

LYTCHETT MINSTER AND UPTON TOWN COUNCIL

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All members of the **Amenities Committee** are summoned to attend a meeting to be held on **Tuesday 19 May 2026 at 6.30pm in the Town Council Offices, 1 Moorland Parade, Moorland Way, Upton, Dorset, BH16 5JS**

**Signed: Kate Osborne
Town Clerk & RFO
14 May 2026**

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Town Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

AGENDA

1. Public Participation
2. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Apologies for absence.
To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) – please can Members aim to give their apologies by email or telephone by 5pm on the day of the meeting.

4. Clerks Report. (CRAMMIMAY26CR)
5. Correspondence: None.
6. To elect a Vice-Chair for the Committee.
7. To receive a report updating the Committee on the arrangement for this year's Picnic In The Park. (MAAMMIMAY26Doc1)
8. To receive a report and consider recommendations therein relating to Upton Cemetery as follows (MAAMMIMAY26Doc2):
 - i. The cemetery's land capabilities to support full burials within regulations and alternative options.
 - ii. Receive quotations to removal and replace the existing ceramic pipe, joining the east-west drainage ditch.
9. To receive information relating to the water supply and infrastructure at the Slough Lane allotment site. (MAAMMIMAY26Doc3)
10. To review Amenities Champions and receive updates as below:

Allotments:
Cllr Mikka Pryor
Recreation Ground, Pavilion & Play Areas
Cllr Stewart McKell
Cemetery:
Cllr Mikka Pryor
11. To receive Committee Financial Report and Reserves update. (MAAMMIMAY26Doc4and5)
12. Items of report and matters for future agendas relevant to the Committee's Terms of Reference.
13. Date and time of next meeting (23 June 2026, 6.30pm) and close of meeting.