

# LYTCHETT MINSTER AND UPTON TOWN COUNCIL

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Members of the **Lytchett Minster & Upton Town Council** are invited to attend a meeting of the Amenities Committee to be held on **Tuesday 31 March 2026 at 6.30pm in the Town Council Offices, 1 Moorland Parade, Moorland Way, Upton, Dorset, BH16 5JS**

A handwritten signature in black ink, appearing to read 'Kate Osborne'.

**Signed: Kate Osborne, Acting Town Clerk & RFO  
25 March 2026**

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Town Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

## **AGENDA**

1. Public Participation
2. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Apologies for absence.  
To receive and approve apologies for absence including reasons given (Local Government Act 1972 s85 (1)) – please can Members aim to give their apologies by email or telephone by 5pm on the day of the meeting.

4. Clerks Report. (CRAMMMAR26CR)
5. Correspondence: None.
6. To receive a report updating the Committee on the arrangement for this year's Picnic In The Park. (MAAMMMAR26Doc1)
7. To review the effectiveness of the drainage works at Upton Cemetery and consider its re-opening to new interments. (MAAMMMAR26Doc2)
8. To review the Terms of Reference for the Committee for recommendation to the Town Council at its Annual Meeting on 12 May 2026. (MAAMMMAR26Doc3)
9. To note the vacancy on the Committee following the resignation of a Councillor and recommend to Full Council a serving Councillor to fill the vacancy. (MAAMMMAR26Doc4)
10. To review the hire agreement with Poole Town Wessex FC for use of the recreation ground pitches and facilities, and agree the terms of renewal for 2026/27. (MAAMMMAR26Doc5)
11. To review Amenities Champions and receive updates as below:

**Allotments:**

Cllr Mikka Pryor

**Recreation Ground, Pavilion & Play Area**

Cllr Stewart McKell

**Cemetery:**

Cllr Mikka Pryor

**Redwood Road Play Area:**

Vacant

12. To receive Committee Financial Report and Reserves update. (MAAMMMAR26Doc6and7)
13. Items of report and matters for future agendas relevant to the Committee's Terms of Reference.
14. Date and time of next meeting (31 March 2026, 6.30pm) and close of meeting.