

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **17 JULY 2018** and commenced at 7.00 p.m.

**PRESENT:** Councillor Mrs J M Richards in the Chair  
 Councillor Mrs M Pryor  
 Councillor J C Small  
 Councillor P F Johns  
 Councillor F H Drane  
 Councillor R Griffin  
 Councillor J R Burns  
 Councillor Mrs R J Wood  
 Councillor M Chase  
 Councillor Mrs J Marston  
 Councillor R Holloway  
 Councillor Mrs M Turner

**Also in attendance:** Mrs K Wright, Town Clerk  
 Mrs B Lake, Office Manager

**116/18 APOLOGIES:** Councillor K Brooks (work commitments)  
 Councillor P King (unwell)  
 County Councillor W T Pipe (unwell)

**117/18 MINUTES:** of the Town Council meeting held on the 19 June 2018 as circulated were confirmed and signed.

**118/18 CLERKS REPORT:**

- a. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** The PDC website is showing that the application has been withdrawn. It was reported that this is due to some concerns from Natural England and a meeting with them will take place, which representatives from the Town Council will attend.
- b. **Minute 343/17 & 75/18 To consider possible transfer of land parcels from Purbeck District Council.** PDC have been notified of which parcels the council would be interested in.
- c. **Minute 69/18 Young People in Upton** Funding has to be found for a noticeboard at the Recreation Ground. No one has come forward to offer their services as Publicity Champion, although Cllr Griffin has indicated he would support this role. It was suggested this could become an Upton in Bloom project, and the football teams will also be approached re funding when a meeting with them takes place next week.
- d. **Minute 71/18 Local Government Chronicle** This can be accessed on line therefore it was not considered necessary to subscribe to the publication. This item will now be removed from the minutes.
- e. **Minute 73/18 DAPTC Representatives** This role was circulated to all councillors but no one is able to take on this role. It needs to be therefore confirmed that Cllr Mrs Richards/Cllr Burns will carry on, with Cllr Johns supporting. This item will be removed from the minutes.

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**119/18 CORRESPONDENCE:**

- a. Information on ‘Living and Learning Community Offer’ was received from DCC.
- b. Notification of the Local Government Boundary Commission for England – Electoral Review of Dorset – Draft Recommendations was received.
- c. Information on the Friends of the CAB was received from Purbeck CAB. Any members wishing to be involved should advise the Clerk.
- d. Information was received regarding the possible merger of Dorset, Devon and Cornwall Police.
- e. Copies of Council and Clerks Direct and the Clerk magazine were received and passed to Cllr Small.

**120/18 ADOPTION OF COMMITTEE REPORTS:**

- a) The report of the Environment committee held on 26 June 2018 as circulated was confirmed, adopted and signed.
- b) The report of the Amenities committee held on 3 July 2018 as circulated was confirmed, adopted and signed.
- c) The report of the Planning committee held on 10 July 2018 as circulated was confirmed, adopted and signed.

**121/18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:****Report by Cllr Mrs J M Richards – Lytchett Minster & Upton Town Council**

The Mayor recently attended civic events at East Dorset, Chickerell, Swanage, Brownsea Island and Upton Carnival. The Carnival was a great success and the Mayor thanked all Councillors who helped out as marshalls.

A Grove Users meeting took place prior to the Council meeting and Age Concern expressed their thanks to the Town Council for use of the facility.

**Report by Cllr R Griffin – Lytchett Minster & Upton Town Council**

Cllrs Griffin, Chase and Mrs Richards met with representatives from Parking Enforcement and DCC and it was agreed they would work with the Town Council to look at parking issues in Upton. A parking review will take place in September.

**Report by Cllr P F Johns – Lytchett Minster & Upton Town Council  
Flooding Issues in Lytchett Minster**

After a meeting with the Dorset County Council Flood Risk Management Team (FRMT) and local land owners, Chris and Clare Lees and Anthony Rockley at the end of March, I delayed giving you this report because I had expected to be able to attend a further meeting between LYMPWatch and the FRMT but as the council did not invite me to that meeting I give you this delayed report.

