

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **16 May 2017** and commenced at 7.30 p.m.

PRESENT: Councillor Mrs J M Richards in the Chair
 Councillor Mrs M Pryor
 Councillor J C Small
 Councillor P F Johns
 Councillor F H Drane
 Councillor R Griffin
 Councillor Mrs E Andrews
 Councillor M Dodds
 Councillor Mrs B Wood
 Councillor M Chase
 Councillor Mrs J Marston

Also in attendance: County Councillor W T Pipe
 Mrs K Wright, Town Clerk
 Mrs B Lake, Office Manager

01/17 TO ELECT A MAYOR FOR 2017/18:

Upon nominations being called for Cllr Mrs Richards was proposed and seconded. In the absence of any further nominations Cllr Mrs Richards was unanimously elected Mayor of Council. Cllr Mrs Richards then signed her Declaration of Acceptance of Office.

02/17 DECLARATIONS OF INTEREST:

None.

03/17 APOLOGIES: Councillor J R Burns (personal)

The Mayor took this opportunity to advise the meeting that Cllr M Holmes had resigned from the Town Council with immediate effect. A letter thanking him for the time he served on the Council has been sent.

04/17 TO ELECT A DEPUTY MAYOR FOR 2017/18:

Upon nominations being called for Cllr Mrs Pryor was proposed and seconded. In the absence of any further nominations Cllr Mrs Pryor was unanimously elected Deputy Mayor of Council. Cllr Mrs Pryor then signed her Declaration of Acceptance of Office.

05/16 TO ELECT A CHAIRMAN OF FINANCE & ADMINISTRATION COMMITTEE:

Upon nominations being called for Cllr Mrs Richards was proposed and seconded. In the absence of any further nominations Cllr Mrs Richards was unanimously elected Chairman of the Finance & Administration Committee.

06/17 TO ELECT THE CHAIRMAN OF COMMITTEES:

Planning Committee

In the absence of Cllr Burns, who is current Chairman of Planning, this item was deferred. In the interim Cllr Dodds will act as Chairman of Planning temporarily.

Amenities Committee

Upon nominations being called for Cllr Mrs Pryor was proposed and seconded. In the absence of any further nominations Cllr Mrs Pryor was unanimously elected Chairman of the Amenities committee.

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06/17 TO ELECT THE CHAIRMAN OF COMMITTEES:(Cont)

Environment Committee

Upon nominations being called for Cllr Griffin was proposed and seconded. In the absence of any further nominations Cllr Griffin was unanimously elected Chairman of the Environment committee.

07/17 APPOINTMENT OF COMMITTEES FOR 2016/17:

It was proposed, seconded and **RESOLVED** that the committees be appointed as follows:

AMENITIES

Cllr Mrs M Pryor (Chairman)
Cllr Mrs E Andrews
Cllr J C Small

Cllr F H Drane
Cllr Mrs R Wood
Cllr M Chase
Cllr Mrs J Marston

**PLANNING
ADMINISTRATION**

Cllr J R Burns
(Chairman)
Cllr M Dodds
Cllr R Griffin
Cllr Mrs E Andrews
Cllr Mrs R Wood
Cllr P F Johns

ENVIRONMENT

Cllr R Griffin (Chairman)
Cllr M Chase
Cllr P F Johns

Cllr F H Drane
Cllr J R Burns
Cllr M Dodds
Cllr Mrs J Marston

FINANCE &

Cllr Mrs J M Richards

Cllr Mrs M Pryor
Cllr J C Small
Cllr P F Johns
Cllr F H Drane
Cllr R Griffin
Cllr J R Burns

Cllr Mrs J M Richards – Mayor of Council) ex-officio all committees
Cllr Mrs M Pryor – Deputy Mayor of Council)

08/17 MINUTES: of the Town Council meeting held on the 18 April 2017 as circulated were confirmed and signed.

09/17 MINUTES: of the Town Annual Assembly held on the 3 May 2017 as circulated were confirmed and signed. Cllr Mrs Richards commended the speaker and a letter of thanks will be sent.

10/17 CLERKS REPORT:

- a. **Minute 64/15 Purchase of Noticeboard.** The remedial work has been carried out and the noticeboard will be monitored to ensure the issue has been fixed.
- b. **Minute 409/16 Solar Energy Farm on Town Council land.** This has yet to be discussed with PDC. No further information.

