

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **TOWN COUNCIL** was held on **TUESDAY** the **15 February 2022** in the Council Chamber, 1 Moorland Parade, Moorland Way at 7.00 p.m.

PRESENT: Councillor Mrs M Pryor in the Chair
 Councillor F H Drane
 Councillor J R Burns
 Councillor S McKell
 Councillor J Sheldon
 Councillor R Griffin

Also in attendance: Mrs K Cane, Town Clerk
 Mrs S Samways, Administrative Officer

146/21 DECLARATIONS OF INTEREST: None

147/21 APOLOGIES: Councillor M Chase (unwell)
 Councillor K Brooks (work commitments)
 Councillor D Wilson (personal)
 Councillor W T Pipe (Dorset Council meeting)
 Dorset Councillor Mrs A Brenton (Dorset Council meeting)
 Dorset Councillor A Starr (Dorset Council meeting)

148/21 MINUTES: of the Town Council meeting held on the 18 January 2022 as circulated were confirmed and signed.

149/21 CLERKS REPORT:

- a. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** Cllr Burns was acknowledged for all his work progressing the lease renewal and CIO inception.
- b. **Lytchett Minster and associated access roads to Lytchett Minster School.** No further information.
- c. **Minute 61/20 Footpath Junction of Dorchester Road and Huntick Road to Courtyard Centre.** No further information.
- d. **Minute 34/21 Street Light Upgrades.** The Clerk contacted SSE who advised this will be completed by the end of March 2022.
- e. **Minute 48/21 Flooding in Lytchett Minster and Upton.** No further information.
- f. **Minute 49/21 Request for traffic calming measures on Dorchester Road, Lytchett Minster.** No further information.

- g. **Minute 137/21 SID Programme** The new SID has been purchased, installed and is operational.
- h. **Minute 138/21 Traffic Speed Survey** The recent Dorset Council Traffic Survey conducted at Factory Road concluded there is no issue with speeding vehicles; all relevant signage and road markings are in place and maintained so there is no further action to be taken at present. The Clerk to advise the resident.
- i. **Minute 145/21 (2) Highway Issues nr Aldi** – The Clerk and Cllr Starr have been trying to get a meeting with the relevant officer/department within Dorset Council.
- j. **Minute 76/21 John Small Memorial.** See Agenda Item No 13.
- k. **Minute 112/21 Keep Upton Tidy.** The Clerk confirmed the Risk Assessment forwarded to Keep Upton Tidy is in the accepted format so this can be utilised. The Clerk advised a Risk assessment must be carried out in advance of every KUT Litterpick and a copy sent to The Clerk.

150/21 CORRESPONDENCE:

- a) A letter from Dorset PCC was received; Members wish to invite David Sidwick to a future meeting for further discussion. The Clerk to invite him.
- b) Purbeck Film Festival wrote requesting funding for their annual event; the Clerk will advise them they would be welcome to hold events within our community, which may generate more interest and possible funding from the Town Council.

151/21 ADOPTION OF COMMITTEE REPORTS: There were no committee reports to consider.

152/21 REPRESENTATIVES REPORTS (INCLUDING LUBCA/DORSET COUNCIL MATTERS:

Dorset Councillor Brenton – see report attached

Dorset Councillor Pipe – see report attached

152/21 REPRESENTATIVES REPORTS (INCLUDING LUBCA/DORSET COUNCIL MATTERS: (cont))

Upton In Bloom – Cllr R Griffin

Cllr Griffin reported Upton In Bloom has appointed a new Chair, Mrs S Walters; a new Vice Chair, Cllr Griffin and Mrs L Wright is acting Treasurer. Upton In Bloom want to formalise their link with the Town Council, ensuring at least one Town Councillor is on Upton In Bloom.

Cllr Griffin updated members on the public drinking fountain funded by Upton In Bloom, to be sited at The Clock Tower. This will be a LMUTC asset, with UiB bearing any costs for the first 5 years. Final authorisation from Wessex Water is awaited in advance of instillation.

