

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **ENPLAN** meeting held on **TUESDAY** the **21 May 2024** in the Council Chamber, 1 Moorland Parade, Moorland Way at 6.30 p.m.

**PRESENT:** Councillor J R Burns (in the Chair)  
Councillor R Griffin  
Councillor M Pryor  
Councillor F H Drane  
Councillor S McKell  
Councillor D Wilson  
Councillor C Squires  
Councillor C Evans

**Also in attendance:** Mrs K Cane, Town Clerk  
Mrs S Samways, Administrative Officer

### **32/24 PUBLIC PARTICIPATION**

No members of the public were present.

### **33/24 DECLARATIONS OF INTEREST**

No Declarations of Interest were received.

### **34/24 APOLOGIES FOR ABSENCE**

Apologies for absence were received from:

Councillor W Pipe – non-business  
Councillor D Wilson – non-business  
Mrs K Osborne, Deputy Town Clerk – non-business

### **35/24 TO ELECT A VICE-CHAIR FOR THE COMMITTEE:**

Upon nominations being called and in the absence of no one coming forward Cllr Griffin offered to remain in seat; this was proposed, seconded and all present voted for this appointment.

### **35/24 CLERKS REPORT (ENVIRONMENT):**

**a) Minute 171/22 Trailway Improvement Heritage Project:**

Content has been reviewed and agreed and is now awaiting professional graphic design services prior to print production. The Clerk to distribute to all members.

**b) Minute 305/23 Condition of garages at The Triangle:** No further information.

**c) Minute 35/23 Planters Blandford Road North:** Scheduled for installation in May/June 24.

**d) Minute 318/23 To consider re-starting the tree planting programme:** Cllr McKell has identified potential sites and will discuss this with the Outside Operations Manager.

**e) Minute 316/23 Request for a crossing in Dorchester Road, Lytchett Minster:** This will be circulated shortly.

- f) **Minute 129/23 20 mph Speed Limit Sandy Lane and adjoining road.** The public consultation will happen after the scheduled road works in this area; The Clerk to distribute Consultation to all members.
- g) **Minute 269/23 Dorchester Road, Lytchett Minster Flooding** A multi-agency approach to this issue is in place, and partners will continue to highlight the need for remedial works at this location.
- h) **Minute No255/23: Relocation of the SID Poole Road.** Pole in-situ and the SID will be sited on the next rotation.

#### **36/24 CORRESPONDENCE (ENVIRONMENT):**

- a) Wessex Water – Sewer Network and Storm Overflow Improvements in Upton: it was commented that simultaneous road works will cause traffic disruption.
- b) Update on Watery Lane from Dorset Council: This will be included as an Agenda item of the next DC Highways /LMUTC meeting.

#### **37/24 TO REVIEW THE TERMS OF REFERENCE FOR THE ENPLAN COMMITTEE:**

Members noted this, commenting it can be updated as required. This was **PROPOSED, SECONDED** and all present voted for this review.

#### **38/24 TO CONSIDER OPTIONS TO PREVENT PARKING ON GRASS VERGES ALONG PINWOOD ROAD:**

The Outside Operations Manager will cost options for LMUTC to do test/trial sites in-house. This will be discussed at the next DC Highways /LMUTC meeting.

#### **39/24 TO CONSIDER THE RENEWAL OF THE ENVIRONMENTAL CHAMPION ROLES:**

The existing sections are to be continued, with Litter Bins now being included with Street Furniture.

Highways	-	Cllr Pipe
Limberlost	-	Cllr Evans
Street Furniture & Litter Bins	-	Cllr Pryor
Lytchett Bay View	-	Cllr Griffin / Cllr Evans
Meadow/Jubilee Gardens/		
St Martin's Park	-	Cllr Griffin
Upton in Bloom	-	Cllr Evans
Open Access	-	Cllr Pipe
Trees	-	Cllr McKell
Lytchett Minster/Flooding/		
LM Pound	-	Cllr Wilson
Outside Organisations	-	Cllr Wilson

The Clerk advised over the summer, as there are no football fixtures the Weekend caretaker will undertake assorted cleaning and tidying of signs etc.

