

There will be a meeting of the **Lytchett Minster & Upton Town Council** which will be held on **Tuesday 15 March 2022** at **1 Moorland Parade, Moorland Way, Upton, BH16 5JS**

**Signed: Karen Cane, Town Clerk**  
**9 March 2022**

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

#### **AGENDA**

1. To receive Declarations of Interest and apologies for absence
2. To receive the Minutes of the Meeting of the Town Council held on 15 February 2022.
3. To formally welcome the Deputy Town Clerk and to receive her update.
4. To receive the Clerk's Report.
5. Correspondence: a) Resignation Cllr K Brooks; b) DC School Transport Consultation; c) Resident email re Thanks/School crossing.
6. Reports of Committees: None
7. Representatives Reports (Dorset Council Members/LUBA/Upton Together etc.)
8. To discuss highways issues in preparation for the site visit with Dorset Council regarding Blandford Road North.
9. To receive report from the Staffing Sub-Committee set up to review the future arrangements for the outside operations of the Town and to consider the recommendations therein.

10. To receive update on planned memorial garden which will commemorate individuals within the town who have made significant contributions.
11. To discuss the Town's play equipment.
12. To receive details of the Town Council Annual Assembly for 2022.
13. To consider contribution of £500 towards enhancing the proposed water fountain to incorporate a dog drinking facility.
14. To receive the latest financial summary of accounts.
15. To receive accounts for payment and to instruct members to sign cheques and authorise payments. To receive payments list for March up to date of meeting and full February 22 list.
16. Items of report (including publicity opportunities) and matters for future Agendas.

The next full Town Council meeting will be held on 19 April 2022 at 1 Moorland Parade, Upton.