

There will be a virtual meeting of the **Lytchett Minster & Upton Town Council** which will be held on **Tuesday 16 February at 7.00 pm.**

Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

Karen Cane

Signed: Karen Cane, Town Clerk

10 February 2021

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question. Any member of the Civil Parish or member of the Press may request the on-line access link by emailing office@lytchettminsterandupton-tc.gov.uk no later than 12 hours prior to the commencement of the meeting.

AGENDA

1. To receive Declarations of Interest and to approve apologies for absence.
2. To receive the Minutes of the meeting held on 19 January 2021.
3. To receive the Clerk's Report (MATCFEB21ClerksReport).
4. Correspondence: a) Dorset Council Local Plan Consultation.
5. To discuss Upton Cemetery.
6. To consider the purchase of professional Health and Safety advice.
7. To receive update on the municipal planting schemes for 2021.
8. To consider the increase in fees.
9. To consider the draft Calendar of meetings.
10. To consider whether the Town Council wish to implement a 'local hero' community award, and in what format this might be delivered.

11. To consider that Chairs of Committees be permitted to decide whether to hold virtual meetings of their respective committee.
12. To agree that the Terms of Reference for the Finance and Administration Committee be extended to include the overview and scrutiny of Upton Together.
13. To consider Wellbeing in the community.
14. To receive update on the Upton Together Project.
15. To receive an update from Chairs of Amenities, Environment and Planning.
16. Representatives Reports (including LUBCA) / Dorset Council Matters).
17. To receive the summary of accounts to 31 January 2021.
18. To receive list of council payments up to date of meeting.
19. Items of report (including publicity opportunities) and matters for future Agendas.

The next full Town Council meeting will be held on 16 March 2021 virtually via Zoom at 7 pm.