all staff and supporters who ensured that the day ran smoothly, and to the Deputy Clerk for taking the lead in organising this successful offering.

It was **PROPOSED, SECONDED** and **RECOMMENDED** to hold a Community Picnic on 27 June 2026 and commence the arrangements as soon as possible.

113/25 TO RECEIVE A PROPOSAL TO DELIVER FITNESS CLASSES ON THE RECREATION GROUND.

The report contents was noted and, subject to confirmation of the instructor's public liability insurance and the content of the promotional material, it was **PROPOSED, SECONDED** and **RECOMMENDED** to permit the classes to be delivered on the recreation ground.

Members noted it was helpful to have met the instructor earlier in the evening and felt that the sessions she offered would be very helpful to the community in terms of encouraging fitness and wellbeing.

114/25 TO RECEIVE UPDATES FROM AMENITIES CHAMPIONS

Allotments:

Cllr Mikka Pryor

Members discussed the earlier meeting with the Allotment Association, and were pleased with the success of the chicken keeping and the drainage works. Plans to upgrade the boundary wooden fencing at the ditch are in hand by the association. The Lees Estate to be requested to trim back the hedge adjacent to the allotment site and the overgrowing brambles.

Recreation Ground, Play Area and Pavilion

Cllr Stewart McKell.

No issues. Cllr McKell regularly liaises with the Weekend Caretaker.

Cemetery:

Cllr Mrs Mikka Pryor

Regular checks generally find the Cemetery in good condition; however it was noted that there was evidence of dog fouling. Signs are in place.

Redwood Road Play Area

Cllr Sean Gabriel

No update.

115/25 TO RECEIVE FINANCIAL SUMMARY OF ACCOUNTS

Members noted the contents of the report

116/24 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS

There being no further business, the Chair closed the meeting at 7.55 pm.

Chair.....

Date.....