

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

An **EXTRAORDINARY MEETING** of the **TOWN COUNCIL** was held on **TUESDAY** the **11 January 2022** at **The Grove**, Upton Recreation Ground which commenced at 7.00 p.m.

A request was made for an Agenda Item at the next meeting to formally recognise Mrs Richards contribution to this community.

**PRESENT:**

- Councillor Mrs M Pryor in the Chair
- Councillor M Chase
- Councillor F Drane
- Councillor J R Burns
- Councillor S McKell
- Councillor D Wilson
- Councillor J Sheldon
- Councillor W T Pipe
- Councillor R Griffin

**Also in attendance:**

- Mrs K Cane, Town Clerk
- Mrs S Samways, Admin Officer
- Dorset Councillor Mrs A Brenton
- Dorset Councillor A Starr

**115/21 TO RECEIVE DECLARATIONS OF INTEREST:** None.

**116/21 APOLOGIES:** Councillor K Brooks – work commitments

**117/21 TO RECEIVE THE MINUTES:** of the Town Council meeting held on the 23<sup>rd</sup> November 2021 as circulated were confirmed and signed.

**118/21 CLERKS REPORT:**

- a. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** No further information.
- b. **Lytchett Minster and associated access roads to Lytchett Minster School.** No further information.
- c. **Minute 61/20 Footpath Junction of Dorchester Road and Huntick Road to Courtyard Centre.** No further information.
- d. **Minute 34/21 Street Light Upgrades.** No further information.

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**118/21 CLERKS REPORT: (cont)**

- e. **Minute 48/21 Flooding in Lytchett Minster and Upton.** See Minute 122/21.
- f. **Minute 49/21 Request for traffic calming measures on Dorchester Road, Lytchett Minster.** No further information.
- g. **Minute 76/21 John Small Memorial.** Cllr Griffin advised the sculptor is no longer available, and he undertook to liaise with local agencies (stonemasons/quarries/Lytchett Minster School/Upton Arts Project etc) to source an artist.
- h. **Minute 112/21 Keep Upton Tidy.** The Clerk has received the risk assessment and will review this.

**119/21 CORRESPONDENCE:**

- a) An email from resident re Proposed Solar Farm was discussed in detail; Dorset Councillors confirmed all such Planning Applications go to Committee for decision. All Councillors to be sent a copy of the leaflet delivered to Lytchett Minster residents in advance of the Public Consultation at Upton Working Men's Club Tuesday 18<sup>th</sup> January 2022, 14:00 to 19:00.
- b) An email concerning continued missed bin collections in Upton was presented. It was acknowledged the current driver shortage is a national issue. Dorset Councillors confirmed they receive update information via email relating to affected collections – it was requested this is also forwarded to the Clerk. Cllr Mrs Brenton agreed to liaise with DC James Potten to ensure LMUTC are included in the latest updates, allowing staff to relay these to our residents.
- c) The Dorset Council Community Governance Review was made available to the Councillors.
- d) A letter from the Dorset Police and Crime Commissioner and Precept letter was received.
- e) An email from Green Nation Solar Energy re Proposed Solar and Energy Storage was discussed with correspondence item a).
- f) A letter from RBL re: Remembrance Parade was received. Monies have been set in 2022/2023 Budgets and enquiries are being made to acquire qualified Marshalls for the November 2022 event.

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**119/21 CORRESPONDENCE: (cont)**

- g) The CAB Quarterly update was made available to Councillors.
- h) An email was received regarding Electric Charging Points Provision within the town; the clerk to respond to the resident advising LMUTC are liaising with Dorset Council.
- i) Dorset Council data was received by the Councillors
- j) An email regarding concerns over the Adventure Pirate business was discussed. Councillors requested the Clerk pursue this with Dorset Council.
- k) Green Nation Solar Energy forwarded their information leaflet to residents.

**120/21 REPORTS OF COMMITTEES:** There were no committee reports to consider.

**121/21 REPRESENTATIVES REPORTS (INCLUDING LUBCA/DORSET COUNTY COUNCIL MATTERS:**

Cllr Drane thanked the Dorset Councillors for their reports submitted in advance of the meeting.  
 Dorset Councillors Report: see attached  
 Dorset Councillor Starr to re-submit his report to the next meeting.

**122/21 TO DISCUSS THE PROGRESS OF THE RECREATION GROUND LEASE / CIO AND TO AGREE A SUM FOR A FINANCIAL CONTRIBUTION TOWARDS PAYMENT OF TURBARY LEGAL FEES IN RESPECT OF THE LEASE:**

Cllr Burns summarised the latest position with the Turbary Trust signing off the details for the Charities Commission in respect of the CIO. A meeting is set for Monday 16<sup>th</sup> January 2022. The total cost of the lease could be up to £3000; it was proposed, seconded and **RESOLVED** for LMUTC to fund 75% of this cost, to assist The Turbary Trust with this lease preparation.

**123/21 TO APPROVE BUDGETS FOR 2022/23:**

After discussion it was it was proposed, seconded and **RESOLVED** to approve these.

**124/21 TO SET THE PRECEPT FOR 2022/2023:**

After discussion it was it was proposed, seconded and **RESOLVED** to set the precept for 2022/2023 at £325,684.

**125/21 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:**

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts be approved.

**126/21 TO RECEIVE ACCOUTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS. TO RECEIVE FULL PAYMENTS LIST FOR NOVEMBER 2021 AND DECEMBER 2021:**

It was proposed, seconded and **RESOLVED** that the accounts for payments as presented be approved.

**127/21 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNTIES) AND MATTERS FOR FUTURE AGENDAS:**

1. Cllr Griffin confirmed the newly planted trees sponsored by residents will have the plaques attached to stakes; LMUTC grounds team have a supply of these.
2. Cllr Drane expressed concern that Upton Library is claiming non-support from LMUTC. DC Mrs Brenton confirmed all libraries are looking for alternative ideas to fully utilise their buildings, out of library hours. KC will forward the DC Libraries Consultation to Cllr Drane for completion.
3. Cllr Wilson updated the Council that Dorset Wildlife Trust's lease re: Upton Heath is unlikely to be renewed after February 2022. This is to be included as an Agenda Item for the next Town Council meeting 18 January 2022.
4. Cllr McKell advised Upton Together recruited 10 more volunteers to assist the continuing Covid vaccination programme. The new management of the programme at Poole Ferry Port means Upton Together are used as back-up; all volunteers to be advised of this.
5. The Clerk gave an operational update; all staff have been impacted by covid to varying degrees, this has affected LMUTC office and grounds service provision. The long term provision of grounds maintenance needs reviewing in light of impending (overdue) staff retirement. Cllr Drane recommended using contractors, the Clerk to liaise with Lytchett Matravers Clerk.

Cllr Pipe left the meeting at this point.

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**127/21 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS: (cont)**

6. The Clerk proposed a Vote of Thanks from the Council to Head Grounds man, Mr Kellaway, for his loyalty to LMUTC by delaying his well-deserved retirement until March 2022. This gesture is greatly appreciated.
7. Cllr McKell proposed a gesture of recognition to the nationally award winning South Lytchett Manor Caravan Park, for their continued support of the Town Council.

**There being no further business, the Chairman closed the meeting at 8:40 pm.**

Chairman.....

Date.....