

## **Lytchett Minster & Upton Town Council**

### **Notice of conclusion of audit**

#### **Annual Governance & Accountability Return for the year ended 31 March 2025**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for <b>Lytchett Minster &amp; Upton Town Council</b> for the year ended 31 March 2025 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of <b>Lytchett Minster &amp; Upton Town Council</b> on application to:	
(a) <b>Mrs Karen Cane, CILCA, PSLCC, Town Clerk, 1 Moorland Parade, Moorland Way, Upton, Dorset, BH16 5JS</b>	(a) Insert the names, position and address of the person to whom local government electors should apply to inspect the AGAR.
(b) <b>Mon-Wed 9.30 am - 1.00 pm</b>	(b) Insert the hours during which the inspection rights may be exercised.
3. Copies will be provided to any person on payment of £0.00) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs.
(d) Announcement made: <b>Mrs Karen Cane, Town Clerk</b>	(d) Insert the name and position of person placing the notice.
(e) Date of announcement: <b>10 September 2025</b>	(e) Insert the date of placing of the notice.