

LYTCHETT MINSTER & UPTON TOWN COUNCIL

Minutes of the **ENVIRONMENT & PLANNING COMMITTEE** meeting held on **TUESDAY the 25 July 2023** in the Council Chamber, 1 Moorland Parade, Moorland Way at 7.00 p.m.

PRESENT: Councillor W T Pipe (in the Chair)
 Councillor R Burns (in the Chair)
 Councillor R Griffin (Vice-Chair)
 Councillor S McKell
 Councillor W T Pipe
 Councillor Mrs M Pryor
 Councillor C Squires
 Councillor P Thompson

Also in attendance: Mrs K Cane, Town Clerk
 Mrs K Osborne, Deputy Town Clerk
 Mr P Merifield, Outside Operations Manager

122/23 PUBLIC PARTICIPATION

No members of the public were present.

123/23 DECLARATIONS OF INTEREST

There were no Declarations of Interest received.

Apologies for absence were received from:

Councillor D Wilson (personal)

Councillor F Drane

124/23 CLERKS REPORT (ENVIRONMENT):

a) **Minute 171/22 Trailway Improvement Heritage Project.**
 See minute no 126/23.

b) **Minute 384/23 Speed Limit Reduction To 20 Mph in Slough Lane:**

This is not supported by Dorset Highways.

c) **Minute 385/23 Increasing recycling rates within the town** – a productive meeting was held with Dorset Waste Services on 6 July 23. It was agreed at the meeting that these will be held quarterly. Cllr Thompson requested to be invited to the next meeting.

d) **Minute 387/23 Provision of a brown information sign directing people to Town Council offices from Dorchester Road** – An application to Dorset Sign Shop has been sent (11.07.23) and a response is awaited.

- e) **Minute 305/23 Condition of garages at The Triangle:** A request has been made to the freeholder to address the issues with these garages (12.07.23). A response is awaited.
- f) **28/23 To consider resident request for traffic calming measures along Border Road, Upton:** This matter was discussed at the Highways Meeting on 13.07.23, and it was again concluded that anti-social behaviours were a Police matter, and due to the highway being part DC and part BCP in this location, traffic calming could not be considered.
- g) **35/23 To purchase 3 additional hexagonal planters to add to the existing planters outside Costa.** These are now in situ and planted.
- h) **82/23 To discuss electric vehicle charging points.** Dorset Council and the relevant DC Portfolio Holder were contacted about the prospect of introducing this infrastructure into the Town. Their response was that it is really helpful to have our detailed list of potential sites as the area is on their high priority list for charging infrastructure, but not knowing the area the officer was unsure where to start. They have already pitched the need for at least 1 rapid charger for the area as well as a number of fast chargers to their supplier so our site list will help focus their efforts. They advise for information that each site owner would need to make a separate application. The sites do need to have 24/7 access so this might exclude one or two of them (i.e. the schools?). Upton and Lytchett Minster may also have some good on street sites but these will require a bit more research to identify good sites (don't want to block pedestrian access on footways and have to be careful about placing charge points directly outside people's homes especially if they don't have an EV).

DC will add our suggested sites to their list and get in touch with us when they are ready to go which they hope will be very shortly.

Finally, they add that at the moment it's only one officer working on this until they recruit (in process now) so they are cautious about setting expectations. Ideally, they would like to commence conversations with "Applicants" (site hosts) within the next couple of months. Once a site is agreed it can take between 2-4 months to install a charge point depending on whether it needs a new connection (most will) and how quickly DC can get the distribution network operator (SEN) to do their piece of the work. In an area like LMUTC it's likely to be a rolling programme over the next 12 months.

We have been asked not to involve the prospective site owners in any conversation at this juncture, but wait for the DC process to begin.

An update from Dorset Council was communicated at the meeting regarding a complaint against a resident charging their electric vehicle from the property, across the footpath to the vehicle parked on the highway. Dorset Council was addressing this with the resident and would be reviewing its policy on where it stands on enforcement in these scenarios.

i) 85/23 To consider how the council can support the campaign for the safe disposal of vapes in the town

Dorset Council do not wish the Town Council to work with local schools re this campaign as they feel this is for the Education Team, not Litter Free Dorset. They are also looking into vape recycling points and will update us as they know more. The Town Council has supported this campaign therefore in a limited way by sharing their message on our website/noticeboards and social media.

125/23 CORRESPONDENCE

- a) The Town Clerk had received an email with an update on the recent survey botanical survey undertaken at Lytchett Bay View. The management plan would be updated to reflect this up to date list of flora.

126/23 TO DISCUSS THE CASTLEMAN TRAILWAY

An updated was provided on the project led by Swanage Railway and Upton In Bloom to install an information sign at the entrance to the trailway. At the July Town Council meeting representatives from both groups attended to give an overview on the project and the Town Council confirmed its non-financial support for the project in addition to its previous decision to maintain and insure the sign as a community asset following its purchase and installation.

