

There will be a virtual meeting of the **Lytchett Minster & Upton Town Council** which will be held on **Tuesday 17 November 2020** and commence at **7.00 pm**.

Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

*Karen Cane*

**Signed:** Karen Cane, Town Clerk

**11 November 2020**

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question. Any member of the Civil Parish or member of the Press may request the on-line access link by emailing [office@lytchettminsterandupton-tc.gov.uk](mailto:office@lytchettminsterandupton-tc.gov.uk) no later than 12 hours prior to the commencement of the meeting.

#### **AGENDA**

1. To receive Declarations of Interest and apologies for absence.
2. To receive the Minutes of the meeting held on 20 October 2020.
3. To receive the Clerk's Report.
4. Correspondence: a) DAPTC Standards matter 2: Public consultation and Public sector Surveys  
b) Transforming Travel – TFC Ward Member Update: Engagement & Consultation
5. To receive quotation to prevent vehicular access to Town Council owned land on the Dacombe Estate.
6. To approve payment of £261 from Budget Code 903 9304 EMR LM Defibrillator to 101 1130 Miscellaneous Income, Moorland Parade to pay for new battery and pads.
7. To approve expenditure of £60 for the RBL memorial wreaths.
8. To receive motion "That Lytchett Minster & Upton Town Council consider funding for a contingency fund to help in time of community need such as the present Corona Virus Pandemic.

9. To consider motion 'That Lytchett Minster & Upton Town Council make available to Upton Together such funds as the council deem necessary for Upton Together to continue their vital work within the community during the current Pandemic and on other occasions as yet unforeseen"
10. To consider budgets for 2021/22.
11. To receive update from the Town Clerk on Town Council operations.
12. To receive update on the Upton Together Project.
13. To receive an update from Chairs of Amenities, Environment and Planning.
14. Representatives Reports (including LUBCA) / Dorset Council Matters).
15. To receive the summary of accounts to 31 October 2020.
16. To receive list of council payments up to date of meeting.
17. Items of report (including publicity opportunities) and matters for future Agendas.

The next full Town Council meeting will be held on 15 December 2020 virtually via Zoom at 7 pm.