

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **18 September 2018** and commenced at 7.00 p.m.

PRESENT: Councillor Mrs J M Richards in the Chair
Councillor Mrs M Pryor
Councillor J C Small
Councillor F H Drane
Councillor R Griffin
Councillor J R Burns

Councillor M Chase
Councillor Mrs J Marston
Councillor P King

Also in attendance: County Councillor W T Pipe
Mrs K Wright, Town Clerk
Mrs S Samways, Admin Asst

143/18 APOLOGIES: Councillor P F Johns (family commitments)
Councillor Mrs R J Wood (personal)
Councillor K Brooks (work commitments)
Councillor Mrs M Turner (family commitments)
Councillor R Holloway (personal)
Mrs B Lake, Office Manager (holiday)

144/18 MINUTES: of the Town Council meeting held on the 17th July as circulated were confirmed and signed.

CLERKS REPORT:

- a. Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** We have been advised that this meeting with Natural England will be arranged shortly and the Town will be invited. The builders have reported interest from external care providers in buying or renting the units once built.
- b. Minute 343/17 & 75/18 To consider possible transfer of land parcels from Purbeck District Council.** We have now been advised that these land parcels will be transferred without any commuted sum as per the direction of the Dorset Shadow Council. The Clerk is awaiting an update from PDC to confirm details such as legal transfer costs etc.
- c. Minute 69/18 Young People in Upton.** No further progress on the noticeboard at the Recreation Ground.
- d. Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** An update to be given at the meeting.
- e. Minute 150/18 Risk Assessment of land susceptible to trespass within the Town.** Councillors were asked to compile a list of sites they

- f. considered at risk, and email their findings to the Clerk

146/18 CORRESPONDENCE:

- a. The LGA Green Paper for Adult Social Care and Wellbeing was made available to the Council.
- b. A letter was received from the Beacon Association.
- c. The DAPTC Chief Executives circular was made available, and passed to Cllr Mrs Pryor.
- d. A 'Grants to Voluntary and Community Sector – Shadow Executive Committee' report was presented to the Council.

147/18 ADOPTION OF COMMITTEE REPORTS:

- a) The report of the Environment committee held on 24 July 2018 as circulated was confirmed, adopted and signed.
- b) The report of the Planning committee held on 14 August 2018 as circulated was confirmed, adopted and signed
- c) The report of the Amenities committee held on 4 September 2018 as circulated was confirmed, adopted and signed.
- d) The report of the Planning committee held on 11 September 2018 as circulated was confirmed, adopted and signed.

148 /18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:

Report by Cllr Mrs J M Richards – Lytchett Minster & Upton Town Council

The Mayor reported on her attendance at recent Civic Days and DAPTC meeting; and also reported on the successes for the town at the In Bloom awards sharing the official award photographs.

Report by Cllr Mrs J M Richards - PARISH & TOWN COUNCIL CHAIRMEN AND CLERKS LIAISON MEETING 14/8/18 REPORT

The Local Plan Review will go to the policy group in September then council in October. There will then be a 6 week consultation and is expected to be submitted in February or March 2019, the new Dorset council should then adopt the plan in Autumn 2019.

LGR – Parliament approved the dissolution of the 9 district councils and set up of the new Dorset council. All policies need to be aligned within 2 years except emergency plan which must be in place 1st April 2019 A local plan to cover the whole of the council by April 2024.

Council tax harmonisation - it is the intention (in principal) to harmonise on day 1. This will be an average taken from across the area meaning some will increase, some will decrease. All staff will be transferred on 1/4/19 except the Chief Exec.

Services – The working assumption is there will not be a lot of changes on day 1 but will change as the new council goes forward. A new structure will be put in place but there is no timetable for this as yet.

Boundary Review – 27th August is the deadline for consultation. The default position is 2 members per council. Looked at how many cllrs. would be needed and 82 was a reasonable figure, presumption of single member wards but this doesn't work in towns – Swanage, Wareham and Upton will require 2 members. 3,600 electorate per member but will increase in 2023 to 3,800.

