

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **AMENITIES COMMITTEE** meeting held on **TUESDAY** the **28 May 2024** in the Council Chamber, 1 Moorland Parade, Moorland Way at 6.30 p.m.

**PRESENT:** Councillor M Pryor (in the Chair)  
Councillor R Griffin (ex-Officio)  
Councillor S McKell (ex-Officio)  
Councillor F H Drane

**Also in attendance:** Mrs K Cane, Town Clerk  
Mrs S Samways, Administrative Officer

### 47/24 PUBLIC PARTICIPATION

There were no members of the public present.

### 48/24 DECLARATIONS OF INTEREST

There were no declarations of interest received.

### 49/24 APOLOGIES

Apologies were received from:

Councillor Mrs D White (non-business)  
Mrs K Osborne (Deputy Town Clerk) (non-business)

### 50/24 CLERKS REPORT

- 1) **Minute 43/23 Warbler Park Play Area** – Nothing further to report.
- 2) **Minute 383/23 Plans for the community picnic** – Cllr Griffin gave a verbal update of the progress of the event. Clerk to chase up whether or not the Police will participate. Members were reminded that a briefing session will take place at 6 pm on 4 June, prior to F&A.
- 3) **Minute 384/23 Refurbishment of Pavilion Toilets** – Completed, lots of positive feedback received.
- 4) **Minute 385/23 Community Defibrillator Upton Recreation Ground** – Project delivered.
- 5) **Minute 387/23 Options and strategy to support council projects via external funding** - The Town Clerk and Cllr Gabriel are yet to meet to discuss this. Cllr Robinson has been asked by the Mayor to look at what is available via Dorset Council.
- 6) **Minute 447/23 To Review The Draft Tender For The Refurbishment Of Redwood Road Play Area** Tender submission deadline is 31 May 2024. Thus far, three companies have shown an interest.

**51/24 CORRESPONDENCE**

None

**52/24 TO APPOINT A VICE-CHAIRMAN OF AMENITIES**

In her absence, Cllr White was **PROPOSED, SECONDED AND RECOMMENDED.**

**53/24 TO REVIEW THE TERMS OF REFERENCE FOR THE AMENITIES COMMITTEE**

It was **PROPOSED, SECONDED** and **RECOMMENDED** these be accepted subject to removing reference to Upton Together, which now operates independently.

**54/24 TO RECEIVE A VERBAL UPDATE ON PLANS FOR THE COMMUNITY PICNIC**

Cllr Griffin gave members an update on the planning for the event, and confirmed all was on schedule. He advised he is planning to attend the D-Day event at the Parish Church on 6 June 2024 at 10.30 am.

**55/24 TO CONFIRM ARRANGEMENTS FOR THE RBL PARADE IN NOVEMBER 2024 AS BEING IN THE SAME FORMAT AT 2023**

Given that CSAS marshalls have not been able to be secured for the above event, it was **PROPOSED, SECONDED** and **RECOMMENDED** unanimously adopt the same format as in 2023. The RBL will be notified.

**56/24 TO CONSIDER FUNDING BLEED CONTROL CABINETS FOR THE TOWN:**

After consideration of the report, it was **PROPOSED, SECONDED** and **RECOMMENDED** to purchase 3 bleed control kits, which will be located in the Council's existing defibrillator cabinets. An awareness campaign will be undertaken, and a community training session sought.

**57/24 TO DISCUSS TREES AT UPTON CEMETERY**

This matter will be deferred onto the next Amenities agenda in order for a full report by the Clerk and Operations Manager to be prepared to look at sites/options and long-term implications.

**58/24 TO RECEIVE UPDATES FROM AMENITIES CHAMPIONS**

**Allotments:**

Cllr Mikka Pryor

Nothing to report.

**Recreation Ground and Pavilion**

Nothing to report. Cllr McKell agreed to champion this amenity.

**Cemetery:**

Cllr Mrs Mikka Pryor

Cllr Mrs Pryor reported that on her most recent visit at the weekend everything was in order and the cemetery looked pleasant. One complaint has been received about grass on gravestones after grass cutting, which was acknowledged but it was felt that little could be done about this. The contractors are very careful when working in the cemetery.

**Redwood Road and Recreation Ground Play Area:**

Nothing to report.

**59/24 TO RECEIVE FINANCIAL SUMMARY OF ACCOUNTS**

Members noted the contents of the report

**60/24 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS**

1. Alert all members to briefing session 4/6/24 at 6.00 pm for D-Day picnic.

**There being no further business, the Chair closed the meeting at 6.55 pm.**

Chair.....

Date.....