

# LYTCHETT MINSTER AND UPTON TOWN COUNCIL



There will be a meeting of the **Environment/Planning (ENPLAN) Committee** which will be held on **Tuesday 19 August 2025** in the Council Chamber, 1 Moorland Parade, Moorland Way, Upton and will commence at **6.30pm**.

Mrs K Cane, Town Clerk  
13 August 2025

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

## **A G E N D A**

1. Public Session
2. To receive a presentation from Laura Gowers, Wessex Water on the Town Watermark Award
3. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.

**Karen Cane CiLCA PSLCC**  
**Town Clerk**

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4. Apologies for absence.

To receive and approve apologies for absence (including reasons) – please can Members aim to give their apologies by email or telephone by 5pm on the day of the meeting.

5. Clerk's Report Environment.

6. Correspondence Environment:

7. To consider draft Community Resilience Plan and Winter Maintenance Plan.

8. To receive updates from Environmental Champions.

9. To receive financial reports for Environment.

10. Clerk's Report Planning: None

11. Correspondence Planning: None

12. Update on local/national planning reform changes.

13. Dorset Council Decisions.

14. To consider Planning Applications received up to date of the meeting.

15. Items of report and matters for future agendas for both Environment and Planning.

**Karen Cane CiLCA PSLCC  
Town Clerk**

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