

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **ENVIRONMENT COMMITTEE** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY the 28 JUNE 2016** and commenced at 7.30pm.

PRESENT:

- Councillor R Griffin (in the Chair)
- Councillor M Chase
- Councillor Mrs M Pryor
- Councillor P F Johns
- Councillor P Rusling
- Councillor F Rickard
- Councillor R Burns
- Councillor M Dodds
- Councillor J Porter
- Councillor Mrs J M Richards (Mayor of Council)

Also in attendance:

- Mrs K Wright, Town Clerk
- Mrs B Lake, Office Manager
- Ben Howard, Youth Advisor

80/16 APOLOGIES:

- Cllr J C Small (personal)
- Cllr F H Drane (without apologies)

81/16 DECLARATIONS OF INTEREST:

None.

82/16 CLERK'S REPORT:

- a) **Minute 108/12 and Minute 219/12 Proposed Cycle way along Poole Road Options for improved entrance signs to the town.** DCC has advised that these issues have been passed to the Operations team and is in hand to be completed over the next few weeks. The Clerk was asked to pursue DCC for refunding monies spent on planting in Blandford Road South. The planting will be carried out in the Autumn.
- b) **Minute 255/14 Pedestrian Refuge in Dorchester Road.** We understand that DCC will investigate this once the Randalls Hill refuge has been completed.
- c) **Minute 481/14 Yellow lines Dorchester Road, near Oakley Gardens.** No further information.
- d) **Minute 485/14 To investigate obtaining Local Nature Reserve/SSSI Status for Lytchett Bay View.** No further information.
- e) **Minute 486/14 & 629/15 Bylaws relating to PDC Grass Verges.** Both the MP and Parking Services have been written to, and a response is awaited.
- f) **Minute 63/15 & 706/15 Lytchett Bay View** Birds of Poole Harbour have generously offered to contribute £2k. An Awards for All application has been submitted.

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82/16 CLERK'S REPORT:(Cont)

- g) **Minute 582/15& 871/15 Tree Management Survey/Tree Warden.** Cllrs Griffin and Chase met with a local arboricultural expert who advised that trees are the responsibility of the owner of the land they are on, unless any special agreement has been made to the contrary. Therefore if the Town Council want a tree survey it would first be necessary to identify all areas of land it owns and is responsible for. The Autumn is the best time for a tree survey to be carried out and this will be included as an item on the Environment agenda in September. Further information on the Tree Council's Tree Warden Scheme will also be obtained before the September meeting and distributed to all Environment Committee members.
- h) **Minute 809/15 St Martins Road.** No further information.
- i) **Minute 30/16 ANPR Camera for the Town.** Cllr Drane was absent from the meeting and unable to update on his discussions with the OPCC.
- j) **Minute 31/16 Welcome to Upton Signs** Some samples have been seen from Glasdon – it is suggested that they supply the frame and Dorset Sign Shop provide the insert sign as this is the most cost effective way. Costings to be sought.
- k) **Minute 32/16 Parking/Public Area, Waypoints** Waypoints have been provided with information about seats, railings etc to combat some of the parking issues. A response has been chased.
- l) **Minute 633/15 & 706/15 Lytchett Bay View.** Birds of Poole Harbour have confirmed that they will provide the third party funding for the viewing mound and BoP has reduced their quotation to £5K from £7K subject to LMUTC providing labour. Requests to other organisations who have previously quoted asking for detailed schematics has been made but no information forthcoming.
- m) **Minute 582/15/871/15 Tree Management Survey/Tree Warden.** The draft has been handed to us by Mr Cooper. Kingston Maurward may be able to assist in September regarding a local tree audit. Two people have come forward regarding the voluntary tree warden position. Investigation into what the job role entails will be looked into.
- n) **Minute 809/15 To consider request from resident for parking restrictions in St Martins Road (limit 30 minutes).** Cllrs Griffin and Chase attended a site meeting with officers from DCC Highways. It was agreed to request that DCC provide time zone parking restrictions on both sides of St Martins Road, double yellow lines at the junction of Pinewood Road, Sea View Road, and the extension of the white lines in Sea View Road. A letter has been sent to the Head of the Junior School asking that staff should not park in St Martins Road, and letters have been sent to the residents to inform them of the situation.

83/16 CORRESPONDENCE:

- a) A letter regarding parking on pavements was received from Michael Tomlinson, MP.
- b) Information on 'Setting up a Community Transport Scheme in Dorset' was received from DCC and passed to Cllr Porter.

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84/16 TO DISCUSS HERITAGE SIGN POSTS AND ASSOCIATION MAPPING:

Cllr Griffin met with representatives from Dorset Wildlife Trust and Purbeck District Council. PDC propose to install finger posts indicating Upton Woods, and DWT will install fingerposts to include Lytchett Bay View and the Castleman Trailway. The Town Council have been asked if they would provide signage in the Library area to Upton Woods, Upton Country Park, Castleman Trailway and Lytchett Bay View at a cost of approximately £300-£400. It was proposed, seconded and **RECOMMENDED** to proceed with this. The mapping option is still being investigated and Cllr Burns will approach the arts strand of the Beacon Association.

85/16 TO DISCUSS FACTORY ROAD JUNCTION:

This will be referred to the next meeting with DCC Highways Officers.

86/16 TO CONSIDER RESIDENTS REQUEST FOR A LAY-BY IN REDWOOD ROAD (OPPOSITE ASH CLOSE):

After discussion it was agreed that members support the request from the residents for a lay-by in Redwood Road and this will be referred to the next meeting with DCC Highways Officers. In the interim Cllr Mr Richards will take some photographs.

