

LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **AMENITIES COMMITTEE** meeting held on **TUESDAY** the **27 May 2025** in the Council Chamber, 1 Moorland Parade, Moorland Way at 6.30 p.m.

PRESENT: Councillor M Pryor (in the Chair)
Councillor D White (Vice-Chair)
Councillor R Griffin (ex-officio)
Councillor S McKell (ex-officio)
Councillor F H Drane
Councillor C Squires
Councillor Wood
Councillor V Whittingham

Also in attendance: n/a

41/25 PUBLIC SESSION:

No members of the public were present.

42/25 DECLARATIONS OF INTEREST:

There were no declarations of interest received.

43/25 APOLOGIES:

Town Clerk, Mrs K Cane – (non-business)
Deputy Town Clerk – Mrs K Osborne (non-business)
Councillor S Gabriel – without apologies

44/25 CLERKS REPORT:

1. Minute 43/23 Warbler Park Play Area – Tree works will be undertaken shortly. Aldi will be advised, as some of the trees overhang their car park and they will need to manage the spaces to allow for tree works.

2. Minute 196/24 Plans for the community picnic Plans are on-going, with some lastminute cancellations. A full briefing will be given on 3 June 2025.

3. Minute 194/24 Redwood Road Refurbishment After liaison with Dorset Police, we are aware that they are visiting the area frequently and liaising with parents. They are due to visit one of the anti-social behaviour perpetrators shortly to deal with the issue face to face and directly. No Ball signs are soon to be erected; however, a local neighbour is still complaining about balls, but these are from games played on the green outside of the park over which we have no control. We have chased our insurer regarding the trampoline issue but have not received a response as yet.

4. Minute 192/24 To Review Future Burial Provision Within the Town and To Receive Any National Updates Regarding Policies to Address this Matter. See Agenda Item. 5. Upton Recreation Ground Play Area – No further information.

5. Upton Recreation Ground Play Area – No further information.

45/25 CORRESPONDENCE:

None.

46/25 TO ELECT A VICE-CHAIR FOR THE COMMITTEE.

It was **PROPOSED, SECONDED** and **RESOLVED** unanimously that Cllr White is re-elected as Vice Chair of Amenities Committee.

47/25 TO REVIEW AND APPROVE THE TERMS OF REFERENCE FOR THE COMMITTEE.

It was **PROPOSED, SECONDED** and **RESOLVED** unanimously to approve the Terms of Reference.

48/24 TO DISCUSS PROVISION OF YOUTH SERVICES IN THE TOWN.

Cllr Griffin advised members of on-going discussion with Wimborne and Corfe Mullen.

49/25 TO RECEIVE AND APPROVE THE HIRE AGREEMENT WITH POOLE TOWN WESSEX FC FOR USE OF THE RECREATION GROUND PITCHES AND FACILITIES

Members deferred this decision to the next full Town Council because of Item 4.2 in the proposed agreement.

Members requested further information on:

whether a Hygiene Certificate was held,
if members of the Public could purchase items,
seating arrangements,
use of toilets

as this was not in the original proposed agreement.

50/25 TO RECEIVE A VERBAL UPDATE ON THE ARRANGEMENT FOR THE PICNIC IN THE PARK EVENT ON 14 JUNE 2025, INCLUDING THE RISK ASSESSMENT.

Cllr Griffin gave an update on arrangements and reminded Members assistance will be required during the event.

51/25 TO RECEIVE AN UPDATE ON CEMETERY PROJECTS.

Members noted the report contents, and unanimously confirmed their acceptance of the proposal re the scattering of ashes project plan, and drainage works.

Cllr Griffin agreed to approach a member of the public who was disturbing the contractors.

It was **PROPOSED, SECONDED** and

RESOLVED unanimously to install a permanent notice stating

“ Members of the public should not approach contractors when they are working.”

52/25 TO RECEIVE UPDATES FROM AMENITIES CHAMPIONS

Allotments:

Cllr Mikka Pryor

Cllr Whittingham reported that Allotment holders keeping chickens are aware of avian flu measures.

Recreation Ground, Play Area and Pavilion

Cllr Stewart McKell.

No update.

Cemetery:

Cllr Mrs Mikka Pryor

No update.

Redwood Road Play Area

Cllr Sean Gabriel

No update.

53/25 TO RECEIVE FINANCIAL SUMMARY OF ACCOUNTS

Members noted the contents of the report

54/24 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS

1. The Town Clerk to be asked to write to Wessex Water regarding the sinkage of the road surface outside the Vets (Moorland Parade)
2. A Temporary Traffic Management Order from Dorset Council has been received advising of temporary road closures on; New Road, Lytchett Minster, Bay Close and Lytchett Way, Upton.
3. A report from the Outside Operations Manager was received regarding an attempted break-in at the Allotments; remedial measures have been instated and a Police report raised.
4. Cllr White agreed to distribute the new Turbary Trust constitution. The Town Council reps agreed to ask for an Extraordinary Meeting to expedite matters.
The Chair of the Turbary Trust needs to be advised that the Town Council solicitor cannot act for them as a solicitor with the requisite knowledge and expertise must be appointed.

There being no further business, the Chair closed the meeting at 7.30 pm.

Chair.....

Date.....