#### **40/24 TO RECEIVE UPDATES FROM ENVIRONMENTAL CHAMPION ROLES:**

Lytchett Bay View	Cllr Griffin commented how tidy and attractive LBV looks, the Outside Ops team have done numerous repairs and clearing, including removing abandoned boats from the bay.
Highways	<p>It was noted a Frail and Disabled Persons sign has been erected at Blandford Road North following the recent Road Traffic Collision fatality.</p> <p>Cllr Evans reported a possible abandoned vehicle at Border Road – he will forward an image to the Office to report.</p> <p>Cllr Griffin reported he has had no response to his request to Dorset Council to plant daffodil bulbs along the LMUTC stretch of the A35 (to link up to the existing daffodils on the BCP section)</p>
Limberlost	Cllr Evans reported this area is very tidy, however only part of the verge is wildflower – could all the verge be wildflower seeded?
Upton in Bloom	<p>Cllr Evans reported on the very successful recent Plant Sale, it was a community positive event.</p> <p>The Sensory Garden works at Upton Infant School is underway, with another session scheduled for 24 May.</p> <p>The Outside Operations Team has successfully delivered the Lavender walk upgrade.</p> <p>UiB are busy preparing for Britain In Bloom.</p>

#### **41/24 CLERKS REPORT (PLANNING):**

None

#### **42/24 CORRESPONDENCE (PLANNING):**

- a) Planning Inspector's final report on the Purbeck Local Plan (2018-2034) – this will be included as an Item on the Agenda of the next ENPLAN meeting (25 June 2024).

#### **43/24 DORSET COUNCIL PLANNING DECISIONS:**

A list of Dorset Council planning decisions was circulated to members for information, and is attached to these minutes for reference as Appendix A. It was agreed that a senior planning officer from Dorset Council be invited to a Town Council meeting with a view to re-establishing the previously successful relationship.

#### **44/24 TO CONSIDER PLANNING APPLICATIONS:**

The observations on the planning applications discussed at the meeting are set out on the attached list (28 May 2024) as Appendix B.

LMUTC to write to all Factory Road units (within Dorset Council not BCP) regarding litter.

Dorset Council was showing no plans re: PA/HOU/2024/02735; Cllr Burns as Chair of Planning Committee to pursue.

**45/24 TO RECEIVE THE LATEST FINANCIAL UPDATE FOR ENPLAN:**

The report was received and accepted.

**46/24 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS.**

- 1) LMUTC wish to have a strong relationship with Dorset Council Planning (and all Dorset Council departments). ENPLAN to compile a comprehensive list of issues for a Dorset Councillor to take to Dorset Council Planning, including a request for a senior Planning Officer to attend a future ENPLAN meeting.
- 2) Cllr Squires raised the issue of how long Dorset Council Sign Shop is taking to repair/replace street name signs; which is due to lack of available funding. It was proposed, seconded and RECOMMENDED to trial 'adopting' 2 or 3 street name signs to be maintained in-house. It was suggested that the Dorset Councillors raise the Dorset Council street name sign budget.
- 3) Cllr Griffin reported a quote for solar panels at the Town council Offices has been sought, for information.
- 4) Cllr Griffin reported the Heritage Trail template is now completed.
- 5) Cllr Burns requested the completed D-Day display is made available on the Town Council website after the Community Picnic event.
- 6) Cllr Pryor will submit Heritage Trail information to the Deputy Clerk.
- 7) Cllr Evans reported the Speedwatch event was held in Lytchett Minster.
- 8) Cllr Evans reported on a guided walk offered by Holton Lee, he has requested further information. It was suggested Millie College be invited to a future meeting to present their progress.
- 9) Members were reminded of the final preparation meeting in advance of the Community Picnic on June 8 in The Chamber at 6pm Tuesday 4 June (before the F&A meeting)
- 10) Members were reminded of the Annual Assembly on 22 May 2024 at St Dunstan's Church at 7pm.

**There being no further business, the Chair closed the meeting at 7:40pm**

Chair.....

Date.....

## MAENVPLANMay2024 Appendix A - Dorset Council decisions at 16MAY24

Month of Meeting	P.A. NUMBER	ADDRESS	LMUTC ENPLAN Committee Meeting Date	LMUTC comments	DC DECISION	DC decision date
Jan2024	P/FUL/2023/00284	Removal of conservatory and erection of a single storey rear extension	23Jan2024	No objection, subject to PA meeting the Dorset Council 'loss of light to adjacent properties' criteria.	No records currently match the search criteria	08.02.2024
Dec 2023	P/HOU/2023/07074	20 Dorchester Road Upton BH16 5NR	19 Dec 2023	No Objection	Granted	23.02.2024
Dec 2023	P/HOU/2023/07072	73 Sandy Lane BH16 5LT	19 Dec 2023	No Objection	Granted	13.03.2024
Dec 2023	P/HOU/2023/06519	140 Dorchester Road Upton Bh16 5NX	19 Dec 2023	Objection: Over-development Not in keeping as 2 storey – all surrounding properties bungalows Highway safety Potential lack of privacy for neighbours	No records currently match the search criteria	20.12.2023
Dec 2023	P/HOU/2023/06920	3 Stuart Close Upton BH16 5PH	19 Dec 2023	No Objection	Granted	19.01.2024
Nov 2023	P/HOU/2023/03063	Stonecroft 10 Ropers Lane Upton BH16 5HR	21 Nov 2023			18.01.2024
Nov 2023	P/FUL/2023/06295	Randalls Farmhouse Randalls Hill Lytchett Minster 6AN	BH16 21 Nov 2023		Granted	08.01.2024
Nov 2023	P/HOU/2023/00474	44 Sandy Lane Upton BH16 5LX	21 Nov 2023		REFUSED	14.07.2023
Nov 2023	P/FUL/2023/05991	Assindia The Crossways Upton BH16 5HB	21 Nov 2023		No DC decision @ 16.05.2024	
Nov 2023	P/HOU/2023/05711	28 Hop Close Upton BH16 5RG	21 Nov 2023		REFUSED	09.02.2024

