

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **AMENITIES** Committee was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **Tuesday the 4 September 2018** which commenced at 7.00 p.m.

**PRESENT:** Councillor Mrs M Pryor (in the Chair)  
Councillor M Chase (V/Chair)  
Councillor J C Small  
Councillor F H Drane  
Councillor Mrs R J Wood  
Councillor Mrs J Marston  
Councillor K Brooks  
Councillor Mrs J M Richards (Mayor)

**Also in attendance:** Mrs K Wright, Town Clerk  
Mrs S Samways, Admin Asst

**116/18 APOLOGIES:** Councillor R Holloway (unwell)  
Councillor Mrs M Turner (personal)  
Mrs B Lake, Office Manager

**117/18 DECLARATIONS OF INTEREST:** None.

**118/18 CLERKS REPORT:**

- a. **Minute 311/17 Memorial for Charles Hancox.** This will be discussed at a meeting of the Turbary Trust on 12<sup>th</sup> September.
- b. **Minute 264/17 Update on meeting with Upton FC (Lytchett and Upton Red Triangle FC).** There are still a number of issues to be worked out – and despite renewed attempts we have yet to establish a formal, face-to-face meeting with them and other teams.
- c. **Upton Urban Park Bike Project.** See Agenda 132/18 item.
- d. **101/18 Floodlights at The Recreation Ground.** Investigations are being made into more modern and energy efficient lighting for the MUGA/Tennis Courts, and a quote requested.
- e. **102/18 Storage Container at The Recreation** This (and our request for a further two containers) will be discussed at a meeting of the Turbary Trust on 12<sup>th</sup> September.

**119/18 CORRESPONDENCE:**

None.

**120/18 TO CONSIDER THE USE OF INFLATABLES ON UPTON RECREATION GROUND:**

In response to recent accidents nationally with inflatables it was agreed to establish a policy for use at events on LMUTC ground; the Clerk to create a draft policy for presentation to the next meeting of the committee on 6<sup>th</sup> November.

**121/18 TO CONSIDER OPTIONS TO IMPROVE SECURITY AT THE OAKLEY GARDENS GATE TO THE RECREATION GROUND AND ASSOCIATED QUOTES:**

The Clerk presented a number of options available (height restriction barrier, stronger gate, additional gate, electric bollards etc). The existing gate has already been repaired and improved following the travellers visit. The committee agreed improvements are required, it was proposed, seconded and

**RECOMMENDED** to improve the gate at a cost of £1,195; additionally, the whole town needs to be assessed to highlight any other vulnerable sites. Thanks were made to Cllr Chase and the Asst Groundsman for their hard work cleaning up the Recreation Ground following the eviction of the travellers.

**122/18 TO CONSIDER REQUEST BY A RESIDENT FOR AN UPGRADE TO THE REDWOOD ROAD PLAY AREA:**

The Committee agreed this play space should be reviewed; the Clerk to respond proposing the resident forms a Community Task Force to establish what the residents would like to see in this area and how this could be funded.

**123/18 TO CONSIDER QUOTATION TO REPLACE WOODEN PANELS WITH STEEL AT THE SKATEPARK:**

Repeated vandalism and damage to the wooden panels means they are not cost effective; it was proposed, seconded and **RECOMMENDED** the quote is accepted, and they are replaced with steel panels welded in place.

**124/18 TO REVIEW THE FEE FOR TRAINING ON THE RECREATION GROUND:**

After discussion, the committee were unable to reach a decision. Research to establish competitors charges will be made and an item 'to review all hire fees on the recreation ground' will be included on the agenda of the next Amenities meeting.

**125/18 TO DISCUSS MEMORIAL 'MAKING SAFE' POLICY:**

Once gravestones have become unstable there are 3 options 1. repair 2. Lay the headstone down or 3. remove; all of these have cost implications for LMUTC. It was agreed the current unstable headstone will be removed to ensure the safety of the cemetery for other visitors. The Clerk to draft a policy for consideration at the next Amenities meeting.

