

**LYTCHETT MINSTER & UPTON TOWN COUNCIL**

An **ON-LINE ZOOM MEETING** of the **TOWN COUNCIL** was held on **TUESDAY** the **16 MARCH 2021** and commenced at 7.00 p.m.

**PRESENT:** Councillor Mrs M Pryor in the Chair  
Councillor M Chase  
Councillor J R Burns  
Councillor K Brooks  
Councillor S McKell  
Councillor D Wilson  
Councillor J Sheldon  
Councillor W T Pipe

**Also in attendance:** Mrs B Lake, Office Manager  
Mrs S Samways, Admin Assistant

**167/20 DECLARATIONS OF INTEREST:**  
None.

**168/20 APOLOGIES:** Members approved the following apologies:  
Councillor F H Drane (personal)  
Councillor Mrs J Marston (personal)  
Mrs K Cane, Town Clerk (holiday)

**169/20 MINUTES:** of the Town Council meeting held on 16 February 2021 as circulated were amended under Minute 152/20 to read 'it was agreed to invite a representative from the Environment Agency to visit the cemetery for their input into the groundwater discharge situation'. The minutes were then confirmed and signed.

**170/20 CLERKS REPORT:**

- a. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** This matter is in the hands of the respective solicitors.
- b. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** A Zoom meeting was held on 2/3/21 with Turbary. All were in agreement that the renewed lease and CIO should be place within two months. The CIO was circulated to the Allotment Trust for their perusal, specifically with regard to the appointment of trustees. Turbary to feedback any comments on this. The Turbary also needed to liaise with their solicitor in relation to a clause in the lease which will require Charity Commission consent to remove. See Minute 174/20.

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**170/20 CLERKS REPORT:(Cont)**

- c. **Minute 40/21 Speed Limit Reduction New Road, Lytchett Minster and associated access roads to Lytchett Minster School.** No further information.
- d. **Minute 61/20 Footpath Junction of Dorchester Road and Huntick Road to Courtyard Centre.** DC have agreed to install the sign to warn drivers of pedestrians in road – no further information.
- e. **Minute 157/20 Local Hero Award.** The scheme has been set up and the documents pertaining to this are available to view on the Members Area. At the time of writing the scheme is being promoted.

**171/20 CORRESPONDENCE:**

- a) Information on the Dorset Council Community Governance Review was received and made available to Councillors on the Members' Area of the website.
- b) Correspondence was received from Corfe Mullen Town Council regarding their response to the Draft Dorset Local Plan in relation to the Green Belt.

**172/20 TO RECEIVE UPDATE ON DEVELOPMENTS AT UPTON CEMETERY:**

Cllr Chase gave an update on cemetery developments and advised that the Environment Agency has responded and agreed with the findings in previous reports on the drainage issues. BCP dug two test sites in the central area and the shallower hole at the top of the area constantly fills with water whilst the deeper hole at the bottom of the site remains dry. Dorset Council have carried out jetting to clear any blockage under Cemetery Road and all drains are now running freely. The Town Council will continue to maintain the ditches. All drainage assets will be marked on a plan. Two further test digs will be undertaken on the unused area beyond the oak tree in the new cemetery area. Quotes were received from BCP for the following work:

1. to fill in existing holes, auger a number of holes to see where the clay ends and where the sand begins, dig two new holes at the top of cemetery site and fence, and dig out ditch in open drain along road towards entrance at a cost of £800.
  2. Install Path 1 as shown on the plan at a cost of £2294
  3. Install Path 2 as shown on the plan at a cost of £4000
- After discussion it was proposed, seconded and **RESOLVED** to accept the quotes for items 1 and 2. Item 3 was not considered urgent and can be undertaken at a later date.

A vote of thanks was recorded to Cllr Chase, the Clerk and the Groundsman for their work on this issue.

**173/20 TO RECEIVE AN UPDATE ON THE UPTON TOGETHER PROJECT:**

**Cllr S McKell**

**1<sup>st</sup> Anniversary Easter Egg Promotion**

We will be giving away approximately 250 Easter egg to the Under 15s of the parish on a 'when they are gone they are gone' basis. An advert/entry form will be in the April edition of the Upton Link free magazine. The closing date is 11 April and the winners will receive their eggs as soon after as we can deliver. 60 requests have been received to date.

