

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **AMENITIES COMMITTEE** meeting held on **TUESDAY** the **9 JULY 2024** in the Council Chamber, 1 Moorland Parade, Moorland Way at 6.30 p.m.

**PRESENT:** Councillor M Pryor (in the Chair)  
 Councillor Mrs D White (Vice-Chair)  
 Councillor F H Drane  
 Councillor S Gabriel  
 Councillor R Griffin (ex-Officio)  
 Councillor S McKell (ex-Officio)

**Also in attendance:** Mrs K Cane (Town Clerk)  
 Mrs K Osborne (Deputy Town Clerk)

### **118/24 PUBLIC SESSION:**

There were three members of the public present from ULMAA who wished to discuss allotment drainage matters. The Town Council offered to see what, if any, support would be available from Dorset Council to fully understand the issue, and then advised that quotations would need to be sought to undertake this work.

### **119/24 DECLARATIONS OF INTEREST:**

There were no declarations of interest received.

### **120/24 APOLOGIES:**

Apologies were received from:

Councillor S Robinson (business)

### **121/24 CLERKS REPORT**

- 1) **Minute 43/23 Warbler Park Play Area** – Nothing to report.
- 2) **Minute 79/24 To Receive Update on Bleed Kits to the Town:** These have now been purchased and are installed in defibrillators outside the Town Council Offices and at The Grove. The one at the Grove has been processed and is on the SW Ambulance database, and we are waiting for the application to be processed similarly for the one at the Town Council office. The cabinet at the St Peter's Finger is too small, and Lytchett Minster School already have them. It was therefore suggested that the unit at the Camping and Caravan site in Lytchett Minster be approached to see if they can host the final kit. Cllr McKell undertook to make this request.

### **122/24 CORRESPONDENCE**

None

### **123/24 TO CONSIDER INSTALLING A CRICKET PITCH AT UPTON RECREATION GROUND**

Members considered the introduction of this amenity; however due to little or no demand, cost and health and safety it was decided NOT to pursue.

### **124/24 TO DECIDE UPON PREFERRED DESIGN FOR NEW PLAY EQUIPMENT AT REDWOOD ROAD:**

The Committee commended both designs, and after reviewing the scoring matrix it was **PROPOSED, SECONDED and RECOMMENDED** to select Tender 2 as the preferred contractor.

Further as part of this recommendation, members agreed to consult with the contractor regarding the following amendments:

Removal of two springers and ask what other options could be put in.

Request that the grassed area between the main play area and the activity trail be surfaced.

### **125/24 TO CONSIDER AND AGREE FORMAT FOR THIS YEAR'S COMMUNITY CHRISTMAS EVENT:**

Cllr Griffin submitted a proposal which would see a refreshed format for 2024. After further discussion it was **PROPOSED, SECONDED AND RECOMMENDED** to:

Commence the evening at 5.30 pm with a mix of Christmas themed musical entertainment hosted from the Church, with Santa's grotto and crafting being offered from the main community centre hall. Friends of Upon Library will be asked to serve refreshments.

### **126/24 TO RECEIVE A REPORT ON THE OUTCOME OF THE RECENT CEMETERY INSPECTION**

Members noted the contents of the report and reviewed the statement to be added to the rear of the burial application (this document was subject to one small change). They also reviewed the cemetery regulations, where it was felt a clause around the use of artificial grass should be included.

After consideration, it was **PROPOSED, SECONDED and RECOMMENDED** to adopt the new cemetery regulations and the burial information sheet, subject to agreed amendments.

### **127/24 TO RECEIVE UPDATE ON FOOTBALL APPLICATIONS FOR 2024-25.**

Members reviewed and noted the applications.

### **128/24 TO RECEIVE UPDATES FROM AMENITIES CHAMPIONS**

**Allotments:**  
**Cllr Mikka Pryor**

An inspection will be organized with Cllrs Pryor, McKell and Griffin. Once a date has been agreed, ULMAA will be advised.

**Recreation Ground and Pavilion**

**Cllr Stewart McKell.**

Nothing to report.

**Cemetery:**

**Cllr Mrs Mikka Pryor**

It was reported that everything looks in order.

**Redwood Road Play Area**

**Cllr Sean Gabriel**

No issues

**Recreation Ground Play Areas**

**Cllr Sean Gabriel**

No issues

**129/24 TO RECEIVE FINANCIAL SUMMARY OF ACCOUNTS**

Members noted the contents of the report

**130/24 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS**

1. Plans for Picnic in the Park 2025 to be added to the September agenda.

**There being no further business, the Chair closed the meeting at 8:00 pm.**

Chair.....

Date.....