

There will be a meeting of the **Lytchett Minster & Upton Town Council** which will be held on **Tuesday 19 October 2021** at **1 Moorland Parade, Moorland Way, Upton** at **7.00 pm**.

*Karen Cane*

**Signed: Karen Cane, Town Clerk**  
**13 October 2021**

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

#### **AGENDA**

1. To receive Declarations of Interest and apologies for absence.
2. To receive the Minutes of the meeting held on 21 September 2021.
3. To receive the Clerk's Report.
4. Correspondence:
  - a) CAB East Dorset and Purbeck Quarterly Report Q2 21/22
  - b) CAB AGM Invitation
  - c) LYMPWATCH re proposed solar farm
5. Reports of Committees: None
6. Representatives Reports (Dorset Council Members/LUBA/Upton Together etc.)
7. To receive report on liaison meeting with local school.
8. To discuss the progress of the Recreation Ground Lease/CIO.
9. To receive RBL Remembrance Event Update.
10. To consider Grant Aid applications for the period 2022/2023.

11. To receive the latest financial summary of accounts.
12. To receive accounts for payment and to instruct members to sign cheques and authorise payments. To receive full payments list for September 2021 and October 2021 up to date of meeting.
13. Items of report (including publicity opportunities) and matters for future Agendas.
14. To consider report on proposals of recent meeting regarding Poole Road council owned garden plots as per attached report.
15. To discuss staffing and operational matters, and related proposals contained in attached report.

Under Standing Order No. 3 d), it is envisaged that in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the press and public will be excluded from the Meeting during consideration of agenda items 14 and 15 (due to legal and commercial confidentiality). This shall be by resolution which shall give the reasons for the public/press exclusion.

Press and Public, Under the Public Bodies (Admission to Meetings) Act 1960

The next full Town Council meeting will be held on 16 November 2021 at a location to be advised.