11/17 CORRESPONDENCE:

- a. A copy of the Clerk magazine was received from SLCC and passed to Cllr Mrs Richards.
- b. A copy of Clerks and Councils Direct was received and passed to Cllr Mrs Pryor.

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12/17 ADOPTION OF COMMITTEE REPORTS:

- a) The report of the Environment committee held on 25 April 2017 as circulated was confirmed, adopted and signed.
- b) The report of the Amenities committee held on 2 May 2017 as circulated was confirmed, adopted and signed.
- c) The report of the Planning committee held on 9 May 2017 as circulated was confirmed, adopted and signed.

13/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:**Cllr Mrs J M Richards – Lytchett Minster and Upton Town Council****DAPTC Purbeck Area Committee Meeting**

Item: To discuss the local plan review.

Local forums have been formed but no dates have been confirmed as the elections have to be cleared first. PDC were asked if they would be chaired by a district councillor or an independent facilitator but no definitive answer to date. There appears to be no clear direction or decision on these forums, it is not clear if we will be allowed to speak at the forums. Some of the members of committee were told they could only register on one forum, others told they could register on several. It is intended to invite a PDC office to the next meeting to clarify these points.

It was reported that councillors have party meetings prior to council meetings – does this mean they are pre determining items? The only committee who cannot do this is the planning committee. Debbie Weller to query this with DAPTC.

It was felt that the DAPTC conference at Kingston Maurward in March was basically a ‘hard sell’ for unitary. Members queried the report given on the feedback which stated 98 per cent found the benefits of the conference as good or very good. 100 per cent of delegated that gave feedback found the conference relevant. They will request a breakdown of the feedback forms as it does not reflect the general feeling.

Item: To discuss reissued Purbeck Cycling Pamphlet

In this pamphlet DCC highways states ‘they will require a plan of the route, an estimated time of the event and participant numbers’. They go on to say they will then notify relevant parish councils. This does not appear to be the case as one member was told this is not a service we provide.

Members cannot understand the reluctance of the participants to have numbers on their back.

NALC is fighting for change in the law re these cycling event and the problem caused to local residents as technology of bikes has outgrown legislation.

An email will be sent to Martin Underhill to ask for his opinion on the report. He is working with Richard Drax to get the law changed. It is also intended to ascertain the powers of the stewards at these events. There is an all-party group discussing amending the Highway Code. See below for the 14 recommendations being put forward.

Item: To consider the motion – ‘The DAPTC urges Purbeck District Council to hold a full and proper public consultation on the Preferred Options for the Local Plan. The consultation is requested to be after the Local Forums have completed their work in September 2017. The Local Forums should not be used by Purbeck District Council as a substitute for public consultation.’

It was requested that this item be put on councils agendas with the removal of the work ‘proper’ so the’hold a full public.....’

DAPTC to write to PDC with this motion.

Item: Agency agreement for non-essential highways work – how does this benefit Parish councils?

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13/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)

It was asked if, within the agency agreement can parking enforcement be included. Many parishes have problems with parking and gaining parking enforcement. It was requested that Simon Gledhill attend the July meeting.

The 14 Recommendations –

- The Highway Code should be revised
- The driving test must be changed to help improve driver behaviour towards cyclists
- Professional drivers should be retested more frequently
- Roads policing should be given a higher priority
- The Government and other local authorities should adopt similar partnerships to the ones in London and other parts of the country, to counter the risk posed by illegal freight operations
- The Department for Transport and Ministry of Justice should research the growing discrepancy between road casualty figures
- More police forces should adopt close passing enforcement practice on a wider scale
- The policy must ensure that a higher standard of investigation is maintained in all cases where serious injury has resulted.
- All police forces should ensure that evidence of common offences submitted by cyclists, or other witnesses, using bike or person mounted cameras or smart phones is put to use, and not ignored.
- The length of time required by the Police to serve a Notice of Intended Prosecution for a road traffic offence is currently just 14 days and must be extended.
- Confusion and overlap between ‘careless’ and ‘dangerous’ driving means that often bad driving does not receive the level of punishment that the public feel it should, the MoJ should investigate how these offences are being used.
- The police and CPS should ensure that victims and bereaved families are always kept adequately informed throughout the process of deciding charges
- The Ministry of Justice should examine the reasons behind the decline in the use of the penalty of disqualification.
- The Soft Tissue Injury Reforms – the ‘whiplash reforms’ – should not include injuries to cyclists or pedestrians.