The need for further modelling work, suggested by the Environment Agency was being carried out by the FRMT to collect evidence to enable informed decisions to be made. This work was expected to be complete by about the end of September and it was agreed to hold a further meeting at that time. The FRMT stated that there is a pot of money available for flood prevention works in Dorset and that they can only spend part of that money in Lytchett

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**Report by Cllr P F Johns – Lytchett Minster & Upton Town Council  
(Cont)**

**Flooding Issues in Lytchett Minster**

Minster. In addition, there needs to be a cost benefit in order to obtain grant funding for the work and because no properties in the village are subject to flooding they cannot obtain DEFRA grant funding for this work.

The actions being considered were:

1. To put in a series of ponds to hold back surface water run off during periods of heavy rainfall. These ponds could be in the Bere Farm catchment, Hill Farm catchment and Lytchett Matravers catchment areas. With these ponds heavy rainfall would be held back and would not flow quickly into the village thereby reducing the risk of flooding especially when there are high tides.
2. To replace or reline the existing culverts under the A35 Upton bypass, which are half full of silt. This would greatly increase the speed of the water flow from the village to the sea. However, the FRMT were no longer considering fitting flap valves on the sea end of the culverts. I believe this may be because of the need for frequent maintenance and because of the cost involved. In addition, I provided a photograph showing what I believe could be a partial collapse of part of the six-foot diameter culvert/pipe under the bypass. The culvert was due to be inspected this summer and the possible collapse will be inspected at the same time. If this is found to be a partial collapse under the bypass I believe it could need the urgent replacement of the culvert. A further suggestion that I made was to possibly divert the excessive amount of water that flows into Old Watery Lane from the field adjacent to the Wessex Water Aquifer into another culvert under the bypass or for a pond to be created to hold the water back in the field.

A further item of note is that with the building of the new development opposite the Bakers Arms entrance, a severe restriction in the adjacent stream was removed. This was another of my suggestions, made a couple of years ago and I believe this should stop or considerably reduce the flooding of the pub and the flooding on the Dorchester Road adjacent to the pub entrance. I also questioned the excessive flow of water that comes from the new land drains installed in a school playing field. The increased flow creates serious flooding of the cottage garden located near to the bottom end of the caravan park. The DCC officer said that the calculated additional flow coming from the new field drains is only 6 litres a second, which I suggested was a ridiculously low estimate when one considers the massive amount of new land drain that has been installed. The Lees Estate have subsequently cleared a land drain to help reduce the problem, but this still means that there is a considerable increase in the volume of water flowing into the garden and into the village.

In conclusion, with the above modelling work due complete by about the end of September and if there is shown to be sufficient cost benefit then the work could possibly commence in 2020.

**Report by Cllr J R Burns – LUBCA**

It was reported that the floor at the Community Centre has been retreated.

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**Report by Cllr W T Pipe – Dorset County Council**

**LOCAL GOVERNMENT REORGANISATION:** Work carries on at a quick pace with task & finish groups bringing initial findings and recommendations to the shadow executive council.

I sit on a panel to determine the levels of funding, continuing funding, increased funding, less funding and scrapped funding for a number of organisations currently in receipt of grants, grant aid or funding from the District Councils as now. The final list and amounts of funding will then go to the shadow budget committee for recommendation to the shadow council for ratification.

I can report that ALL funding for the Citizens Advice throughout the county including those bureau with Purbeck, are safe from cuts of any kind as it is universally recognised that the CAB contributes an immense amount to the economy, the wellbeing of its residents in every district and is “free” to all at the point of use.

**HEALTH SCUTINY:** At a meeting recently of the Task & Finish Group of the Dorset Health Scrutiny Committee (which I chair), a decision was made to make meaningful contact with those groups opposed to the recommendations of the Clinical Commissioning Group into the recent Clinical Services Review. Although the meeting(s) will be informal, the findings will be taken into account and will aid the decisions and future recommendations likely to be made by the group; particularly when it comes to ambulance provision within Purbeck.

