

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **ENVIRONMENT & PLANNING COMMITTEE** meeting held on **TUESDAY the 15 August 2023** in the Council Chamber, 1 Moorland Parade, Moorland Way at 7.00 p.m.

**PRESENT:** Councillor W T Pipe (in the Chair)  
Councillor R Burns (in the Chair)  
Councillor R Griffin (Vice-Chair)  
Councillor F Drane  
Councillor S McKell  
Councillor W T Pipe  
Councillor C Squires

**Also in attendance:** Mrs K Osborne, Deputy Town Clerk

### 137/23 PUBLIC PARTICIPATION

No members of the public were present.

### 138/23 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

Apologies for absence were received from:  
Councillor D Wilson (holiday)  
Councillor Mrs M Pryor (holiday)  
Karen Cane, Town Clerk (personal)

### 139/23 CLERKS REPORT (ENVIRONMENT):

- a) **Minute 171/22 Trailway Improvement Heritage Project.**  
No further information.
- b) **Minute 127/23 To consider a heritage trail within Lytchett Minster and Upton** This will be discussed further at the September meeting of this committee.
- c) **Minute 387/23 Provision of a brown information sign directing people to Town Council offices from Dorchester Road** No further information.
- d) **Minute 305/23 Condition of garages at The Triangle:** No response received as yet. It has also been noted that there are several large potholes in the parking area. Cllr Griffin is attempting to liaise with local traders at the site to see if they can request repairs.
- e) **Minute 35/23 To purchase 3 additional hexagonal planters to add to the existing planters outside Costa.**  
Due to an error on the part of the supplier, they have now provided us with two large hexagonal containers, and members should consider where they would like these sited. One option would be along Blandford Road North

were trees were requested but could not be planted due to underground utility issues.

Members considered this at the meeting and agreed the location of Blandford Road North for the additional containers was an option. It was agreed that they should be planted with low maintenance plants. This location would be subject to consultation with the local residents and approval from Dorset Council Highways team.

- f) **Minute 82/23 To discuss electric vehicle charging points.** No further updates.
- g) **Minute 85/23 To consider how the council can support the campaign for the safe disposal of vapes in the town.** We have advised Litter Free Dorset of the two retail outlets in the Town who would be willing to host a receptible for disposal.
- h) **Minute 129/23 To consider a speed limit of 20 mph along Sandy Lane** This has yet to be actioned by officers.

#### **140/23 CORRESPONDENCE**

None

#### **141/23 TO CONSIDER THE ADOPTION OF THE BERYL BIKE SCHEME IN CONJUNCTION WITH THE PROVIDER, BERYL BIKES AND THE SUPPORT ORGANISATION, DORSET COUNCIL AT THE FOLLOWING LOCATIONS WITHIN UPTON:**

**Costa  
Factory Road (BCP location)  
Dacombe Close  
Aldi  
Robert's Way  
The Sang Car Park off Watery Lane/Policeman's Lane  
Otter Close/Sandy Lane  
Shore Lane**

It was reported that 8 locations (see above) has been identified by Dorset Council for the introduction of Beryl Bikes in Upton. These has been endorsed by Beryl Bikes as appropriate locations.

It was **PROPOSED, SECONDED** and **RECOMMENDED** to agree to support the introduction of the Beryl Bike Scheme in Upton as per the above locations but to note the disappointment over the lack of consultation with the public.

#### **142/23 TO RECEIVE UPDATES FROM ENVIRONMENTAL CHAMPIONS**

Highways

A Highways meeting took place on 13 July. These meeting continue to be productive.

Litter Bins	No further update.
Street Furniture	No issues reported. The additional planters outside Costa Coffee have been well received.
Lytchett Bay View	No issues reported.
Meadow/Jubilee Garden	No update.
Limberlost	It was reported that some of the dragons teeth need replacing and the trees/shrubs need cutting back. The area needs a general tidy up.
Upton in Bloom	The Horticultural and Craft Show was a great success.
Open Access	No issues reported
Trees	No issues reported
Lytchett Minster/Flooding/	No issues reported
LM Pound	No issues reported

**At this juncture Cllr Burns took the Chair to consider Planning.**

#### **143/23 TO RECEIVE THE CLERKS REPORT ON PLANNING MATTERS**

None

#### **144/33 TO RECEIVE CORRESPONDENCE ON PLANNING MATTERS**

None

#### **145/23 TO RECEIVE DORSET COUNCIL DECISIONS**

These were noted. It was agreed that future spreadsheets to cover applications over a rolling year.

#### **146/23 TO CONSIDER PLANNING APPLICATIONS RECEIVED UP TO DATE OF MEETING**

The observations on the planning applications discussed at the meeting are set out on the attached list (August 23) as Appendix A.

Members noted that the Town Council should take a more active role in strategic planning across the town and forge stronger links with Dorset Council's planning team. It was agreed that a senior planning officer be invited to an informal meeting with the Town Council.

#### **147/23 TO RECEIVE THE LATEST FINANCIAL UPDATE FOR ENPLAN**

The latest financial report was noted.

#### **148/23 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS**

1. A resident request for double yellow lines along one side of Pinewood Road had been received, This would be added to the agenda for the next Highways meeting.

2. It was reported that the Outside Operation Manager had been working on the costings for the proposed improvement to Frampton Terrace. This would be considered at the next ENPLAN meeting.
3. A concern was raised regarding the dangerous junction at Morden Park Corner and the safety issue with exiting the junction safely onto the busy A35. This would be raised at the next Highways meeting.
4. Discussions with Dorset Council had been taking place regarding the Town Council replacing/repairing damaged street sign in the town (this is a Dorset Council function) at its own cost. Currently there are a number of signs waiting to be repaired which Dorset Council prioritise against other areas. A budget for this would be discussed at the next meeting.

**There being no further business, the Chair closed the meeting at 8.07pm.**

Chair.....

Date.....

**APPENDIX A**

**LYTCHETT MINSTER & UPTON TOWN COUNCIL  
PLANNING APPLICATIONS TO BE CONSIDERED  
15 August 2023**

P/HOU/2023/04264	Four new external first floor windows to the front and side elevations on unit 26. Existing mezzanine floor used for office space and storage to be converted into more office space in the future. New windows to provide natural light for this area. Units 25 & 26 Upton Industrial estate Factory Road Upton
LMUTC Comment:	No objection
P/HOU/2023/04288	Extension to front and rear. 6 Beacon Park Road Upton BH16 5PA
LMUTC Comment:	No objection
P/NMA/2023/04636	Non-material amendment to approved P/HOU/2022/03608 (square off front of property, erect rear extension, add new first floor accommodation to converted roof space with new dormer to side elevation) to reduce the number of rooflights being installed. 54 Sandy Lane Upton BH16 5LX
LMUTC Comment:	Noted.
P/CLP/2023/04524	Certificate of Lawfulness to erect rear extension. 61 Redwood Road Upton BH16 5QG
LMUTC Comment:	Noted.