

LYTCHETT MINSTER AND UPTON TOWN COUNCIL



Members of the Lytchett Minster & Upton Town Council are summoned to attend an **EXTRAORDINARY** meeting of the **TOWN COUNCIL** in the Council Chamber, 1 Moorland Parade, Moorland Way, Upton on Tuesday 23 November 2021 which will commence at 7.00 pm.

Signed:

CIlr Mrs M Pryor
Chairman/Mayor

There will be a **DEMOCRATIC SESSION** at approximately 7.10 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

A G E N D A

1. To receive Declarations of Interest (Councillors are reminded of their obligations to declare their interests under the Model Code of Conduct as defined by regulations made under Section 30 (3) of the Localism Act 2011) and consideration of requests for Grants of Dispensations in respect of Disclosable Pecuniary Interests. To receive apologies for absence.
2. To receive the Minutes of the Meeting held on 16 October 2021.
3. To receive the Clerk's Report.
4. Correspondence:
 - a) Dorset Council Library Strategy Update (MAETCNOV21Doc1)
 - b) Update and Feedback on Dorset's EV Chargepoint Installation Programme (MAETCNOV21Doc2)
 - c) DAPTC: Local Plan and Planning Matters (MAETCNOV21Doc9)
 - d) Dorset Council – CIL payment notification/CIL guidance (MAETCNOV21Doc8)
5. Reports of Committees: None
6. Representatives Reports (Dorset Council members/LUBCA/Upton Together etc). Please note that Mr Collins and Churchill are due to attend, representing Upton Infants and Upton Junior Schools respectively)

**Karen Cane CiLCA PSLCC
Town Clerk**

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7. To set date for cemetery inspection.
8. To consider the purchase of an additional Speed Indicator Device at a cost of £1700 + VAT.
9. To consider draft budgets for the period 2022/23 (MAEXTNOV21Doc3).
10. To receive the latest financial summary of accounts (MAEXTNOV21DOC4).
11. To receive the Upton Together reconciled bank statement as at 31 October 2021 (MAETCNOV21DOC5).
12. To receive accounts for payment and to instruct members to sign cheques and authorize payments. To receive the full payments list for October 2021 and the partial payments list for November up to date of meeting (MAECTNOV21DOC6).
13. Items of report and matters for future agendas.

Under Standing Order 3(d) it is envisaged that in view of the confidential nature of the following business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during the consideration of agenda item 4 (due to legal and employee confidentiality) (Public Bodies Admission to Meetings Act 1960).

14. To consider staffing matters (MAETCNOV21DOC7).
15. To consider an offer to donate trees to the town.