There is a slight delay with the Covid vaccinations but we are on standby for the big push as it is time for some people to have their 2<sup>nd</sup> jab. We are unable to provide lifts for people wanting to get to the Docks but anyone needing assistance should phone Dorset Council on 01305 221000 and select the Covid Helpline. Provided they have an appointment time free transport will be arranged.

The numbers of prescriptions is up.

Volunteer Dorset tell me that Food Banks in general are not as busy as they were and we can echo that. We are now receiving fresh veg from the Lytchett Minster and Upton Allotment Association so the cost for veg has dropped by 50%.

**174/20 TO RECEIVE AN UPDATE FROM CHAIRS OF AMENITIES, ENVIRONMENT AND PLANNING:**

**Amenities – Cllr Mrs Pryor**

A letter complaining about the condition of the Redwood Road Play Area was received from a resident. A reply was sent assuring her that the play equipment is inspected regularly to ensure the safety of children using it. She was advised that there are currently no monies set aside in the budget for a play area refurbishment, however she may want to get together with other parents to raise funds, as the current play area was funded in this way some years ago.

**Environment – Cllr M Chase**

Cllr Chase expressed concern about the Transforming Travel Programme that is being funded by BCP and Dorset Council and will have a big effect on the residents of Upton. The Town Council has not been consulted and the Clerk will be asked to arrange a meeting between BCP, Dorset Council and the Town Council to discuss this further.

Following the cycleway meeting between the Town Council and Lytchett Matravers Parish Council, the minutes were forward to Dorset Council but no response received. This will be pursued.

Dorset Council have publicised proposals for double yellow lines in Pony Drive, Purbeck Close, Sea View Road and Dorchester Road near Oakley Gardens.

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**174/20 TO RECEIVE AN UPDATE FROM CHAIRS OF AMENITIES, ENVIRONMENT AND PLANNING:(Cont)**

**Planning – Cllr Burns**

It was noted that Dorset Council have made decisions on several planning applications since last month.

Cllr Pipe is meeting with the planning board on 24 March if there are any issues the Town Council would like raised.

An update was given on the progress of the lease for the Recreation Ground and draft copies of the Constitution for CIO and the application form to the Charity Commission are available for perusal on the Members' Area of the website.

There are 7 Turbary Trustees –  
3 appointed by the Town Council  
2 appointed by the Turbary Trust  
2 appointed by the board

The next meeting is expected to take place in May.

The Chairman thanked Cllr Burns for his work on this issue.

**175/20 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:**

**Report by Cllr A Brenton & Cllr A J Starr– Dorset Council**

To follow

Cllr Brenton advised that some Councils are commemorating events that happened during the pandemic with tree planting. It is possible this could be merged with the current tree planting programme and this will be further discussed as an item on the Environment agenda.

**Report by Cllr W T Pipe – Dorset Council**

The family camping illegally in Lytchett Minster have been issued a court order for eviction which will come into effect once Covid restrictions have been lifted. The area will then be gated off.

Dorset Council has passed its budget.

**176/20 TO RECEIVE THE SUMMARY OF ACCOUNTS TO 28 FEBRUARY 2021:**

This was reviewed by the committee and it was proposed, seconded and

**RESOLVED** that the financial summary of accounts up to the 28 February 2021 be approved.

**177/20 TO RECEIVE LIST OF COUNCIL PAYMENTS UP TO THE DATE OF THE MEETING:**

It was proposed, seconded and

**RESOLVED** that the list of payments up to the date of the meeting be agreed.

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**178/20 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:**

- a) Cllr Mrs Pryor expressed concern about the gridlock being caused by vehicles entering and exiting the Yarrells School. In the past signs had been installed requesting no right turn on exiting the school drive and the school will be asked if this can be done again.
- b) Cllr Chase requested that the Lytchett Bay Nature Reserve Annual Report be put on the website and Members' Area.
- c) Cllr Chase reported on issues with Frampton Terrace and expressed concern that the markings indicating Upton Court as a one-way road have faded. This will be raised with Dorset Council.
- d) Concern was expressed about the increase in anti-social behaviour in the town and the police will be advised.
- e) Cllr Wilson expressed concern that some rural properties are dumping cuttings under the hedgerow. This is considered as flytipping and this fact will be publicised.

**There being no further business, the Chairman closed the meeting at 8.50 pm.**

Chairman.....

Date.....

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