**CRIMINAL JUSTICE BOARD:** I have been re-elected unopposed to the vice-chairmanship of this Pan-Dorset organisation which sits with the Police & Crime Commissioner Panel, the CCG and the Community Safety Partnership and other partners to formulate responses and policies in the fields of Criminal Justice for victims of crime and their families. It also works closely with partner organisations in such areas as reducing re-offending, domestic abuse, sexual abuse of children and better understanding of mental health issues within the wider community.

**COMMUNITY SAFETY PARTNERSHIP:** I have been re-elected to the vice-chairmanship of this other Pan-Dorset partnership which sits with partners such as those mentioned previously. Together with my roles in the Criminal Justice Board, as a member of the Police and Crime Commissioner Panel and the Community Safety Partnership, I have a unique three-way view into the workings of all of these organisations and am able to bring together the various strands from each and are then able to set unified policies which all three organisations can then follow and build upon.

**UPTON CARNIVAL:** It was a pleasure to attend the 2018 Carnival with my young son, George. We both had a wonderful time and would like to thank the Beacon Project, the Town council and others for making the 14<sup>th</sup> July a day to remember – well done to all.

**122/18 TO APPROVE A VIERMENT OF £4250 FROM EAR MARKED RESERVES CIL  
2017/18 TO BUDGET HEADING PAVILION MAINTENANCE 301 4401 TO COVER  
RECREATION GROUND CAR PARK RESURFACING COSTS:**

It was proposed, seconded and  
**RESOLVED** that this be approved.

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**123/18 TO DISCUSS THE RENEWAL OF THE LEASE OF THE RECREATION GROUND:**

After discussion it was proposed, seconded and **RESOLVED** that a new lease should be drawn up for a 50 year term. The Town Council will cover the Solicitor’s costs initially and liaise with the Turbary Trust regarding a contribution.

**124/18 TO AUTHORISE DELEGATED POWERS FOR PAYMENT OF BILLS DURING AUGUST RECESS:**

It was proposed, seconded and **RESOLVED** to authorise delegated powers for the payment of bills during the August recess.

**125/18 TO CONSIDER CO-OPTION OF A TOWN COUNCILLOR:**

Mr Stewart McKell attended the meeting in support of his application to become a Town Councillor. After discussion it was proposed, seconded and **RESOLVED** that Mr McKell be co-opted onto the Town Council.

**126/18 TO APPROVE THE CCTV PRIVACY NOTICE FOR CAMERAS AT THE RECREATION GROUND IN RELATION TO GDPR:**

It was proposed, seconded and **RESOLVED** that this be approved.

**127/18 TO CONSIDER WHETHER THE TOWN WOULD BENEFIT FROM AN ELECTRIC CAR CHARGING POINT, AND IF SO TO DISCUSS THE LOGISTICS AND FINANCES:**

This item was deferred and will be put on the agenda of the next Highways meeting. It will also be raised with DCC as part of the parking review to see if they can suggest a suitable location.

**128/18 TO RECEIVE AN UPDATE ON THE GROVE ENHANCEMENT AND TO AUTHORISE EXPENDITURE OF £2145 ON A NEW STORAGE CONTAINER FOR UPTON RECREATION GROUND FROM EMR ‘THE GROVE:**

The problems with drainage have been resolved and external electric points fitted. Additional CCTV cameras are being investigated. It was proposed, seconded and **RESOLVED** to approved the expenditure for the new storage container that will be sited at the rear of the Grove.

**129/18 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:**

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

**130/18 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:**

It was proposed, seconded and **RESOLVED** that the accounts for July 2018 be approved.

**131/18 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:**

None.

**There being no further business, the Chairman closed the meeting at 8.40 p.m.**

Chairman.....

Date.....