Upton Together – Cllr S Mckell

Cllr McKell reported Upton Together is still very much present although very much reduced – helping approximately 6 clients per week. Rising inflation may result in more people requiring help, further publicity will be posted to re-affirm the presence of Upton Together for our community. It was also advised a new incentive ‘the community fridge’, which re-distributes unsold shop food, is available to all.

153/21 TO CONSIDER REQUEST FROM LOCKYER’S CHARITY TRUST FOR ADDITIONAL TRUSTEES FROM THE TOWN COUNCIL:

Cllr McKell volunteered to stand on this Trust; The Clerk to report this to the Lockyer’s Charity Trust.

154/21 TO CONSIDER WAYS TO REDUCE FLY-TIPPING AT UPTON CEMETERY:

Fly-Tipping at Upton Cemetery is an ongoing and major issue. As there is no power supply to the site, CCTV instillation is not straightforward. Trail cameras have been trialled unsuccessfully at this site. Solar powered CCTV is effective for agricultural use; The Clerk will contact The Farmers Union and other suppliers for further information. Another consideration is to better secure the compound, preventing public access to the bins.

155/21 TO CONSIDER PAYING DORSET COUNCIL TO MANAGE SID’S AT A COST OF £500 PER ANNUM:

After discussion it was proposed, seconded and **RESOLVED** to approve expenditure of £500 for this purpose.

156/21 TO APPROVE A VIERMENT FROM EMR CIL 2018/2019 (901 9110) OF £4.633 AND EMR CIL 2019/2020 (901 9111) OF £933.02 (TOTAL RESERVE MOVEMENT OF £5,626.02) TO GENERAL AMENITIES 304 4380.

After discussion it was proposed, seconded and **RESOLVED** to approve this vierment.

157/21 TO CONSIDER COMMISSIONING DORSET COUNCIL TO UNDERTAKE A TRAFFIC SURVEY FOR NEW ROAD, LYTCHETT MINSTER AT A COST OF £250 + VAT:

Members expressed concern a survey does not solve the issues, however it was agreed the complainants would be assured their concerns are being addressed.

It was proposed, seconded and

RESOLVED that funding for a Dorset Council Traffic Survey be approved. The Clerk to arrange.

158/21 TO DISCUSS FUTURE ARRANGEMENTS FOR THE OUTSIDE OPERATIONS OF THE TOWN:

Two quotes for certain aspects of the Grounds Team work were considered. It was agreed a sub-committee is needed for the detailed planning required to manage the future of the outside operations. Cllr Mrs Pryor, and Cllrs Drane and Griffin volunteered to serve on this; The Clerk will also invite the Head Grounds man. The findings of this sub-committee will be presented at the next meeting of the Town Council.

159/21 TO CONSIDER WAYS OF COMMEMORATING INDIVIDUALS WITHIN THE TOWN WHO HAVE MADE SIGNIFICANT CONTRIBUTIONS AND TO AGREE THE PROTOCOL FOR NOMINATIONS:

Areas for a commemoration site were discussed; the flower beds at the Gablehurst Flats, Poole Road were considered an appropriate location (central, easily visible from the footpath). An explanatory information board would be required, with separate plaques for each individual sited around the existing flower beds. All relevant information to be made available to the public via our website. Cllr Griffin to re-visit site to assess. It was suggested that a prominent individual (High Sherriff, MP) be invited to open this commemoration 'Wall of Fame'.

160/21 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts be approved.

161/21 TO RECEIVE ACCOUTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS. TO RECEIVE PAYMENTS LIST FOR FEBRUARY 2022 UP TO DATE OF THE MEETING.

It was proposed, seconded and

RESOLVED that the accounts for payment as presented be approved.

162/21 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS.

1. The Clerk reported on her meeting with Dorset Councillor Spencer Flower, Leader of the Council. Various topics were discussed, including the need for support to recruit new Town Councillors.
2. Cllr Drane expressed his concern the Town Council misses publicity opportunities, which should be prioritised.
3. Cllr Mrs Pryor reported a Deputy Town Clerk has been appointed, starting on 28 February 2022. Cllrs Burns and Chase and the Clerk were thanked for their input in the recruitment process.

There being no further business, the Chair closed the meeting at 8.30 pm.

Chair.....

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Date.....