

LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **FINANCE AND ADMINISTRATION COMMITTEE** meeting held on **TUESDAY the 5 September 2023** in the Council Chamber, 1 Moorland Parade, Moorland Way at 7.00 p.m.

PRESENT: Councillor R Griffin (in the Chair)
Councillor M Pryor (Vice-Chair)
Councillor R Burns
Councillor S McKell
Councillor W T Pipe
Councillor D White

Also in attendance: Mrs K Cane, Town Clerk
Mrs K Osborne, Deputy Town Clerk

149/23 PUBLIC PARTICIPATION

No members of the public were present.

150/23 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

151/23 APOLOGIES

There were no apologies for absence.

152/23 CLERKS REPORT

There was no Clerks Report to consider.

153/23 CORRESPONDENCE

None

154/23 TO RECEIVE FINANCIAL SUMMARY OF ACCOUNTS

The latest financial report was noted.

155/23 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS

1. A report outlining the timings and costing for the Frampton Terrace project would be included on the agenda for the next meeting.
2. It was noted that the grant application for funding towards the refurbishment of Redwood Road play area had been submitted to the Talbot Village Trust. The Trust's Grants Manager would be visiting on 22 September to discuss the application and visit the play area.
3. Members were advised of a new government initiative which will provide funding to install chess tables in public spaces and in schools.

Members would like to see this initiative in the town and further research would be undertaken.

4. To ensure the Council is aware of all the many national and local funding initiatives available to it, nominations for a Funding Champion will be called for at the next Town Council meeting.

At this juncture a vote was taken to resolve to exclude the Press and Public, under the Public Bodies (Admission to Meetings) Act 1960 as the nature of the business to be transacted was related to staffing, and this minute will be recorded as confidential.

156/23 TO CONSIDER STAFFING MATTERS

It was **PROPOSED, SECONDED** and **APPROVED** to accept the recommendations in the confidential report with reference to the recruitment to a new role of an Outside Operations Support Assistant at 16 hours per week.

There being no further business, the Chair closed the meeting at 7.35pm.

Chair.....

Date.....