

# LYTCHETT MINSTER AND UPTON TOWN COUNCIL



Members of the **Lytchett Minster & Upton Town Council** are summoned to attend a meeting of the **Environment/Planning (ENPLAN) Committee** which will be held on **Tuesday 24 March 2026** in the Council Chamber, 1 Moorland Parade, Moorland Way, Upton and will commence at **6.30pm**.

Mrs K Osborne, Acting Town Clerk & RFO  
18 March 2026

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Committee, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Committee may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

## **A G E N D A**

1. Public Session
2. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.

**Karen Cane CiLCA PSLCC**  
**Town Clerk**

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3. Apologies for absence.

To receive and approve apologies for absence (including reasons) – please can Members aim to give their apologies by email or telephone by 5pm on the day of the meeting.

4. Clerk's Report Environment. (MAENVMAR26CR)

5. Correspondence Environment: None

6. To consider and note the notes from the Highways meeting held on 26 February 2026. (MAENPLANMAR26Doc1)

7. To receive an update on the plans to repair the boardwalk at Lytchett Bay View. (MAENPLANMAR26Doc2)

8. To review the Terms of Reference for the Committee for recommendation to the Town Council at its Annual Meeting on 12 May 2026. (MAENPLANMAR26Doc3)

9. To receive updates from Environmental Champions.

10. To receive financial reports for Environment. (MAENPLANMAR26Docs4&5)

11. Clerk's Report Planning: None

12. Correspondence Planning: 1) To receive and respond to correspondence from WPH Telecoms Ltd pre-application consultation request for: proposed upgrade works at existing telecommunications installation at Southern Electric Beacon Hill, Southern Electric Substation, Blandford Road North, Poole, Dorset, BH16 6AB. (MAENPLANMAR26Doc6)

13. To note details on BCP & Dorset Council Employment Land Study to inform Local Plans (MAENPLANMAR26Doc7)

14. To receive an update on arrangements to commence the Neighbourhood Plan process. (MAENPLANMAR26Doc8)

15. Update on local/national planning reform changes.

16. Dorset Council Decisions. (MAENPLANMAR26Doc9)

17. To consider Planning and Tree Applications received up to date of the meeting. (MAENPLANMAR26Doc10/11)

18. Items of report and matters for future agendas relevant to the Committee's Terms of Reference.

19. Date and time of next meeting (21 April 2026, 6.30pm) and close of meeting.

**Karen Cane CiLCA PSLCC  
Town Clerk**

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