

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **TOWN COUNCIL** was held on **TUESDAY** the **19 July 2022** in the Council Chamber, 1 Moorland Parade, Moorland Way at 7.00 p.m.

PRESENT:

- Councillor Mrs M Pryor in the Chair
- Councillor M Chase
- Councillor F H Drane
- Councillor R Burns
- Councillor S McKell
- Councillor D Wilson
- Councillor J Sheldon
- Councillor W T Pipe
- Councillor R Griffin
- Councillor P Thompson
- Clr Mrs K Austin (as from Minute No 112/22)
- Clr Mrs D White (as from Minute No 112/22)

Also in attendance:

- Mrs K Cane, Town Clerk
- Mrs K Osborne, Deputy Clerk
- Dorset Councillor A Brenton
- Dorset Councillor A Starr

104/22 DECLARATIONS OF INTEREST: None

105/22 APOLOGIES: None

106/22 TO DISCUSS LOCAL HEALTH SERVICES WITH A REPRESENTATIVE FROM THE ADAM PRACTICE

The Town Council welcomed representatives from the Adam Practice and received an informative presentation addressing the current demands on the GP practice and the NHS as a whole and the implementation of the new web-based appointment system, Klinik. Issues raised by members previous to the meetings were also addressed.

The Town Council asked how it could support the Practice. The Patient Services Manager suggested it would be useful if the Town Council could disseminate information to residents via its website, noticeboards and social media.

The Adam Practice were thanked for attending the meeting and they left at 8.00pm.

107/22 MINUTES: of the Town Council meeting held on the 21 June 2022 as circulated were confirmed and signed.

108/22 CLERKS REPORT:

- a. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** The Turbary Trust has been advised it is now down to them to facilitate a lease between them and the CIO. The Council has given advice and support as to how the CIO may wish to move forward.

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108/22 CLERKS REPORT: (Cont)

The CIO Trustees have been encouraged to get together to discuss how they will operate, and what, if any resources they will need from the Council and to put any proposal regarding a Service Level Agreement to the Town Council for consideration. At time of writing a meeting has been scheduled for the CIO to meet on 21 July 2022.

- b. Lytchett Minster and associated access roads to Lytchett Minster School.** No further information. The Cycling Officer has sent over a copy of his presentation which is available to members on request. The 30-mph request between exiting Lytchett Minster and rejoining at the top of the flyover bridge has not been received favorably.
- c. Minute 61/20 Footpath Junction of Dorchester Road and Huntick Road to Courtyard Centre.** No further information.
- d. Minute 34/21 Street Light Upgrades** A quotation is still awaited.
- e. Minute 48/21 Flooding in Lytchett Minster and Upton.**
We are advised this work is on a list at Dorset Council.
- f. Minute 14/22 To establish a working party to undertake a review of council governance structure, committees and associated terms of reference.** Progress is being made, with one meeting now having taken place, and a further scheduled for 20 July 2022. Cllr Pipe, as Chair of the Working Party advised that the Working Party had considered the original proposal put forward by the Town Council including merging some of the existing committees. The final proposals and recommendations would be presented to the Town Council for consideration in the near future.

109/22 CORRESPONDENCE:

- a. An email from the Police & Crime Commissioner David Sidwick providing an update on Operation Scorpion (Phase 2) was received and noted.
- b. A letter from Police & Crime Commissioner David Sidwick providing an overview of progress on his Police and Crime Plan was received and noted.

110/22 TO APPROVE MINUTES FROM COMMITTEES AND ASSOCIATED RECOMMENDATIONS:

It was proposed, seconded and **RESOLVED** to approve the Committee minutes and associated recommendations as follows:

Environment 28/06/22o

63/22 To Elect A Vice Chair Of Environment

69/22 To Consider Holding an Event To Celebrate Lytchett Bay View's Local Nature Reserve Status:

Amenities 05/07/22:

83/22 To Consider Football Team Applications for the 2022/23 Season

Finance & Administration 06/07/22:

89/22 To Elect A Vice Chair of Finance And Administration

93/22 To Provide an Update On The Transfer Of The Grove/Recreation Ground To The Grove CIO

94/22 To Receive Financial Summary of Accounts

96/22 To Receive A Staffing Update and Review Future Staffing

Planning 12/07/22 – No Recommendations

111/22 REPRESENTATIVES REPORTS (INCLUDING DORSET COUNCIL MEMBERS/LUBA/UPTON TOGETHER/UPTON IN BLOOM:

Dorset Councillor Brenton – see report attached

Dorset Councillor Pipe – see report attached.

Councillor Griffin provided a verbal report on behalf of Upton in Bloom. He extended his thanks to all those involved with the preparations for the recent visit from the South & South West in Bloom judge with a special thanks to the Council's Head Grounds man for his contribution.

The Town Clerk and Deputy Town Clerk were acknowledged for their work in organising the decorative vinyl graphic installed to the windows to the former Co-Op building in time for the arrival of the South & South West in Bloom judges.

The judges for Upton In Bloom's entry into Britain in Bloom will be visiting on 25th July.

Councillor McKell provided a verbal report on behalf of Upton Together which continues to provide support to the local community. Recently the group had been liaising with the Adam Practice to identify opportunities to provide support through its volunteers or making links with others in the local community.

112/22 TO CO-OPT TO THE COUNCIL:

It was proposed, seconded and **RESOLVED** that Mrs Kelly Austin and Mrs Dawn White be co-opted to the Town Council and they agreed to sign their Declaration of Acceptance of Office and formally join the meeting.

It was agreed that the office would draft a formal application form for future candidates who wished to be considered for co-option to the Council.

113/22 TO CONSIDER EXTENSION TO UPTON LIBRARY PROPOSAL:

Cllr F Drane requested that the Town Council reconsider its support of the plans to extend Upton Library as previously drafted by Dorset County Council.

In preparation the Town Clerk had reached out to Dorset Council's Head of Library Services to establish their plans to develop existing libraries in Dorset. Members received the response as attached to these minutes. Dorset Council is currently consulting on its strategy for developing library services and is due to enter phase 2 of the consultation in the Autumn.

It was proposed, seconded and **RESOLVED** that the Town Council revisits the plans to extend Upton Library following Dorset Council's consultation and the publication of the results. The Town Council would respond to the consultation and would also encourage residents to do so.

114/22 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the Council and it was proposed, seconded and **RESOLVED** that the financial summary of accounts be approved.

115/22 TO APPROVE ACCOUTS FOR PAYMENT FOR JULY 2022 UP TO DAY OF MEETING AND A FULL JUNE 2022 PAYMENT LIST:

It was proposed, seconded and **RESOLVED** that the accounts for payment as presented be approved.

In response to a member's request, financial payments for the BCP Grounds Maintenance contract would be circulated following the meeting.

116/22 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNTIES) AND MATTERS FOR FUTURE AGENDAS.

1. A request for double yellow lines along Old Kiln Road would be referred to the Environment Committee for consideration.
2. Concerns were raised about the lack of communication from BCP relating to events taking place at Upton Country Park. Recent events have had a negative impact on the Town with an increase in litter and an increase in traffic. Cllr Pipe had been tasked with contacting BCP councillors to discuss this issue.

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There being no further business, the Chair closed the meeting at 8.46pm

Chair.....
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Date.....
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