

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **TOWN COUNCIL** was held on **TUESDAY** the **18 January 2022** at **The Grove**, Upton Recreation Ground which commenced at 7.00 p.m.

**PRESENT:** Councillor Mrs M Pryor in the Chair  
 Councillor F H Drane  
 Councillor J R Burns  
 Councillor M Chase  
 Councillor S McKell  
 Councillor D Wilson  
 Councillor W T Pipe  
 Councillor R Griffin

**Also in attendance:** Mrs K Cane, Town Clerk  
 Mrs S Samways, Administrative Officer  
 Dorset Councillor A Starr

**128/21 DECLARATIONS OF INTEREST:** None

**129/21 APOLOGIES:** Councillor K Brooks (work commitments)  
 Councillor J Sheldon (no reason specified)  
 Dorset Councillor Mrs A Brenton ( other commitments)

**130/21 MINUTES:** of the Extraordinary Town Council meeting held on the 11 January 2022 as circulated were confirmed and signed.

**131/21 CLERKS REPORT:**

- a. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** No further information.
- b. **Lytchett Minster and associated access roads to Lytchett Minster School.** No further information.
- c. **Minute 61/20 Footpath Junction of Dorchester Road and Huntick Road to Courtyard Centre.** No further information.
- d. **Minute 34/21 Street Light Upgrades.** The Clerk contacted SSE who advised this will be completed by the end of March 2022.
- e. **Minute 48/21 Flooding in Lytchett Minster and Upton.** Cllr Drane reported the gulley's and drains on Poole Road outside the Co-Op were cleared by Dorset Council. The Clerk reported this was at the request of the Town Council.
- f. **Minute 49/21 Request for traffic calming measures on Dorchester Road, Lytchett Minster.** No further information.

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**131/21 CLERKS REPORT: (cont)**

- g. **Minute 76/21 John Small Memorial.** As an alternative to a sculpture, Cllr Griffin suggested the base of the Clock Tower could be used to site plaques commemorating significant contributions made by individuals of the town. It was agreed a set of qualifying criteria must be determined. This will be included as an Agenda Item February 2022.
- h. **Minute 112/21 Keep Upton Tidy.** The Clerk is reviewing the risk assessment and will complete w/e 21 January 2022.

**132/21 CORRESPONDENCE:**

- a) The Dorset Local Plan was made available to Members
- b) A letter from Lytchett Minster Parish Church was received asking for LM&UTC to support their fund raising project to repair and update the Church buildings; and to write a statement of support for their project website. The Town Council will suggest to the Church to apply for Town Council Grant Aid and suggested Crowd Funding.
- c) a notice relating to the Proposed Temporary Closure of Huntick Road, Lytchett Matravers was received from Dorset Council.

**133/21 ADOPTION OF COMMITTEE REPORTS:** There were no committee reports to consider.

**134/21 REPRESENTATIVES REPORTS (INCLUDING LUBCA/DORSET COUNCIL MATTERS:**

**Dorset Councillor Starr – report attached**

**135/21 TO MEET WITH REPRESENTATIVES AND RECEIVE PRESENTATION FROM GREEN ENERGY REGARDING PROPOSED INSTILLATION OF PHOTOVOLTAEIC PANELS IN AND AROUND PARCELS OF LAND IN LYTCHETT MINSTER AND UPTON:**

Members received a presentation detailing the proposed solar farm; an opportunity for questions allowed members to raise issues including drainage and flooding, the green-belt status of the land, possible benefits to this community, and impact on bio-diversity. Ac copy of the presentation is included as Appendix A to these Minutes.

**136/21 TO DISCUSS ISSUES RELATING TO THE END OF DORSET WILDLIFE TRUST LEASE RE: UPTON HEATH:**

Concern was raised over the management of the SSSI land following the expiration of the lease to DWT. It was agreed DWT have managed this land well. The Clerk to confirm whether the landowner is responsible for land management after DWTs lease ends. Cllr Pipe to ask BCP about the future of the livestock grazed on Upton Heath.

**137/21 TO APPROVE FURTHER EXPENDITURE RELATING TO THE SPEED INDICATOR DEVICE PROGRAMME OF £1095.**

After discussion it was proposed, seconded and **RESOLVED** to approve expenditure of £1095.

**138/21 TO CONSIDER COMMISSIONING DORSET COUNCIL TO UNDERTAKE A TRAFFIC DATA SURVEY FOR FACTORY ROAD AT A COST OF £250 + VAT:**

Following reports from residents of vehicles speeding on Factory road it was proposed, seconded and **RESOLVED** to approve expenditure of £250+VAT for a Dorset Council traffic data survey.

**139/21 TO APPROVE CALENDAR OF MEETINGS FOR 2022/2023:**

It was proposed, seconded and **RESOLVED** that this be approved.

Cllr Pipe left the meeting at this point.

**140/21 TO CONSIDER FEES for 2022/2023:**

After discussion it was proposed, seconded and **RESOLVED** to increase all fees by 5%, with the resulting amount to be rounded to the nearest five or ten pence.

**141/21 TO APPROVE EXPENDITURE of £5,626.02 FOR THE REGENERATION OF THE JUBILEE GARDEN IN PREPARATION OF THE PLATINUM JUBILEE:**

The Clerk confirmed with Dorset Council this project is an appropriate use of CIL contributions from previous years; It was proposed, seconded and **RESOLVED** that this expenditure of £5,626.02 be approved.

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**142/21 TO FORMALLY ACKNOWLEDGE THE CONTRIBUTION MADE BY FORMER LONG SERVING TOWN COUNCILLOR AND MAYOR, MRS JUNE RICHARDS:**

A written acknowledgment from the Council has been sent to The Clarion and Upton Link; also see Clerks Report g). The public water fountain project initiated by Mrs Richards will be completed, this could potentially serve as a memorial to her service; however the Town Council wished to formally document the significant contribution made to our community by former Councillor and Mayor, Mrs June Richards.

**143/21 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:**

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts be approved.

**144/21 TO RECEIVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS. TO RECEIVE PAYMENTS LIST FOR JANUARY 2022 UP TO DATE OF THE MEETING.**

It was proposed, seconded and **RESOLVED** that the accounts for payment as presented be approved.

**145/21 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS.**

1. Cllr Drane requested an item to discuss the future arrangements for LMUTC grounds maintenance on the Agenda of the next meeting.
2. Concern re: speeding signage for vehicles exiting the roundabout onto Blandford Road North at Aldi was expressed. The Clerk to request a site meeting with Dorset Council re: improved speed signage, and enquire about reinstating DC Highways & LMUTC Quarterly Meetings.
3. Cllr McKell raised the need for improved pathway and lighting around the Aldi store.
4. Cllr Drane enquired about Office staffing; it was confirmed the temporary staff member will not be requested again until the Government covid guidelines to 'work from home where possible' are lifted, and casual staff will only be employed if necessary.
5. The Clerk advised the interviews for the Assistant Town Clerk position will be held over the next two days.
6. Upton in Bloom sought permission to use Lytchett Minster and Upton Town council's address on their bank account, Cllrs Chase and Griffin to discuss this request at the next Upton in Bloom Meeting.

**Democratic Session**

A member of public attended the meeting to express their support for the proposed instillation of photovoltaic panels in and around Lytchett Minster and Upton, however emphasised the importance of ensuring it does not aggravate the existing flooding issues around Lytchett Minster village.

**There being no further business, the Chair closed the meeting at 8.50 pm.**

Chair.....

Date.....