

LYTCHETT MINSTER AND UPTON TOWN COUNCIL

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Members of the **Lytchett Minster & Upton Town Council** are invited to attend a meeting of the Amenities Committee to be held on **Tuesday 3 February 2026 at 6.30pm in the Town Council Offices, 1 Moorland Parade, Moorland Way, Upton, Dorset, BH16 5JS**

A handwritten signature in black ink, appearing to read 'Kate Osborne'.

Signed: Kate Osborne, Acting Town Clerk & RFO
28 January 2026

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Town Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

AGENDA

1. Public Participation
2. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Apologies for absence.
To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) – please can Members aim to give their apologies by email or telephone by 5pm on the day of the meeting.

4. Clerks Report. (CRAMMFEB26CR)
5. Correspondence: None.
6. To receive a report on civic and community events and consider the recommendations therein. (MAAMMFEB26Doc1)
7. To review and approve the allotment management agreement with Upon and Lytchett Minster Allotment Association for the period 2026 – 2029. (MAAMMFEB26Doc2)
8. To receive an update report on Youth Services and approve the recommendations. (MAAMMFEB26Doc3)
9. To receive proposals to reintroduce the Volunteer Of The Year Awards for the Town. (MAAMMFEB26Doc4)
10. To receive updates from Amenities Champions as below:

Allotments:

Cllr Mikka Pryor

Recreation Ground, Pavilion & Play Area

Cllr Stewart McKell and Cllr Sean Gabriel

Cemetery:

Cllr Mikka Pryor

Redwood Road Play Area:

Cllr Sean Gabriel

11. To receive Committee Financial Report and Reserves update. (MAAMMFEB26Doc5and6)
12. Items of report and matters for future agendas relevant to the Committee's Terms of Reference.
13. Date and date of next meeting (31 March 2026, 6.30pm) and close of meeting