Marine Conservation Zones – There is general support for this but with some concerns. The potential impact on beach recharge at Swanage. Level of information in costs and benefits. Could affect economical development in

coastal towns. Need to ensure it doesn't err too much on the side of conservation. continued.....

148 /18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS: Cont
Report by Cllr Mrs J M Richards – REPORT FROM DAPTC TOWN & LARGER PARISHES MEETING 31/08/2108

The agenda item 'Shaping Dorset Council – implications for parish & town councils' was discussed as far as possible. The main concern being that NO information is being cascaded down to the parish & town councils. What assets and/or liabilities will have to be taken on and what resources will be available to towns & parishes? Not knowing where future funding is going to come from (previous grant funding from DCC) which will affect bodies such as CAB. There has not been a great deal of reassurance from either county or district re this.

A working group led by Steve McKenzie will make recommendations to budget task and finish group but no certainty until the budget is set in February 2019.

It is expected that the new Chief Executive and a Finance officer will be appointed by end September.

Will the new authority have planning boards and will they have a 5yr. land supply? Report to be reviewed 25th October as both Dorset council and the new Poole Bournemouth Christchurch conurbation will need one. Any decision made on this can be changed by central government.

NALC reported that one of their main items had been GDPR and they had convinced government that councils do not need a protection officer thereby saving councils the cost of employing one.

Report by Cllr F Drane – Purbeck District Council
Council Meeting Purbeck District Council Tuesday 11 September 2018.

Membership of Purbeck Local Plan Review.

Due to a disconnect between the Working Party and the Dorset -Wide Strategies Planning Forum, to address this two appointments were approved by the CE .

Draft revised statement of community involvement.

The Leader of the Council presented a report seeking agreement to the revised draft statement of community involvement for public consultation. Which will be issued for a six week public consultation.

Redevelopment of Westminster Road Depot. Council had resolved to allocate £ 318.000 to the capital programme for the refurbishment/

Purbeck Citizens Advice

The Council to fulfil its new duties under the Homelessness Reduction Act 2017.two part time case workers provided .

Electoral arrangements for Dorset Council .The Boundary Commission were now consulting on its draft recommendations .

Transfer of toilets and reserved car park to Corfe Castel Parish Council .

This is in consideration and discussions taking place .

Creation of capital property purchase fund .

As of May 2018 the Council currently has 46 home holders in tempory accommodation of which 12 re B&B .

This is a lengthy report and needs looking at because of the need and cost involved .and savings.

I pressed the Chairman that all councils should press the Government to allow the Councils to Borrow Money to purchase new developments for the public in need ,not the developers and private punchers taking the best of the new builds .

Shaping of Dorset Council /

Report needs to be looked at and could find to be difficult to understand .

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148 /18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS: Cont

Report by Cllr W T Pipe – Dorset County Council

LOCAL GOVERNMENT REORGANISATION: Work carries on at an increased pace due to the ever decreasing time window before LGR kicks in on the 1st April [All Fools Day] 2019. A Chief Executive of the Dorset Council has been appointed; Matt Prosser, currently the CEO of West, North and Weymouth and Portland Councils. No snags are envisaged by the Shadow Executive and we are assured that progress, although a little slow is concrete progress. Planning & Licensing applications will still be handled by the regional hubs; i.e. Westport House for Purbeck Residents. This is likely to be the case for at least an 18 month period after LGR on 1/4. All other applications for Education, Adult & Children’s Services and Social Service matters will be handled in the usual manner at Dorchester [venue to be decided].

HEALTH SCRUTINY: The meeting with the concerned residents of [mainly] Purbeck took place earlier this month in Dorchester. They were given the opportunity to express their views on whatever aspects of the Clinical Services Revue that they felt necessary. The task & finish group heard those concerns and will be putting them to the Clinical Commissioning Group at a meeting this afternoon in County Hall. The LIKELY recommendations from the meetings to the CCG will be that the Swanage Ambulance Station remains open for a minimum of 18 hours per day; i.e. from 06.00 until midnight and that dedicated ambulance cover and Paramedic personnel be ring-fenced for Purbeck residents’ use. This will have the impact of cutting the travel times to Poole & Bournemouth hospitals.

