

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **17 May 2016** and commenced at 7.30 p.m.

PRESENT: Councillor Mrs J M Richards in the Chair
Councillor J C Small
Councillor Mrs M Pryor
Councillor P F Johns
Councillor Peter Rusling
Councillor R Griffin
Councillor Mrs E Andrews
Councillor F Rickard
Councillor J R Burns
Councillor M Holmes
Councillor M Dodds
Councillor J Porter
Councillor Mrs B Wood
Councillor M Chase

Also in attendance: Mrs K Wright, Town Clerk
Mrs B Lake, Office Manager

01/16 TO ELECT A MAYOR FOR 2016/17:

Upon nominations being called for Cllr Mrs Richards was proposed and seconded. In the absence of any further nominations Cllr Mrs Richards was unanimously elected Mayor of Council. Cllr Mrs Richards then signed her Declaration of Acceptance of Office.

02/16 DECLARATIONS OF INTEREST:

None.

03/16 APOLOGIES: Councillor F H Drane - (without apologies)
District Cllr W Pipe (other commitment)
District Cllr C Pipe (other commitment)

04/16 TO ELECT A DEPUTY MAYOR FOR 2016/17:

Upon nominations being called for Cllr Mrs Pryor was proposed and seconded. In the absence of any further nominations Cllr Mrs Pryor was unanimously elected Deputy Mayor of Council. Cllr Mrs Pryor then signed her Declaration of Acceptance of Office. The Mayor thanked Cllr Small for all the years he served as Vice-Chairman and then Deputy Mayor. Cllr Small will now become the Project Manager.

05/16 TO ELECT A CHAIRMAN OF FINANCE & ADMINISTRATION COMMITTEE:

Upon nominations being called for Cllr Mrs Richards was proposed and seconded. In the absence of any further nominations Cllr Mrs Richards was unanimously elected Chairman of the Finance & Administration Committee.

06/16 TO ELECT THE CHAIRMAN OF COMMITTEES:

Planning Committee

Upon nominations being called for Cllr Burns was proposed and seconded. In the absence of any further nominations Cllr Burns was unanimously elected Chairman of the Planning committee.

Amenities Committee

Upon nominations being called for Cllr Mrs Pryor was proposed and seconded. In the absence of any further nominations Cllr Mrs Pryor was unanimously elected Chairman of the Amenities committee.

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06/16 TO ELECT THE CHAIRMAN OF COMMITTEES:**Environment Committee**

Upon nominations being called for Cllr Griffin was proposed and seconded. In the absence of any further nominations Cllr Griffin was unanimously elected Chairman of the Environment committee.

07/16 APPOINTMENT OF COMMITTEES FOR 2016/17:

It was proposed, seconded and

RESOLVED that the committees be appointed as follows:

AMENITIES

Cllr Mrs M Pryor (Chairman)
Cllr P Rusling
Cllr J C Small
Cllr F H Drane
Cllr Mrs E Andrews
Cllr F Rickard
Cllr M Holmes
Cllr J Porter
Cllr Mrs R Wood
Cllr M Chase

ENVIRONMENT

Cllr R Griffin (Chairman)
Cllr Mrs M Pryor
Cllr J C Small
Cllr P F Johns
Cllr F H Drane
Cllr F Rickard
Cllr P Rusling
Cllr J R Burns
Cllr M Dodds
Cllr M Chase
Cllr J Porter

PLANNING

Cllr J R Burns (Chairman)
Cllr M Dodds
Cllr J C Small
Cllr R Griffin
Cllr Mrs E Andrews
Cllr F Rickard
Cllr M Holmes
Cllrs Mrs R Wood

FINANCE & ADMINISTRATION

Cllr Mrs J M Richards (Chairman)
Cllr J C Small
Cllr P F Johns
Cllr F H Drane
Cllr R Griffin
Cllr J R Burns

Cllr Mrs J M Richards – Mayor of Council) ex-officio all committees

Cllr Mrs M Pryor – Deputy Mayor of Council)

08/16 MINUTES: of the Town Council meeting held on the 19 April 2016 as circulated were confirmed and signed.