127/23 TO CONSIDER A HERITAGE TRAIL WITHIN LYTCHETT MINSTER AND UPTON

Members received a report outlining initial proposals for a heritage trail across the town. It was highlighted that the town is rich in history and information should be disseminated to the community in a positive, engaging and accessible way.

It was **PROPOSED, SECONDED** and **RECOMMENDED** to agree, in principle, to a heritage trail, and to form a working party to take the project forward, subject to an allocated budget. In the meantime, further research will be carried out by Cllr Griffin and potential locations across the town identified.

128/23 TO CONSIDER RESIDENT REQUEST TO PLANT TREES ALONG BLANDFORD ROAD NORTH

The Council had received a suggestion from a resident to aesthetically improve a small area of grassed land along Blandford Road North (opposite Coronation

Avenue) by planting trees. The Committee agreed to further investigate this suggestion as it was dependent upon other factors such as obtaining consent from Dorset Council as the land owner, underground utility checks and ongoing maintenance. A sustainable planter was put forward as another option. Cllr Evans agreed to update the resident.

129/23 TO CONSIDER A 20MPH SPEED LIMIT ALONG SANDY LANE

A report providing additional information on the process to apply for a 20mph limit to Sandy Lane was considered. The report referenced data from the last traffic survey for Sandy Lane carried out in June 2021. There was specific consideration given to whether imposing a 20mph limit was in the public interest, with reference to the quality of life of residents.

It was **PROPOSED, SECONDED** and **RECOMMENDED** to apply for a 20mph limit for Sandy Lane in accordance with Dorset Council's strategy, including adjoining road as advised by Dorset Council.

130/23 TO RECEIVE UPDATES FROM ENVIRONMENTAL CHAMPIONS

Highways	A Highways meeting took place on 13 July. These meeting continue to be productive.
Litter Bins	No further update.
Street Furniture	No issues reported. The additional planters outside Costa Coffee have been well received.
Lytchett Bay View	No issues reported.
Meadow/Jubilee Garden	No update.
Limberlost	It was reported that some of the dragons teeth need replacing and the trees/shrubs need cutting back. The area needs a general tidy up.
Upton in Bloom	The Horticultural and Craft Show will be taking place on 12 August. Donations to for raffle prizes were requested.
Open Access	No issues reported
Trees	No issues reported
Lytchett Minster/Flooding/	No issues reported
LM Pound	No issues reported

At this juncture Cllr Burns took the Chair to consider Planning.

131/23 TO RECEIVE THE CLERKS REPORT ON PLANNING MATTERS

None

132/33 TO RECEIVE CORRESPONDENCE ON PLANNING MATTERS

None

133/23 TO RECEIVE DORSET COUNCIL DECISIONS

These were noted.

134/23 TO CONSIDER PLANNING APPLICATIONS RECEIVED UP TO DATE OF MEETING

The observations on the planning applications discussed at the meeting are set out on the attached list (July 23) as Appendix A.

135/23 TO RECEIVE THE LATEST FINANCIAL UPDATE FOR ENPLAN

The latest financial report was noted.

136/23 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS

1. It was reported that the town was seeing an increase in anti-social behaviour (ASB). This was particularly prevalent at the recreation ground. The Town Clerk has reached out to Dorset Police to offer the Town Council's assistance in disseminating the message to the community how important it is to report ASB directly to the police. Frustrations were noted over the lack of response from the police to such offers.

There being no further business, the Chair closed the meeting at 8.38pm.

Chair.....

Date.....

Appendix A

**LYTCHETT MINSTER & UPTON TOWN COUNCIL
PLANNING APPLICATIONS CONSIDERED
25 July 2023**

P/HOU/2023/03811		Replace garage door with window to create larger space for kitchen. 16a Upton Court Upton BH16 5JF
	LMUTC Comment: No objection	
P/HOU/2023/03127		Single storey extensions and alterations Lytchett Bay Boatyard 57A Sandy Lane Upton BH16 5EJ
	LMUTC Comment: No objection	
P/HOU/2023/03767		Conversion of loft space into a habitable area via conversion of the hipped roof section into a gable end with high level windows plus a new side dormer. 28 Greenacre Close Upton BH16 5EY
	LMUTC Comment: No objection	
P/HOU/2023/02023		Single storey rear extension and internal alterations to improve disabled access. 8 Sandy Lane Upton BH16 5EL
	LMUTC Comment: No objection	
P/FUL/2023/03976		Proposed additions to existing base station installation. Land off Blandford Road North BH16 6AB
	LMUTC Comment: No objection	