Some of the Mayoral events Cllr Mrs Richards attended included a Spring Reception at PDC, a DAPTC meeting, and a Blandford Civic Day

Cllr R Griffin – Lytchett Minster and Upton Town Council

Cllr Griffin reported briefly on a meeting he, Cllr Chase and the Clerk attended at the Borough of Poole to discuss parking enforcement. DCC will be contacted to discuss whether a service level agreement would be feasible.

Cllr P F Johns – Lytchett Minster and Upton Town Council

Cllr Johns reported that funds from the Grove Youth Club had been distributed to organisations within the town.

Cllr Mrs E Andrews – Beacon Association

The Venison Festival and the Fun Run events were very successful. The amalgamation of the Beacon Association and LUCA is progressing.

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13/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)**Cllr W T Pipe – Purbeck District Council**

The business of District Council has been minimal due to County Council and now General Election preparations.

The policy development panel into the renewing of the contract/lease arrangements for Purbeck Sports Centre between PDC and Dorset County Council has been postponed twice due to being in Purdah for both County and General Elections. A date will be announced after the General Election. At the Annual Council meeting of PDC, positions were filled with no change to leadership or committee structures/memberships.

Cllr W T Pipe – Dorset County Council

I would like to offer my thanks to the Town Council for the letter received by me offering congratulations on my election as the County Council for the Lytchett Minster & Upton Division after the recent elections.

Cllr Fred Drane during his tenure as our County Councillor has overseen many improvements to our Town; in particular the cycleway and his work with Lytchett Minster School. As one of Fred's constituents I would like to thank him for all that he has done in making Upton and Lytchett Minster a better place to live, learn and work in.

Due to my very short time at DCC, I have absolutely nothing to report except for having had a meeting about the forthcoming cycleway works in the East of Upton. To finish the job, DCC are in negotiations with Poole Borough Council to purchase a small spit of ground on the border of the two authorities.

14/17 TO CONSIDER A REVIEW OF THE TOWN PLAN:

Members felt that the Town Plan should be brought up to date as the last version was published in 2007. This will be included as an item on the Town Council Agenda in September and in the interim the committees will look at strategies.

15/17 TO CONSIDER CO-OPTION TO THE TOWN COUNCIL:

Mr Christopher Green attended the meeting in support of his application to be co-opted onto the Town Council. After discussion it was agreed to defer any decision until other prospective applicants had been considered.

16/17 TO CONSIDER THE OFFER RECEIVED FOR THE LAND AT HIBBS CLOSE:

After discussion it was agreed that several points should be clarified with the developer and he will be invited to attend the next meeting of the F&A committee on 6 June 2017. In the interim he will be asked to put his exact proposals in writing.

17/17 TO RECEIVE INFORMATION ON A NOMINATION BY THE TURBARY TRUST FOR A FURTHER TRUSTEE AND TO APPROVE THEIR FUTURE APPOINTMENT:

Information on Louise Taylor, the nominee to the Turbary Trust, was received and circulated to members. It was proposed, seconded and **RESOLVED** that this appointment be approved.

18/17 TO DISCUSS THE APPEARANCE OF THE BANK AT THE TOP OF MOORLAND PARADE:

Concern was expressed about the condition of the bank at the top of Moorland Parade. The ownership of the bank will be ascertained and other businesses in the parade will be contacted if applicable. This will be included on the agenda of the Environment committee in July.

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19/17 TO DISCUSS THE CHARGING POLICY OF DWP FOR DISPOSAL OF CERTAIN ITEMS AT THE HOUSEHOLD RECYLING CENTRE:

After discussion it was agreed that the situation would be monitored.

20/17 TO APPROVE THE ANNUAL NEWSLETTER:

It was proposed, seconded and **RESOLVED** that the annual newsletter be approved and copies will be displayed in the Town Council Offices and various locations around the town.

21/17 TO CONSIDER INSURANCE RENEWALS:

Two quotations were received and it was proposed, seconded and **RESOLVED** to accept the quote of £2900 from Zurich. They will be asked whether the Keep Upton Tidy Group can be included in the Town Council insurance.

22/17 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

23/17 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:

It was proposed, seconded and **RESOLVED** that the accounts for May 2017 be approved.

24/17 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

- a) An item 'To review the Grove rental charges' will be included on the agenda of the next Town Council meeting.
- b) Cllr Johns reported that he had received complaints about the closure of Poole Road for the Phase 2(a) cycleway work.

There being no further business, the Chairman closed the meeting at 9.35 p.m.

Chairman.....
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Date.....
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