

LYTCHETT MINSTER AND UPTON TOWN COUNCIL



There will be a meeting of the **Lytchett Minster & Upton Town Council** which will be held on **Tuesday 14 February 2023** at **The Council Offices, 1 Moorland Parade, Moorland Way, Upton, BH16 5JS, Upton** at 7 pm.

Signed: Karen Cane, Town Clerk
8 February 2023

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

AGENDA

1. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests. To receive apologies for absence.
2. To receive the Minutes of the Meeting of the Town Council held on 17 January 2023.
3. To receive the Clerk's Report.
4. Correspondence: A) Invitation to DAPTC Councillors Networking Event.
5. To receive Committee minutes and to resolve recommendations:

Environment (24/01/23)	No recommendations
Amenities (31/01/23)	No recommendations
Planning (07/02/23)	No recommendations

Karen Cane CiLCA PSLCC
Town Clerk

1 Moorland Parade, Moorland Way, Upton, Poole, Dorset BH16 5JS
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6. To receive report on recording/live streaming of Town Council meetings.
7. To receive report on usage options of land holdings at Poole Road.
8. To receive report from the Governance Working Party.
9. To approve calendar of meetings for 2023/24.
10. Representatives Reports (Dorset Council Members/LUBCA/Upton Together/ Upton In Bloom etc.).
11. To receive the latest financial summary of accounts.
12. To approve accounts for payment for February 2023 up to day of meeting, and a full January 23 payment list.
13. Items of report (including publicity opportunities) and matters for future Agendas.

Due to the nature of the following business to be transacted under agenda item 17, the Council should resolve to exclude the Press and Public, under the Public Bodies (Admission to Meetings) Act 1960.

14. To receive update on staffing matters.

The next full Town Council meeting to be held on Tuesday 14 March 2023 at 1 Moorland Parade, Upton commencing at 7 pm.

**Karen Cane CiLCA PSLCC
Town Clerk**

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