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Oct 2023	P/CLP/2023/05494	St Leonards Farm Old Wareham Rd, Corfe Mullen 3RZ	BH21 24 Oct 2023	n/a	Granted	17.11.2023
Oct 2023	P/HOU/2023/05645	54 Dorchester Road Lytchett Minster BH16 6JE	24 Oct 2023		Granted	24.11.2023
Oct 2023	P/HOU/2023/05653	29 Moorland Way Upton BH16 5JZ	24 Oct 2023		Granted	22.11.2023
Oct 2023	P/CLE/2023/05624	The Old Farmhouse Wareham road Organdford 6EU	BH16 24 Oct 2023	n/a	Granted	15.12.2024
Oct 2023	P/FUL/2023/05299	Land at Pikes farm Organford	24 Oct 2023		Granted	11.01.2024
Oct 2023	P/FUL/2023/05831	635 635a 635b 635c Blandford Rd Upton BH16 5ED	24 Oct 2023		Granted	22.01.2024
Oct 2023	P/HOU/2023/05906	Slepe Cottage Dorchester Road Lytchett Minster	Bf 3 Oct 2023	No Objection in principle	Granted	25.01.2024
Oct 2023	P/HOU/2023/04854	16 Furzey Road Upton BH16 5RW	3 Oct 2023	No Objection in principle	Granted	09.11.2023
Oct 2023	P/VOC/2023/05238	4 Guest Road Upton BH16 5LQ	3 Oct 2023	No Objection in principle	Granted	17.11.2023
Sep 2023	P/HOU/2023/04115	17 Martingale Close Upton Dorset BH16 5ST	26 Sep 2023		Granted	04.01.2024
Sep 2023	P/HOU/2023/01567	73 Sandy Lane Upton BH16 5LT	26 Sep 2023		Granted	03.11.2023
Aug 2023	P/CLP/2023/04523	61 Redwood Road Upton BH16 5QG	15 Aug 2023	No records currently match the search criteria		n/a
Aug 2023	P/NMA/2023/04636	54 Sandy Lane Upton BH16 5LX	15 Aug 2023		Granted	31.08.2023
Aug 2023	P/HOU/2023/04288	6 Beacon Park Road Upton BH16 5PA	15 Aug 2023		Granted	26.09.2023
Aug 2023	P/FUL/2023/04264	Unit 25 And 26 Upton Industrial Estate Factory Road Upton	15 Aug 2023		Granted	19.09.2023
JULY 2023	P/FUL/2023/03976	Land off Blandford Road North Bh16 6AB	25 Jul 2023	No Objection in principle	Granted	06.09.2023
JULY 2023	P/HOU/2023/03767	28 Greenacre Close Upton BH16 5EY	25 Jul 2023	No Objection in principle	Granted	05.10.2023
JULY 2023	P/HOU/2023/03127	Lytchett Bay Boatyard 57A Sandy Lane Upton BH16 5EJ	25 Jul 2023	No Objection in principle	Granted	26.09.2023
JULY 2023	P/HOU/2023/03811	16a Upton Court Upton BH16 5JF	25 Jul 2023	No Objection in principle	Granted	07.09.2023
June2023	P/HOU/2023/03028	53 Old Kiln Road Upton BH16 5SG	27 Jun 2023	No Objection in principle	Granted	31.07.2023
June2023	P/HOU/2023/03253	12 Guest Road Upton BH16 5LQ	27 Jun 2023	No Objection in principle	Granted	17.10.2023
June2023	P/HOU/2023/03028	13 Beacon Park Road Upton BH16 5NZ	27 Jun 2023	No Objection in principle	Granted	24.07.2023

