

LYTCHETT MINSTER & UPTON TOWN COUNCIL

An **ON-LINE ZOOM MEETING** of the **TOWN COUNCIL** was held on **TUESDAY** the **20 APRIL 2021** and commenced at 7.00 p.m.

PRESENT: Councillor Mrs M Pryor in the Chair
 Councillor M Chase
 Councillor J R Burns
 Councillor S McKell
 Councillor D Wilson
 Councillor J Sheldon
 Councillor W T Pipe

Also in attendance: Cllr A J Starr, Dorset Council
 Mrs K Cane, Town Clerk
 Mrs B Lake, Office Manager

189/20 DECLARATIONS OF INTEREST:

None.

190/20 APOLOGIES: Members approved the following apologies:
 Councillor F H Drane (personal)
 Councillor Mrs J Marston (personal)
 Councillor K Brooks, (work commitments)
 Dorset Councillor A Brenton (personal)

191/20 MINUTES: of the Town Council meeting held on 16 March 2021 as were then confirmed and signed.

192/20 CLERKS REPORT:

- a. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** This matter is in the hands of the respective solicitors, although the Planning Application has still not been approved. This will be pursued with the Planning Officer.
- b. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** Feedback on the content of the CIO has been received from the Turbary Trustees, and sent to our solicitor for comment.
- c. **Minute 40/21 Speed Limit Reduction New Road, Lytchett Minster and associated access roads to Lytchett Minster School.** No further information.
- d. **Minute 61/20 Footpath Junction of Dorchester Road and Huntick Road to Courtyard Centre.** DC have agreed to install the sign to warn drivers of pedestrians in road – no further information.

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192/20 CLERKS REPORT:(Cont)

- e. **Minute 157/20 Local Hero Award.** The scheme has been set up and the documents pertaining to this are available to view on the Members Area.

193/20 CORRESPONDENCE:

- a) Information on Planning Enforcement was received from Dorset Council.
- b) A letter was received from the Purbeck Film Festival advising of the 2021 event and asking for financial assistance. It was agreed to not make a donation, however they will be advised of the Town Council's Grant Aid scheme if they wish to apply. It will also be suggested that they may wish to hold some events locally and, if so, to contact LUBCA.
- c) Notification was received from Dorset Council of the temporary closure of Pitt Bottom, Lytchett Minster for 5 days from Wednesday 21 April 2021.

194/20 TO RECEIVE UPDATE ON DEVELOPMENTS AT UPTON CEMETERY:

An order has been placed for a trial dig at the far end of the cemetery. The holes in the central area will be filled in. Investigations are underway to ascertain how much land can be allocated for burials and costings are being sought for transforming the central area. Cllr Chase asked that the report from the Environment Agency be made available for members and the public.

195/20 TO AGREE TO HOLD THE ANNUAL MEETING OF THE TOWN COUNCIL ON TUESDAY 4 MAY VIRTUALLY:

After discussion it was proposed, seconded and **RESOLVED** to hold the annual meeting of the Town Council virtually on Wednesday 5 May 2021, so it does not clash with the Dorset Council meeting on Tuesday 4 May.

196/20 TO AGREE TO CONTINUE, FOR A PERIOD OF SIX MONTHS, THE DELEGATION OF ALL DAY TO DAY OPERATIONAL RESPONSIBILITIES TO THE TOWN CLERK, WHO WILL FULFILL THESE IN CONSULTATION WITH THE ACTING CHAIRMAN AND TO AUTHORISE THE TOWN CLERK TO PAY STAFF SALARIES AND INVOICES IN LINE WITH APPROVED BUDGETED EXPENDITURE:

It was proposed, seconded and **RESOLVED** that this be agreed.

197/20 TO CONSIDER CO-OPTION:

After discussion it was proposed, seconded and **RESOLVED** that Mr Ray Griffin be co-opted back onto the Town Council

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198/20 TO RECEIVE FEEDBACK ON RECENT TRAFFIC REGULATION ORDERS IN UPTON AND TO CONSIDER DORSET COUNCIL PROPOSALS:

Following a Dorset Council public consultation process members were asked to consider three options for traffic restrictions at Pony Drive. After discussion it was proposed, seconded and

RESOLVED to support the original proposal of double yellow lines at this location.

199/20 TO DISCUSS THE PURBECK AND EAST DORSET CITIZENS ADVICE MERGER:

A letter was received from Citizens Advice advising that Trustees of Purbeck Citizens Advise have agreed to merge with East Dorset Citizens Advice. The new body became effective from 1 April 2021.

