

LYTCHETT MINSTER AND UPTON TOWN COUNCIL



There will be a meeting **Lytchett Minster & Upton Town Council** to be held on **Tuesday 20 February 2024** at **The Council Offices, 1 Moorland Parade, Moorland Way, Upton, BH16 5JS** at **6.30 pm**.

Signed: Karen Cane, Town Clerk
14 February 2024

Prior to consideration of the following Agenda, there will be a democratic quarter of an hour, which may be extended at the discretion of the Town Council, during which time members of the public may speak. During the course of the meeting, members of the public and our elected representatives from the Dorset Council may indicate they wish to speak, and, at the discretion of the Chairman, and with the approval of the Members, they may be allowed to do so on points of information only. The Council may on occasion invite members of the public to comment on specific issues where points of information or their particular knowledge on a subject might prove of benefit to the Committee. Following the democratic session, members of the public are welcome to remain in the meeting to observe, as per the Public Bodies (Admission to Meetings) Act 1960.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights. Disabled access is available.

All in attendance should be aware that filming, recording, photography or otherwise may occur during the meeting.

AGENDA

1. Public Participation
2. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests.
3. Apologies for absence.
To receive and approve apologies for absence including reasons given– please can Members aim to give their apologies by email or telephone by 5pm on the day of the meeting

Karen Cane CiLCA PSLCC
Town Clerk

1 Moorland Parade, Moorland Way, Upton, Poole, Dorset BH16 5JS
Tel: 01202 632070

e-mail: office@lytchettminsterandupton-tc.gov.uk
website: www.lytchettminsterandupton-tc.gov.uk

4. To receive the Minutes of the Meeting of the Town Council held on 16 January 2024.
5. To receive the Clerk's and Outside Operations Manager's Report.
6. Correspondence: Purbeck CAB – February Newsletter.
7. To receive Committee minutes and to resolve recommendations:

Environment & Planning Committee – 23 January 2024

366/23: TO RECEIVE UPDATE ON 20MPH IN SANDY LANE AND ASSOCIATED ROADS.

It was **PROPOSED, SECONDED** and **RECOMMENDED** (with 1 vote against) to begin this process of consultation, to be taken to the next Dorset Road Safety Team meeting in June 2024

374/23 TO DISCUSS NEW BUILDS IN LYTCHETT MINSTER AND UPTON – GUIDELINES AND CLIMATE.

It was **PROPOSED, SECONDED** and **RECOMMENDED** unanimously to adopt the proposed guidelines and submit a copy to Dorset Council Planning.

Amenities Committee – 6 February 2023

384/23 TO RECEIVE AN UPDATE ON THE REFURBISHMENT OF THE PAVILION OUTSIDE PUBLIC TOILETS AND TO CONSIDER 'TWINNING' OF THE NEW TOILETS:

It was proposed seconded and **RECOMMENDED** (with 1 vote against) for the new public toilets at the recreation ground to be twinned with toilets in Mozambique. This will be funded from the Mayors Fund.

385/23 TO CONSIDER PROVIDING A COMMUNITY DEFIBRILLATOR AT THE RECREATION GROUND:

It was proposed seconded and **RECOMMENDED** unanimously to provide a community defibrillator at the recreation ground.

388/23 TO CONSIDER REVISED ALLOTMENT TENANCY AGREEMENT FOLLOWING FEEDBACK FROM ULMAA:

After consideration of the final version of the Allotment Tenancy Agreement, it was proposed, seconded and **RECOMMENDED** unanimously to accept this.

8. To receive information on the Local Transport Plan and associated survey. (MATCFeb24Doc1)
9. To appoint Cllr Robinson to the Amenities Committee.

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Town Clerk**

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10. To consider a nominee to attend the Buckingham Palace Garden Party 2024.
11. To consider holding 'The Great Upton Easter Egg Hunt 2024' on Sunday 31 March 2024 at a cost of £250.
12. To renew the trusteeship of Mr R SeQueira on the Turbary Allotment Trust for a further four years.
13. To confirm the Christmas 2024 Event date – Wednesday 18 or Thursday 19 December 2024.
14. To set a date for the Annual Assembly and decide on a Guest Speaker.
15. To consider flooding affecting Lytchett Minster.
16. Representatives Reports (Mayoral/Dorset Council Members/LUBCA/Upton Together Upton In Bloom etc.)
17. To receive any updates to the Risk Register.
18. To receive the latest financial summary of accounts.
19. To approve accounts for payment for February 2024 up to day of meeting, and note the full January 2024 payment list.
20. To receive and approve the bank reconciliations for all Council accounts up to 31 January 2024.
- 21.
22. Items of report (including publicity opportunities) and matters for future agendas.

The next full Town Council meeting to be held on Tuesday 19 March 2024 at 1 Moorland Parade, Upton commencing at 6.30 pm.

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