POLICE & CRIME COMMISSIONER PANEL: At the next meeting of the panel on the 27th September, the main agenda item will be the merging of the Dorset Force with that of Devon & Cornwall. While Devon & Cornwall work a different [policing method to that carried out in Dorset, it is envisaged that D&C will fall into line behind the more structured, pro-active and more modern policing methods carried out by Dorset. It is interesting to note that there are more Superintendents in Plymouth than there are in the whole of the Dorset Force. If this goes ahead, it will be the first VOLUNTARY merging of police forces in the history of British policing!!

CRIMINAL JUSTICE BOARD, COMMUNITY SAFETY PARTNERSHIP AND POLICE & CRIME COMMISSIONER PANEL:

I held a meeting yesterday with others to spearhead a greater co-operation on policy between the three statutory bodies to enable greater sharing of information, faster adoption of shared policies, greater scrutiny opportunities between the three and to form a “Standing Committee” made up of Chairmen and Vice-Chairmen of the three bodies to co-ordinate and facilitate these shared objectives.

PURBECK LOCAL PLAN: The draft local plan is complete and will come up at policy group at PDC on Wednesday of this week where Members of the Policy Group will discuss the contents. The “Parcel 23” at Lytchett Minster is NOT included within the plan. Any attempt to downgrade the parcel will be strongly opposed by myself and others.

149/18 TO CONSIDER THE ACQUISITION OF MAYORAL ESCORT REGALIA:

It was proposed, seconded and
RESOLVED that this be approved.

150/18 TO CONSIDER UNDERTAKING A RISK ASSESMENT OF LAND SUSCEPTIBLE TO TRESPASS WITHIN THE TOWN:

It was agreed there are a number of vulnerable areas around the town;
Councillors were asked to compile a list of sites they considered at risk, and email their findings to the Clerk.

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151/18 TO CONSIDER UPGRADING WEBSITE AT A COST OF £1,525:

It is a statutory requirement to provide a website. The existing website is dated and not user friendly; an updated one would provide an improved experience for any users, and create a better impression of the Council. It was suggested an information strategy is undertaken to determine the requirements of the new website. Maintaining a website is very time demanding and there are no staff resources currently available; volunteers were requested from Councillors or the creation of a paid role was put forward.

It was proposed, seconded and

RESOLVED (with 1 abstention) to upgrade the website.

152/18 TO CONSIDER THE GOVERNMENT SHALE GAS EXPLORATION AND PRODUCTION PLANNING CONSULTATION:

As Planning Committee did not reach a mutual conclusion this item has been included to consider whether a consolidated Town Council response is required. After discussion it was agreed to submit a corporate response not objecting to this planning change. Members were reminded they can also respond as individuals.

153/18 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the committee, the need for a Business Plan for the financial management of The Grove was identified and it was proposed, seconded and

RESOLVED that the financial summary of accounts up to the end of the month be approved.

Councillor Drane left the meeting at this point

154/18 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:

It was proposed, seconded and

RESOLVED that the accounts for September 2018 be approved.

155/18 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

1. Cllr Mrs Richards advised she currently has no escort for the Sherborne Civic Day on Friday 21st September.
2. The Clerk advised the deadline for Grant Aid applications is 30th September. No applications have yet been received. Cllr Griffin requested an application form.
3. The Clerk advised the new procedures for the Royal British Legion Remembrance Parade require advisory letters are delivered to residents potentially affected by the road closures. Volunteers to hand deliver these was requested.
4. The Clerk reported the Day Club had expressed an offer to litter pick the Recreation Ground. Subject to Risk Assessments etc in place, it was agreed this could be done on an ad hoc basis.
5. Cllr Mrs Marston raised concern at the lack of any highway signs on the A35 Upton by-pass, warning of deer. This will be taken to the DCC Highways Meeting on 26th September.

There being no further business, the Chairman closed the meeting at 8.40 p.m.

Chairman.....

Date.....