09/16 MINUTES: of the Town Annual Assembly held on the 9 May 2016 as circulated were confirmed and signed. Cllr Mrs Richards commended the speaker and a letter of thanks will be sent.

10/16 CLERKS REPORT:

- a. **Minute 64/15 Purchase of Noticeboard.** The organisation of the publicity with the Co-Op, Cllr Drane, and LUCA is in hand.
- c. **Minute 565/15 f) Poole Bridge Closure.** No further information.
- d. **Minute 656/15 Review Photocopier Arrangements.** The Council are still in dispute and are awaiting a reply from the finance company who were sent a recorded letter outlining our position which was received by them on 21 April. In the meantime all invoices payable are in abeyance and we continue to take advice from the Fair Contracts organization.
- e. **Minute 794/15 Annual Newsletter.** Delivered; however it appears that the distribution was lacking, and this is being taken up with Tudor.

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10/16 CLERKS REPORT:(Cont)

- f. **Minute 796/15 BoP Consultation regarding parking charges at Upton Country Park.** Cllr Chase met with BoP and provided an update at Environment in April (see Minute No 879/15a). The Borough of Poole has asked if anyone from Lytchett Minster and Upton Town Council requires to speak at the meeting on Tuesday 24 May at the Civic Centre.
- g. **Minute 858/15 To consider ongoing and future projects and associated funding.** This item will be discussed at the next F&A meeting on 31 May 2016.

11/16 CORRESPONDENCE:

- a. A copy of the DAPTC Chief Executive's Circular was received.
- b. The Clerk magazine was received and passed to Cllr Mrs Richards.

12/16 ADOPTION OF COMMITTEE REPORTS:

- a) The report of the Environment committee held on 26 April 2016 as circulated was confirmed, adopted and signed.
- b) The report of the Amenities committee held on 3 May 2016 as circulated was confirmed, adopted and signed.
- c) The report of the Planning committee held on 10 May 2016 as circulated was amended under Minute 896/15 to read '.....in respect of the impact of flooding on the existing settlement and of additional road traffic on the A35, B3067 and local road network'. It was then confirmed, adopted and signed.

13/16 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:**Cllr Mrs J M Richards – Lytchett Minster and Upton Town Council**

Cllr Mrs Richards reported on various functions she had attended over the last few weeks in her capacity as Mayor which included 2 Civic Services, 2 Civic Days, 2 Afternoon Teas, a visit to the Leg Club and the Exercising of the Freedom of the Borough by HMS Portland.

Cllr P F Johns – Lytchett Minster and Upton Town Council**Flood Warden's Report**

During my discussion with an Environment Agency officer I was informed that the flooding investigation for Lytchett Minster is still ongoing and that they need further survey work in order to decide what action can be taken. In addition there was considerable concern in the village about the PDC proposals to build 650 new home around the village and near to the flood plain.

Cllr W T Pipe – Purbeck District Council**South Lytchett Manor Touring and Caravan Park**

As you are all aware, earlier this year, the South Lytchett Manor Caravan & Touring Park were awarded the **BEST TOURING AND CARAVAN PARK IN THE UNITED KINGDOM** By The "AA"!!! Dave, Jo & Matt were honoured at a reception held by the District Council earlier in April.

Annual Council

The Annual Council was held on the 10th May at the Purbeck School, Worgret Road, Wareham where the leadership of the council and portfolio holders were proposed and announced. Also at this council, the membership of committees was decided after nominations by the Governing Conservative Group and the Opposition Liberal Democrats were considered. Appointments to outside bodies were also ratified; local interest being membership of the Beacon Hill Quarry Liaison Committee [Cllr Bill Pipe].

