

LYTCHETT MINSTER AND UPTON TOWN COUNCIL



Members of the **Lytchett Minster & Upton Town Council** are summoned to at Meeting of the Town Council to be held on **Tuesday 18 April 2023** at **The Council Offices, 1 Moorland Parade, Moorland Way, Upton, BH16 5JS** at **7 pm**.

Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

**Signed: Karen Cane, Town Clerk
12 April 2023**

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

AGENDA

1. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests. To receive apologies for absence.
2. To receive the Minutes of the Meeting of the Town Council held on 14 March 2023.
3. To receive the Clerk's Report (MACRAPR23)
4. Correspondence: A) Stakeholder letter from Dorset Council Chief Constable (TCMAPR23CORRA); B) Stakeholder letter from Dorset Police Crime Commissioner (TCMAPR23CORRB); C) DAPTC Star Award (TCMAPR23CORRC)
5. To receive Committee minutes and to resolve recommendations:

Environment (21/03/23) None

Amenities (04/04/23) 357/23 To repeat the 2022 format of the parade marching along the Lytchett Minster

**Karen Cane CiLCA PSLCC
Town Clerk**

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school driveway to the church. This decision to apply only to November 2023, allowing alternative formats to be investigated for the future.

359/23 to: 1. proceed with a full refurbishment of the play area at Redwood Road, 2. meeting the increased budget through grant applications, 3. follow a structured procurement process via tenders and 4. procure a specialised contractor to lead this tendering process and public consultation.

360/23 To continue to allow non residents access to the cemetery but to investigate the possibility of purchasing additional neighbouring land for consecration; this can then be taken to full council for a decision regarding restricting the cemetery use to residents only.

361/23 To investigate selling land at Warbler Park Play Area.

6. To receive the recommendations from the Governance Review Working Party (MATCAPR23Doc1)
7. To approve the Dignity At Work Policy and sign up to the Civility & Respect Pledge. (MATCAPR23Doc2)
8. To provide an update on the Recreation Ground lease transfer. (MATCAPR23Doc3)
9. To approve the annual DAPTC subscription of £1,444.56 for 2023/24. (MATCAPR23Doc4)
10. Representatives Reports (Dorset Council Members/LUBCA/Upton Together Upton In Bloom etc.).
11. To receive the latest financial summary of accounts. (MATCAPR23Doc5).
12. To approve accounts for payment for April 2023 up to day of meeting, and a full March 23 payment list. (MATCAPR23Doc6a/6b)
13. Items of report (including publicity opportunities) and matters for future agendas.

The next full Town Council meeting will be the Annual Town Council meeting to be held on Tuesday 16 May 2023 at 1 Moorland Parade, Upton commencing at 7 pm.

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