

LYTCHETT MINSTER AND UPTON TOWN COUNCIL



Members of the **Lytchett Minster & Upton Town Council** are summoned to at Meeting of the Town Council to be held on **Tuesday 14 March 2023** at **The Council Offices, 1 Moorland Parade, Moorland Way, Upton, BH16 5JS at 7 pm.**

Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

**Signed: Karen Cane, Town Clerk
9 March 2023**

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

AGENDA

1. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests. To receive apologies for absence.
2. To receive the Minutes of the Meeting of the Town Council held on 14 February 2023.
3. To receive the Clerk's Report (MACRMAR23)
4. Correspondence: A) CAB Quarterly Report (TCMAR23CORRA); B) DAPTC Information Pack for Representatives & Area Committees (TCMAR23CORRB); C) Stakeholder letter from Dorset Police Chief Constable (TCMAR23CORRC); D) WHP Telecoms regarding formal planning submission for upgrade to existing equipment at Southern Electric Substation, Blandford Road North (TCMAR23CORRD).
5. To receive Committee minutes and to resolve recommendations:

Environment (21/02/23) 319/23 To change plant supplier for the forthcoming season

**Karen Cane CiLCA PSLCC
Town Clerk**

1 Moorland Parade, Moorland Way, Upton, Poole, Dorset BH16 5JS
Tel: 01202 632070

e-mail: office@lytchettminsterandupton-tc.gov.uk
website: www.lytchettminsterandupton-tc.gov.uk

Amenities (28/02/23) 326/23 To decorate the Town and organise a community picnic at the Recreation Ground on Sunday 7 May 2023 from 12 noon – 4 pm.

328/23 To carry out necessary remedial repairs in-house up to a maximum of £2,000 expenditure (allotments perimeter fencing).

Finance & Administration (07/03/23) 225/23 To approve the interim calendar of meetings between April – May 2023.

338/23 Staff salaries.

6. To consider signing up to the Civility & Respect Pledge. (MATCMAR23Doc1)
7. To provide an update on clients using the Grove facilities. (MATCMAR23Doc2)
8. To consider request from the Lytchett Minster and Upton Recreation Ground CIO for management of the Recreation Ground on their behalf and to request a start-up grant. (MATCMAR23Doc3 and background report Doc3a)
9. To consider procuring a more suitable outside operation vehicle. (MATCMAR23Doc4)
10. To receive feedback from the Dorset Council networking event from Members and Officers who attended.
11. Representatives Reports (Dorset Council Members/LUBCA/Upton Together/ Upton In Bloom etc.).
12. To receive the latest financial summary of accounts. (MATCMAR23Doc5).
13. To approve accounts for payment for March 2023 up to day of meeting, and a full February 23 payment list. (MATCMAR23Doc6a/6b)
14. Items of report (including publicity opportunities) and matters for future Agendas.

Due to the nature of the following business to be transacted under agenda item 7, the Council should resolve to exclude the Press and Public, Under the Public Bodies (Admission to Meetings) Act 1960.

15. To consider staffing matters. (MATCMAR23Doc7)

The next full Town Council meeting to be held on Tuesday 18 April 2023 at 1 Moorland Parade, Upton commencing at 7 pm.

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