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13/16 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)**The Late Pamela Hindley**

Tributes were paid to Pam Hindley, a former District Councillor for Lytchett Minster & Upton east who passed away in early April after a short stay in Poole hospital. A minute silence was held in her memory before commencement of the Council business. Formal tribute was given by Cllr Bill Tritte with Cllr Bill Pipe and Cllr Drane offering further tributes.

Housing 'Preferred Options'

As you are aware, the main topic for debate was the Preferred Options report to Council. After the PRAG [Partial Revue Advisory Group] met at Purbeck School to debate and discuss the "Preferred Options" for housing numbers & sites, the results were discussed & members of the public [our very own Lympwatch included] made themselves heard on the various options & sites. The good news was that the "alternative" site proposed by Cllr Bill Pipe at the PRAG meeting and supported by Cllr Drane and other district councillors has now been officially included in the consultation process. No members of the public decided to speak for, or against the additional 100 homes proposed for the second part of the Policeman's Lane development.

Anna Lee "announced" in reply to a question by the Chief Executive that discussions had taken place with the Environment Agency on the possible content of the Lytchett Minster flooding report [as yet unseen by councillors]. She said that there was "Unlikely to be any reason why the [original] proposed development at Lytchett Minster could not go ahead as there was "Not a problem" with flooding issues" !!!!!!!!!!!!!!!!!!!!!!! Some may beg to differ.

14/16 TO DISCUSS WHAT SUPPORT THE TOWN COUNCIL CAN PROVIDE TO THE FUTURE PROPOSED EXTENSION OF UPTON LIBRARY:

This item was deferred as County Cllr Drane was absent from the meeting.

15/16 TO DISCUSS MOORLAND WAY AND TO CONSIDER RESTRICTING THE SIZE OF VEHICLE DOWN MOORLAND WAY DUE TO SURFACE ISSUES:

After discussion it was agreed to raise this issue with the officers from DCC Highways when they meet with Town Council representatives on Tuesday 24 May.

16/16 TO RECEIVE UPDATE ON THE TOWN SQUARE PROJECT. TO DECIDE WHAT, IN THE LACK OF SUPPORT FOR A TOWN SQUARE FROM THE PUBLIC CONSULTATION EXERCISES, DOES THE COUNCIL WISH TO DO WITH ITS CURRENT LAND ASSETS:

A report by Cllr Johns on the Town Square Working Party is attached. It was agreed that any decisions should be deferred until after the public consultation, however it was felt that the Town Council owned land should be retained as an asset.

17/16 TO CONSIDER THE ACQUISITION OF AN AUDIBLE DEVICE TO DETER GATHERINGS IN AND AROUND THE PAVILION BUILDING, SEA VIEW ROAD IN LIGHT OF RECENT DAMAGE AND ANTI-SOCIAL BEHAVIOUR:

Further to discussion and advice from the PDC Environment Health Officer, it was proposed, seconded and

RESOLVED not to proceed with the acquisition of this device.

18/16 TO DISCUSS A 'HEARING LOOP' FOR THE TOWN COUNCIL OFFICE:

Further information on this device will be sought before a decision is made.

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19/16 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

20/16 TO APPROVE ACCOUNTS FOR MAY 2016 FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES:

It was proposed, seconded and **RESOLVED** that the accounts for May 2016 be approved.

21/16 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

- a) Cllr Mrs Wood advised that she had been contacted by a resident who expressed concern about the way the accounts information was published in the Annual Newsletter.
- b) Concern was expressed that improvements to the town tend to be within Upton and ways to include the outer areas will be an item on a future Agenda.
- c) An item 'To consider a long term strategy' will be included on a future Agenda of full Council.

There being no further business, the Chairman closed the meeting at 9.35 p.m.

Chairman.....

Date.....

DEMOCRATIC SESSION:

A resident of Moorland Way attended the meeting to express concern about the condition of the road and the size of vehicles using it. See Minute 15/16.