

LYTCHETT MINSTER & UPTON TOWN COUNCIL

An **ON-LINE ZOOM MEETING** of the **TOWN COUNCIL** was held on **TUESDAY** the **15 SEPTEMBER 2020** and commenced at 7.00 p.m.

PRESENT: Councillor Mrs M Pryor in the Chair
Councillor M Chase
Councillor J R Burns
Councillor Mrs R J Wood
Councillor Mrs J Marston
Councillor S McKell
Councillor D Wilson
Councillor D Kennedy
Councillor J Sheldon
Councillor W T Pipe

Also in attendance:
Mrs K Cane, Town Clerk
Mrs B Lake, Office Manager

55/20 DECLARATIONS OF INTEREST:
None.

56/20 APOLOGIES:
Councillor K Brooks (work commitments)
Councillor F H Drane (personal)
Dorset Councillor A Brenton
Dorset Councillor A J Starr

57/20 TO INVITE CLLR W T PIPE TO SIGN HIS DECLARATION OF ACCEPTANCE OF OFFICE:
Cllr Pipe signed his Declaration of Acceptance of Office prior to the online meeting and a copy was available on the Members' area of the website for perusal.

58/20 MINUTES: of the Town Council meeting held on 21 July 2020 as circulated were confirmed and signed.

59/20 CLERKS REPORT:
a. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** No further information. No planning decision has been made.

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59/20 CLERKS REPORT:(Cont)

- b. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** Cllr Burns to update following on from discussion with our solicitors on this matter, and the requirement to reform the Recreation Trust as a requirement of the Charity Commission due to income levels exceeding the limit, which will also enable the rates to be levied at a zero rate to the RGT. The town council will then be a lessee to the RGT, who are in turn a lessee to the Turbary Trust. It has been suggested that the new charitable trust to be set up be called 'The Grove Community Trust'. After discussion it was proposed, seconded and **RESOLVED** to set up a new charity and a full new lease for the longest time possible (preferably 99 years) and to exclude taking over maintenance of the trees, subject to cost. Quotes will be obtained and discussed by the committee chairmen.
- c. **Minute 270/19 & 392/19 Frampton Terrace Garden Plot.** A number of site meetings have taken place regarding overgrown trees on Town Council land; poor surface conditions on the town council owned parts of the access road and the steps leading to Heights Approach. The tree works have already been completed, and the other works by BCP are scheduled to commence week beginning 9 November 2020. A letter will be sent to residents advising them. A request was received for all the road to be resurfaced and a quote was obtained. The issues of renewing the steps was discussed and it was proposed, seconded and **RESOLVED** with 1 against and 1 abstention to close off the steps and prevent access at that end of the road.
- d. **Minute 40/21 Speed Limit Reduction New Road, Lytchett Minster and associated access roads to Lytchett Minster School.** A request has been made to Dorset Council. This has been raised with the Transport Development Team to see if there is a scheme in the pipeline re cycle ways etc., however no response has been received to date. If there is no scheme, the only way to move forward with this is to instruct DC to undertake a traffic survey for these roads (there is no historic up to date data which can be used). There will be a cost to our Council for this, and the results may conclude that it is not possible to implement a lower speed limit. Indicative costs have been requested. A response was received from Dorset Council who claim there is not enough evidence to justify a 30mph speed limit. After further discussion it was agreed that a request for a 30 mph speed limit on Randalls Hill should be put to Dorset Council as well as a request for the whole Dorchester Road to be made a 30 mph speed limit rather than fluctuate between 30 and 40 mph.

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59/20 CLERKS REPORT:(Cont)

- e. **Minute 47/20 Land at Dacombe.** After further advice from Dorset Council a letter was sent to residents in the vicinity advising not to drive over this land due to the potential safety issues and to encourage people to utilize their garages and the available off road space more effectively. We are currently seeking quotes to see what the cost would be to install large boulders around the edges of our open spaces to prevent vehicles driving across these, but this would not prevent the vehicles crossing the DC owned connecting pathways.

60/20 CORRESPONDENCE:

- a. Information on the BCP Local Plan Issues and Call for Sites Consultation Reports was received from BCP Council.
- b. Notification was received from BCP of a four week publication consultation commence 14 September until 12 October regarding the Draft BCP Council Parking Standards Supplementary Planning Document.
- c. Notification was received from Climate and Ecological Emergency Support of the forthcoming zoom meetings.

61/20 TO CONSIDER REQUESTING DORSET COUNCIL TO PROVIDE A FOOTPATH FROM THE JUNCTION OF DORCHESTER ROAD AND HUNTICK ROAD TO ENABLE PEDESTRIALS TO SAFELY ACCESS THE COURTYARD CENTRE:

It was proposed, seconded and **RESOLVED** to support this request.

62/20 TO REVIEW AND DISCUSS THE RELATIONSHIP WITH THE NEW UNITARY AUTHORITY OF DORSET COUNCIL WITH A VIEW TO PROVIDING FEEDBACK TO SUPPORT AND IMPROVE THE COMMUNICATIONS BETWEEN THE TWO ORGANISATIONS:

Concern was expressed that Dorset Council have been undertaking various works in the town without consulting the Town Council. After discussion it was agreed to write to the Chief Executive, DC to express concern about the lack of consultation with the Town Council and in addition the lack of internal communication.

63/20 TO APPOINT MAYORAL CHARITIES FOR 21/22:

The Mayor Charities for 2021/22 will be Forest Holme Hospice and Parkinsons.

