

# LYTCHETT MINSTER AND UPTON TOWN COUNCIL



Members of the **Lytchett Minster & Upton Town Council** are invited to attend a meeting of the Amenities Committee to be held on **Tuesday 1 April 2025 at 6.30 pm in the Town Council Offices, 1 Moorland Parade, Moorland Way, Upton, Dorset, BH16 5JS**. Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

A handwritten signature in black ink, appearing to read "Karen", is positioned above the typed name of the Town Clerk.

Signed: **Karen Cane, Town Clerk**  
**26 March 2025**

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

## **AGENDA**

1. Public session.
2. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.

**Karen Cane CiLCA PSLCC**  
**Town Clerk**

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3. To receive and approve apologies for absence including reasons given – please can Members give their apologies by email or telephone by 5pm on the day of the meeting.
4. Clerks Report: MAAMMAPR25CR
5. Correspondence: None.
6. To review revised Allotment tenancy and associated documentation which now includes provision for chickens. (MAAMMAPR25Doc1)
7. To receive report on remedial work to address drainage issues at Upton Cemetery. (MAAMMAPR25Doc2)
8. To review the fees for Upton Cemetery (MAAMMAPR25Doc3)
9. To consider quotations for the Remembrance Parade Traffic Management (MAAMMAPR25Doc4)
10. To consider a proposal from Poole Town FC for Upton Recreation Ground to be their home ground (MAAMMAPR25Doc5)
11. To receive update on planning for civic and community events for 2025 (MAAMMAPR25Doc6)
12. To receive updates from Amenities Champions as below:

**Allotments:**

Cllr Mikka Pryor

**Recreation Ground, Pavilion & Play Area**

Cllr Stewart McKell and Cllr Sean Gabriel

**Cemetery:**

Cllr Mikka Pryor

**Redwood Road Play Area:**

Cllr Sean Gabriel

13. To receive committee financial report and Reserves update (MAAMMAPR25Doc6&7)
14. Items of report and matters for future agendas.

**Karen Cane CiLCA PSLCC  
Town Clerk**

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