87/16 TO DISCUSS THE ROLE OF VOLUNTARY TREE WARDEN:

This item will be deferred until the Environment meeting in September.

88/16 TO CONSIDER THE CREATION OF A VIEWING MOUND FOR LYTCHETT BAY VIEW AND SPECIAL SITE STATUS/MANAGEMENT PLAN:

The Management Plan has been approved and an application for funding has been made to the Lottery Fund.

89/16 TO DISCUSS ‘WELCOME TO UPTON’ SIGNS:

See Minute 31/16. Costings for the insert metal panels will be sought, however it may be possible to use some metal panels already in storage. The weekend caretaker has carpentry skills and will be asked whether it is feasible for him to make the frames.

90/16 TO RECEIVE UPDATE ON THE PARKING ISSUES AT THE WAYPOINTS SITE:

Information requested by Waypoints has been supplied but no further response received. The Clerk will attempt to contact the Manager of Waypoints to discuss the matter and advise that the Town Council receives regular complaints about parking and Parking Enforcement have acknowledged it is an issue. It was suggested that the Town Council would be willing to assist with the installation of metal hoops and seats.

91/16 TO DISCUSS HIGHWAYS ISSUES IN AND AROUND SHORE ROAD AREA:

Residents of Shore Avenue attended the meeting to express concern about vehicles parking on the grass verge and driving over dropped kerbs to gain access. It was agreed to send a letter and advisory highways leaflet to those concerned and the complainants will advise the Town Council office whether or not this has any effect. If the situation is not resolved it will be raised with the DCC Highways Officers with a view to possibly installing dragons teeth.

92/16 REPORTS ON AREAS OF RESPONSIBILITY FROM CHAMPIONS:

**Roads and Pavements
Cllr P Rusling**

There are concerns about a hedge and tree on Dorchester Road, opposite the Fish & Chip Shop and also an overgrown hedge further along Dorchester Road. These two issues will be referred to DCC.

92/16 REPORTS ON AREAS OF RESPONSIBILITY FROM CHAMPIONS:(Cont)

Waste and Recycling

None.

Street Furniture - Cllr Mrs M Pryor

The seat presented to Brian Cooper, sited at the Library, requires treating.

Open Spaces

Lytchett Bay View

The information board needs attention.

Jubilee Garden

Cllr J Small

None.

St. Martins Park

Cllr J C Small

None.

Meadows Garden

Cllr R Griffin

None.

Open Access Issues

Cllr Mrs J M Richards

None.

Overgrowing vegetation

Cllr F Rickard

There are overhanging vegetation issues at 1 Firsway, junction Poole Road/Palmerston Road and approaching Pony Drive and these will be dealt with in the usual manner.

Flood Warden

Cllr P F Johns

None.

93/16 HIGHWAY MATTERS:

None.

94/16 TO RECEIVE AND REVIEW THE LATEST FINANCIAL UPDATE FOR THE ENVIRONMENT COMMITTEE:

The committee financial update was received, reviewed and agreed.

95/16 RIGHTS OF WAY OFFICER'S REPORT:

None.

96/16 TREE WARDEN'S REPORT:

See attached list. The Tree Officer, PDC advised that he is aware of the dead tree on Dorchester Road and this will be removed in due course.

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97/16 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:

- a) A letter was received from a resident expressing concern about air pollution in Blandford Road South. This will further discussed at the next Environment meeting and in the interim Environmental Health will be asked to undertake an air pollution survey in Upton.
- b) The In Bloom judging of the town will take place on Thursday 14 July, with the Cemetery judging taking place on Wednesday 29 June 2016.
- c) Members were advised that the vehicle parked on the grass verge along Dorchester Road is there as a temporary measure having been broken into and is awaiting removal.
- d) Members were asked to take details of cars for sale parked on grass verges and pass the details to Parking Enforcement.
- e) Concern was expressed that vehicles belonging to the Little Car Company and a valeting company are taking up several parking spaces in Dacombe Close which already has serious parking issues.
- f) Cllr Johns reported that the swinging sign from The Pound in Lytchett Minster is missing and asked whether the Town Council would consider siting an information board there. It was suggested that an application be made to the Heritage Lottery Fund for monies to reinstate the sign and provide an information board.
- g) Cllr Chase reported that he spoke to residents of St Martins Road who suggested that the grass verge at the far end of the road be removed to allow better access for vehicles such as bin collection lorries. It was also requested that the double yellow lines at the Sea View Road end be extended. These matters will be raised with DCC Highways Officers at their next meeting. The Chairman thanked Cllr Chase for all the work he has put in to assist the Groundsman on various projects.

There being no further business, the Chairman closed the meeting at 9.20 pm

Chairman.....

Date.....

DEMOCRATIC SESSION:

Residents of Sandy Lane attended the meeting to express concern about the number of double decker buses currently being used on the route through Upton, and also about the careless driving of some single decker buses, ie speeding, going onto the pavement. The residents were advised that the Town Council has approached DCC asking them to contact the bus company to ask for more single decker buses and less frequency, and it was agreed that the Town Council would also write directly to the bus company regarding the aforementioned issues and requesting that the timetable should ensure that buses do not need to pass on Sandy Lane.

Residents of Shore Avenue attended the meeting to express concern about a vehicle parking on the grass verge and driving over the dropped kerbs of other properties. See Minute 91/16.