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June2023	P/HOU/2023/03089	163 Sandy Lane Upton BH16 5LU	27 Jun 2023	No Objection in principle	Granted	01.08.2023
June2023	P/CLC.2023/03205	Organford Manor Country Park Homes Organford Poole BH16 6ES	27 Jun 2023	No Objection in principle	Certificate of Lawful Use Proposed application - ForInfoOnly	n/a
June2023	P/HOU/2023/02945	11 Meadowbank Upton BH16 5RB	27 Jun 2023	No Objection in principle	Granted	13.09.2023
June2023	P/HOU/2023/02382	9 Palmerston Road Upton BH16 5HN	27 Jun 2023	No Objection in principle	Granted	14.07.2023
May 2023	P/FUL/2023/02108	Assindia, The Crossways, Upton, BH16 5HB	09 May 2023	Objection	Withdrawn	07.07.2023
May 2023	P/VOC/2023/02126	Land near Lytchett Substation Blandford Road North BH16 6AB	9 May 2023	No Objection in principle	Granted	09.08.2023
May 2023	P/FUL/2023/02125	Land south of Wessex Water Bulbury Lane pumping station L Matravers BH16 6EP	9 May 2023	No Objection in principle	Granted	15.08.2023
May 2023	P/HOU/2023/01508	4 Osprey Close Upton BH16 5FF	9 May 2023	No Objection in principle	Granted	04.07.2023
May 2023	P/VOC/2023/02001	5 Holcombe Rd Upton BH16 5LD	9 May 2023	No Objection in principle	Granted	26.05.2023
May 2023	P/HOU/2023/02002	8 Old Kiln Road BH15 5SQ	9 May 2023	No Objection in principle	Granted	19.05.2023
Sep 2022	P/FUL/2022/04912	Lytchett Minster United Reformed Church Dorchester Road LM BH16 6JF		19.09.2022 No Objection	No DC decision @ 16.05.2024	
Aug 2022	P/LBC/2022/04835	The United Reform Church Dorchester Road Lytchett Minster BH16 6JF		16.08.2022 No Objection	No DC decision @ 16.05.2024	
June 2022	P/FUL/2022/02722	The Nook The Crossways Upton BH16 5HB		OBJECTION: Restricted space on the site and inadequate access via unadopted Crossways	No DC decision @ 16.05.2024	
October 2021	6/2021/0319	27 - 31 Dorchester Road			No DC decision @ 16.05.2024	
June 2021	6/2021/0041	4 Poole Road			No DC decision @ 16.05.2024	
May 2020	6/2020/0169	6 Llewelin Close			No DC decision @ 16.05.2024	
February 2020	6/2019/0717	Land at Policemans Lane			No DC decision @ 16.05.2024	



**LYTCHETT MINSTER & UPTON TOWN COUNCIL**  
**PLANNING APPLICATIONS CONSIDERED at ENPLAN MEETING on**  
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P/HOU/2024/02199		Demolition of glasshouse and erect single storey kitchen and wet room extension. Denmer House Dorchester Road Lytchett Minster BH16 6HT
	LMUTC Comment: No Objection	
P/HOU/2024/01709		Raise ridge height to create first floor habitable accommodation. 63 Sandy Lane Upton BH16 5EJ
	LMUTC Comment: No Objection	
P/HOU/2024/02112		Erect fence line around partial perimeter of the property. 1 Oak Road Upton BH16 5EA
	LMUTC Comment: No Objection	
P/HOU/2024/02503		Erect single storey rear extension, single storey porch to front elevation, with set of steps to the side. 3 Maylyn Road Beacon Hill BH16 6AH
	LMUTC Comment: No Objection	
P/FUL/2024/01309		Retain access gates and blockwork piers, replace blockwork walls with 1.8m high deer fencing, remove planters and close boarded fencing. Papushka Fields Dorchester Road Lytchett Minster BH16 6FE
	LMUTC Comment: No Objection	
P/HOU/2024/02571		Erect hip to gable loft conversion with side dormer. Ridge height to be raised. 612 Blandford Road Upton BH16 5EQ
	LMUTC Comment: No Objection	

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**PLANNING APPLICATIONS CONSIDERED at ENPLAN MEETING on**  
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P/FUL/2024/02164		Instillation of 2 No demountable external canopies Unit 2 Upton Industrial Estate Factory Road Upton BH16 5SJ
	LMUTC Comment: No Objection	
P/NMA/2024/072734		Non Material Amendment to PA P/HOU/2024/03028 (erect single storey rear extension) to flat roof with a roof light instead of a pitched gable end roof with velux. 13 Beacon Park Road Upton Poole BH16 5NZ
	LMUTC Comment: N/A	
P/NMA/2024/02739		Non Material amendment to Approved P/A P/HOU/2023/01152 (Erect rear extension; install new dormer window; replace and enlarge existing dormer; erect balcony to the rear) to create Gable end and new glazing to rear extension; omit one dormer; redesign new dormers; enlarge rear balcony over new extension; redesign front porch. Tricketts Farm Old Wareham Road Corfe Mullen BH21 3RZ
	LMUTC Comment: N/A	
P/HOU/2024/02735		Erect rear extension, internal alts and new rooms in a roof. 44 Sandy Lane Upton BH16 5LX
	LMUTC Comment: Plans not available	