

LYTCHETT MINSTER AND UPTON TOWN COUNCIL



Members of the **Lytchett Minster & Upton Town Council** are invited to attend a meeting of the Amenities Committee to be held on **Tuesday 11 November 2025 at 6.30pm in the Town Council Offices, 1 Moorland Parade, Moorland Way, Upton, Dorset, BH16 5JS**. Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

A handwritten signature in black ink, appearing to read "Karen", is positioned above the typed name of the Town Clerk.

Signed: **Karen Cane, Town Clerk**
5 November 2025

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

AGENDA

1. Public session.
2. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.

Karen Cane CiLCA PSLCC
Town Clerk

1 Moorland Parade, Moorland Way, Upton, Poole, Dorset BH16 5JS
Tel: 01202 632070

e-mail: office@lytchettminsterandupton-tc.gov.uk
website: www.lytchettminsterandupton-tc.gov.uk

3. To receive and approve apologies for absence including reasons given – please can Members give their apologies by email or telephone by 5pm on the day of the meeting.
4. Clerks Report. (CRAMMNOV25CR)
5. Correspondence: None.
6. To receive an update on arrangements for community and civic events. (MAAMMNOV25Doc1)
7. To receive and approve proposals from ULMAA to make amendments to the Allotment Tenancy Agreement. (MAAMMNOV25Doc2)
8. To receive updates from Amenities Champions as below:

Allotments:

Cllr Mikka Pryor

Recreation Ground, Pavilion & Play Area

Cllr Stewart McKell and Cllr Sean Gabriel

Cemetery:

Cllr Mikka Pryor

Redwood Road Play Area:

Cllr Sean Gabriel

9. To consider the Committee budgets for 26/27. (MAAMMNOV25Doc3)
10. To receive Committee Financial Report and Reserves update. (MAAMMNOV25Doc4 and5)
11. Items of report and matters for future agendas.

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Town Clerk**

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