200/20 TO DISCUSS CAR PARKING CONCERNS AT LYTCHETT MINSTER SCHOOL:

A letter outlining parking issues at Lytchett Minster School and asking for a contribution towards a barrier for the church car park was received from the Headmaster. It was agreed that the Town Council are unable to assist financially, however Cllrs Chase, Pipe and Wilson are willing to take part in discussions and their contact details will be forwarded to the Head.

201/20 TO RECEIVE AN UPDATE ON THE UPTON TOGETHER PROJECT:

The anniversary easter egg give away went well, we managed to find homes for 175 and the surplus went to the 2 nursery schools, Ladybirds and Kids Love Nature, the Methodist church had already received some from one of their supporters.

I have today offered our help to Upton in Bloom to help distribute their Schedules for the Horticulture Show later in the year.

We will also be helping Keith at the Pharmacy distributing the covid flow test kits and the possibility of teaching our older folk to manage the actual test.

You can now go to Rowlands at Upton and after answering a few simple questions you gain a 7 test kit.

Going forward we are looking for ways of re-uniting our community and bringing back the pre 19 neighbourly love and that special bond that communities had in normal times. We are still supporting the jabs at the docks programme with more volunteers on a weekly basis.

Cllr McKell expressed concern about residents having difficulty contacting the surgery by telephone and Cllr Burns will pass this onto the patient group.

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202/20 TO RECEIVE AN UPDATE FROM CHAIRS OF AMENITIES, ENVIRONMENT AND PLANNING:

Amenities – Cllr Mrs Pryor

Cllr Mrs Pryor visits the cemetery regularly and reported that the ground is currently dry.

Environment – Cllr M Chase

Complaints have been received from a resident about parking around Palmerston Road and a letter will be sent to him advising that all that can be done has been done.

Arrangements are in hand for a meeting with representatives from Dorset Council and BCP to discuss the Poole-Wareham cycleway.

The DC Highways Officer has agreed to a site meeting to look at signage in Upton Court with a date to be arranged. The Clerk will pursue this.

A complaint has been received about tree roots from Jubilee Garden affecting drains in the garage area of Franklyn Close. A contractor will investigate using cameras with cutters week commencing 10 May. Some of the trees in Jubilee Garden need to be cut back.

Planning – Cllr Burns

Planning applications continue to be dealt with as and when they arrive and there were very few over the last month.

203/20 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:

Report by Cllr A J Starr– Dorset Council

Well once again much of the focus of the Council is on the Weymouth and Portland area this being the part of Dorset that has the highest population density and genuine pockets of deprivation.

Other than that the main focus has been on the consultation on the Purbeck/Dorset plan. The Council has received very many comments from the public and different organisations about the plan. Much of this has been critical of the lack of meaningful consultation and face to face events explaining the impact of the plan on local populations.

This has all to be viewed through the perspective of the Councils declaration of a climate and Ecological Emergency. I suspect that the main impact of the plan on Upton will be due to the likely expansion of Lytchett Matravers given that the lack of some amenities in the village, such as shops will likely create more congestion here.

Report by Cllr W T Pipe –Dorset Council

The issue of the family living illegally on land in Lytchett Minster will go to court on 8 June when it is hoped an eviction order will be served. A request for traffic restrictions at this location should be requested and this will be put on the agenda of the Environment committee.

203/20 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)

Report by Cllr J R Burns – Lytchett Minster and Upton Town Council

Recreation Ground Lease

An update on the progress of the CIO formation and the lease was given. The number of trustees was queried and members endorsed the requirement for 7 trustees.

A vote of thanks was recorded to Cllr Burns for the work he has undertaken on this project.

204/20 TO RECEIVE THE SUMMARY OF ACCOUNTS TO 31 MARCH 2021:

This was reviewed by the committee and it was proposed, seconded and

RESOLVED that the financial summary of accounts up to the 31 March 2021 be approved.

205/20 TO RECEIVE LIST OF COUNCIL PAYMENTS UP TO THE DATE OF THE MEETING:

It was proposed, seconded and

RESOLVED that the list of payments up to the date of the meeting be agreed.

206/20 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

- a) Cllr Mrs Pryor queried the missing The Crossways street nameplate and was advised that Dorset Council have taken it away for repair and replacement.
- b) Cllr McKell advised that the new Aldi store is due to open in November 2021 by the Mayor.
- c) Concern was expressed that Dorset Police were splitting into two divisions and the Clerk will ascertain how this will affect policing in the town.
- d) Cllr Pipe queried the position with the Groundstaff following the resignation of the Assistant Groundsman and was advised that this is in hand.
- e) Elections for the Police and Crime Commissioner will take place on Thursday 6 May 2021 and residents will be reminded that for the east ward this will take place at Upton Library and not the Community Centre.

There being no further business, the Chairman closed the meeting at 8.45 pm.

Chairman.....

Date.....

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