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64/20 TO RECEIVE UPDATE FROM THE TOWN CLERK ON TOWN COUNCIL OPERATIONS:

The Help Centre continues to operate 4 days a week although visitor numbers have declined.

With income being down due to the Covid pandemic the Clerk applied for grant funding was awarded £10,000.

An application has also been made to the DC Innovation Fund. Proposals for an 'On Your Bike' scheme are in hand. Upton Together will fund places for Level 1 of the scheme and DC will fund Levels 2 and 3. The Recreation Ground car park will be made available for use.

The CASA camp will again run during the October half term.

A new Weekend Caretaker was appointed and commenced his duties on Friday 4 September 2020.

65/20 TO RECEIVE UPDATE ON UPTON TOGETHER PROJECT:

Since my last report we have been busy finding ways in which we can help our community and getting the Upton Together message across.

We have renamed the food parcels because we think that there may be a stigma attached to the words food bank/parcels so they will now be known as Top Up Boxes.

I have formed a strong bond with the editor of the local free magazine Upton Link, which distributes a monthly magazine free to most households in the Lytchett/Upton area. There will be certain areas of the patch not covered by their staff and to these we will distribute the relevant 2 page ad in the form of a leaflet. The 2 pages we have been given will consist of an advert for the Upton Together Free Top Up Boxes and on the reverse will be a form so residents can enter the Upton Together Free Community Draw. The majority of the prizes for the draw have been donated by businesses in the Upton/Lytchett area and by friends of Upton Together. Prizes range from £300 in food vouchers, Poole Harbour Boat trip, Jumbo Food Hampers x 4, Pub Suppers/Lunches, Golf Lessons, Gold Games, Foot Care, Will writing x 2, Fish and Chips Supper, A massage, Art Work, a House Painter for a Day, and many more pledges still waiting to come in.

The Draw is planned to take place on Saturday 31 October, the last date to enter will be Friday 30th. You will be able to enter online, to email office@lytchettminsterandupton-tc.gov.uk, by calling the helpline 01202 030379 and by hand/post to the Council Offices, Moorland Way.

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65/20 TO RECEIVE UPDATE ON UPTON TOGETHER PROJECT:(Cont)

The 4th edition of the Upton Together Newsletter was also sent to all the volunteers and interested parties so as to keep them in the picture. The volunteer database has been updated by V23 and Sandra.

Upton Together has been asked to help out with the planning of the upcoming Flu Vaccination programme. I will be calling on our volunteers to fulfil this task. This model will also be used for the pandemic Covid19 vaccine when the time is right.

The High Sheriff of Dorset is visiting the Town Council Office on the afternoon of Thursday 15 October for the awards.

66/20 TO CONSIDER PROVISION OF CIVIC/ANNUAL EVENTS ORGANISED AND/OR HOSTED BY THE TOWN COUNCIL:

After discussion it was agreed that neither the Remembrance Day Parade nor the Christmas Parade should take place this year due to the ongoing pandemic. For Remembrance Sunday consideration will be given to some sort of display at the Clocktower and poppies on lampposts along the parade route. A wreath will be purchased and the Church contacted to establish what is happening regarding the wreath laying ceremony. As there will be no Christmas Parade or community gathering, efforts will be concentrated on decorations and lighting.

A vote was taken to suspend Standing Orders and continue the meeting

67/20 TO RECEIVE AN UPDATE FROM CHAIRS OF AMENITIES, ENVIRONMENT AND PLANNING:

Amenities – Cllr Mrs Pryor

A new weekend caretaker has been appointed.

At the last meeting of the Christmas committee it was decided there would be no festivities at the Community Centre and to concentrate on decorations. Information on the rotary club train is awaited.

Planning – Cllr Burns

7 planning applications have been considered since the last meeting. Concern was expressed that although the Aldi application has been approved it is still showing as no decision on the Dorset Council website.

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67/20 TO RECEIVE AN UPDATE FROM CHAIRS OF AMENITIES, EVIRONMENT AND PLANNING:(Cont)

Environment – Cllr Chase

Despite there being no In Bloom judging this year due to Covid, the committee were still asked to submit a portfolio and were awarded gold.

Work by BCP at Lytchett Bay View is ongoing.

Dorset Council are undertaking work on the culverts under the Upton bypass to alleviate flooding.

68/20 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:

None.

69/20 TO RECEIVE THE SUMMARY OF ACOUNTS TO 31 AUGUST 2020:

This was reviewed by the committee and it was proposed, seconded and

RESOLVED that the financial summary of accounts up to the 31 August 20 be approved.

70/20 TO RECEIVE LIST OF COUNCIL PAYMENTS UP TO THE DATE OF THE MEETING:

It was proposed, seconded and

RESOLVED that the list of payments up to the date of the meeting be agreed.

71/20 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

- a. The Dorset Council Newsletter will include an article on Upton Together.
- b. An item 'To discuss the Planning White Paper' will be included on the agenda of the next full Council meeting.
- c. Cllr Mrs Wood raised the issue of legislation for cars parking on pavements.
- d. Inspector Offer will attend the next Town Council meeting in October.
- e. One of the candidates for the Crime Commissioner post has requested to meeting Councillors and be will invited to attend the November meeting. The invitation is open to all candidates if they wish to attend.

There being no further business, the Chairman closed the meeting at 9.35 p.m.

Chairman.....

Date.....

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