Cllr Drane left the meeting at this point.

**126/18 TO CONSIDER QUOTATIONS FOR FURTHER CCTV CAMERAS (£645) AND INCREASED STORAGE CAPACITY FOR LONGER DATA RETENTION (£195) AT THE GROVE:**

To overcome the current data storage and transfer issues, and to increase CCTV capacity at the Grove it was proposed, seconded and **RECOMMENDED** to accept both of the quotations.

**127/18 TO CONSIDER QUOTATION FOR THE REMOVAL OF THE CATTLEGRID AT SLOUGH LANE ALLOTMENTS OF £514.00:**

The Allotment Association have requested the removal of the cattlegrid, as it presents a danger and trip hazard when opening the locked gate. After discussion, it was proposed, seconded and **RECOMMENDED** unanimously to have this removed.

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**127/18 TO CONSIDER QUOTATION FOR THE REMOVAL OF THE CATTLEGRID AT SLOUGH LANE ALLOTMENTS OF £514.00: Cont**

The grid itself will be retained and sold separately or for scrap.

**128/18 TO DISCUSS OPTIONS WITH THE CRICKET WICKET AT THE RECREATION GROUND:**

The cricket wicket has been repeatedly vandalised and repaired. There is no longer a demand for cricket facilities at Upton Rec. If the wicket was removed and the area re-grassed, the weekend caretaker advises that an additional 3 mini football pitches could be marked up; to increase revenue. The Clerk to request a quote for the removal of the cricket wicket from the Borough of Poole.

**129/18 TO DISCUSS THE ANNUAL CHRISTMAS EVENT:**

The inaugural meeting of the Christmas Committee will be Tuesday 11 September at the Town Council Chamber to begin the event planning. The Clerk confirmed the Town Council will lead the event with Cllr Mrs Pryor to Chair the committee with Cllr Chase assisting. The Clerk will attend and facilitate the meetings.

**130/18 TO DISCUSS THE FORWARD PLAN FOR AMENITIES FOR 2018-2023:**

The Clerk requested all members bring items to the next meeting for consideration and inclusion on the 5 year plan for the Amenities Committee.

**131/18 TO RECEIVE UPDATE ON THE PAVILION MAINTENANCE IMPROVEMENTS:**

Cllr Chase advised that continued maintenance is ongoing at the pavilion; also a thorough 'spring-clean' was completed to maximise storage space in the Grove.

**132/18 TO RECEIVE UPDATE ON THE BIKE TRACK PROJECT:**

In his absence, Cllr Holloway thanked all members who attended and supported the public event; he is now awaiting a quote from the park providers.

**133/18 TO RECEIVE AND REVIEW THE LATEST FINANCIAL UPDATE FOR THE AMENITIES COMMITTEE:**

The committee financial update was received, reviewed and agreed.

**134/18 TO RECEIVE UPDATE FROM AMENITIES COMMITTEE:**

- a) **Allotments**  
Nothing further to report.
- b) **Recreation Ground**  
Nothing further to report.
- c) **Cemetery**  
**Cllr Mrs M Pryor**  
The ground staff will be asked to photograph the non-compliant fencing surrounding a cremation plot.  
Cllr Mrs Pryor and the Asst Grounds Man to visit the cemetery to discuss the planting schedule
- d) **Redwood Road Play Area**  
None.
- e) **Warbler Park Play Area.**  
Nothing further to report.

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**134/18 TO RECEIVE UPDATE FROM AMENTIES COMMITTEE: cont**

- f) **Pavilion Champion.**  
**Cllr M Chase**  
Nothing further to report.

**135/18 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:**

- a) The Clerk has completed most of the preparatory work re: the Remembrance Day Parade. Written notices are now required, and volunteers were requested to hand deliver to residents affected by road closures etc.
- b) Cllr Mrs Richards reported on her recent civic events; and advised she will submit a report to Town Council on the DAPTC meeting attended.

**There being no further business, the Chairman closed the meeting at 8.50 pm**

Chairman.....

Date.....