

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **ENVIRONMENT COMMITTEE** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY the 26 JANUARY 2016** and commenced at 7.30pm.

**PRESENT:**

- Councillor R Griffin (in the Chair)
- Councillor M Chase
- Councillor Mrs M Pryor
- Councillor P Rusling
- Councillor F Rickard
- Councillor R Burns
- Councillor M Dodds
- Councillor Mrs J M Richards (Mayor of Council)
- Councillor J C Small (Deputy Mayor of Council)

**Also in attendance:**

- Mrs K Wright, Town Clerk
- Mrs B Lake, Office Manager
- Ben Howard, LM School Youth Advisor

**702/15 APOLOGIES:**

- Councillor P F Johns (personal)
- Councillor F H Drane (no apologies received)
- Mr B Cooper (Tree Warden)

**703/15 DECLARATIONS OF INTEREST:**

None.

**704/15 CLERK'S REPORT:**

- a) **Minute 108/12 and Minute 219/12 Proposed Cycle way along Poole Road Options for improved entrance signs to the town.** Dorset Highways expect to re-paint the lines in the Spring at no cost to LMUTC. Outstanding matters from the existing cycleway are in hand.
- b) **Minute 104/14 Heritage Signposting for the Town.** Cllr Griffin reported that Dorset Wildlife Trust are looking at possible sites to ascertain where signposting is required.
- c) **Minute 255/14 Pedestrian Refuge in Dorchester Road.** DCC has advised that this location has met their criteria to provide a crossing point. This project has now been passed internally within DCC to the Transport Planning Team who will consider this within the Local Transport Plan and include in their future programme.
- d) **Minute 481/14 Yellow lines Dorchester Road, near Oakley Gardens.** No information regarding the timescale has been received from DCC to date.
- e) **Minute 485/14 To investigate obtaining Local Nature Reserve/SSSI Status for Lytchett Bay View.** See Minute 706/15..
- f) **Minute 486/14 Bylaws relating to PDC Grass Verges.** Cllr Griffin reported that DCC are willing to investigate the feasibility of introducing bylaws. A representative from DCC will meet members on Tuesday 9 February to undertake a tour of the town to look at grass verges and ascertain what action, if any, is appropriate. DCC are also looking at whether Town Council 'No Parking on grass verge' signs can be sited.
- g) **Minute 487/14 Creation of Wildflower Meadow.** This is in hand with DCC.
- h) **Minute 25/15 Parking on Highway Verges.** See Minute 703/15 (f).

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**704/15 CLERK'S REPORT:(Cont)**

- i) **519/15 a) Traffic Issues.** No further information.
- j) **Minute 582/15 Tree Management Survey.** Information has been received from DCC and the full town list is being compiled. Upton in Bloom have planted several more memorial trees and the plaques are in hand. A resident has enquired about planting some trees in the town and Cllr Griffin will liaise with him.
- k) **Minute 526/15 Public Request for Seat at the top of Moorland Way.** DCC has given permission, subject to underground services, for a seat in this location and this will be put in hand. The resident who requested the seat and offered a donation will be contacted.
- l) **Minute 626/15 Rattle seed at the Limberlost Wildflower Meadow.** The seed has been purchased and plans are in hand to plant at this site. The Town Council are grateful to Harbour View for their support in preparing the ground and sowing seed.
- m) **Minute 625/15 Application for a bylaw re parking on grass verges.** See Minute 703/15 (f).
- n) **Minute 627/15 Removal of Phormiums.** These will be removed and reused in a suitable spot.
- o) **Minute 628/15 Heritage signposting for Lytchett Bay View.** It was reported that Dorset Wildlife Trust are looking at possible sites to ascertain where signposts are required.
- p) **Minute 629/15 Signage 'No Parking' on Grass Verges.** See Minute 703/15 (f)..
- q) **Minute 633/15 Lytchett Bay Viewing Mound.** Further quotes are yet to be obtained.

**705/15 CORRESPONDENCE:**

- a) A letter was received from DCC advising that following a review of effectiveness of SIDs the only site in Upton to meet the criteria is Blandford Road North. A response will be sent expressing members' concern that 6 other sites in the town do not meet the criteria and requesting an explanation for this. Members are particularly concerned on safety grounds about the lack of SIDs on the route to school.
- b) Information of a formal consultation on the potential Poole Harbour Special Protection Area, commencing 21 January 2016, was received.

**706/15 TO RECEIVE REVISED LYTCHETT BAY VIEW MANAGEMENT PLAN:**

This was received by members and will be circulated to the relevant organisations.

**707/15 TO DISCUSS BEDDING PLANTS AND PLANTING SCHEMES FOR 2016:**

A discussion took place and it was suggested flowerbeds in the centre of Upton should be planted to commemorate the Queen's 90<sup>th</sup> birthday, the 150<sup>th</sup> year of Scouting, and the 100<sup>th</sup> year of the WI in Upton being formed. Cllr Mrs Richards will liaise with the WI and Cllr Griffin asked Youth Advisor Ben Howard if he could speak to the Scouts to ask if they had any design suggestions and would they be prepared to make a financial contribution. Sustainable planting will be used in all other areas.

**708/15 TO DISCUSS THE IMPLEMENTATION OF THE 'STICK @ 30' PROJECT:**

After discussion it was agreed to trial the project by putting letters and stickers through the doors of some properties in Poole Road, Sandy Lane and Dorchester Road. Cllrs Mrs Richards, Chase and Dodds undertook to do this and Cllr Rickard also volunteered his services. Any feedback should be reported to the Clerk.

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**709/15 TO DISCUSS THE ISSUE OF PARKING ON GRASS VERGES:**

See Minute 703/15 (f).

**710/15 TO APPROVE THE PURCHASE OF A TRAILER RAMP:**

After discussion it was proposed, seconded and **RECOMMENDED** to purchase a trailer ramp at a cost of £250.

**711/15 REPORTS ON AREAS OF RESPONSIBILITY FROM CHAMPIONS:**

**Roads and Pavements**

**Cllr P Rusling**

The pavement in Moorland Way has again been marked for repair.

**Street Furniture - Cllr Mrs M Pryor**

None.

**Open Spaces**

**Lytchett Bay View**

None.

**Jubilee Garden**

**Cllr J Small**

None.

**St. Martins Park**

**Cllr J C Small**

None.

**Meadows Garden**

**Cllr Mrs J M Richards**

Some weeding and pruning is still required and the Groundsman will be advised.

**Open Access Issues**

**Cllr Mrs J M Richards**

There are still issues with accessing the Triangle shopping parade but this is private land. The Beacon Association are currently liasing with the Agents.

**Overgrowing vegetation**

**Cllr F Rickard**

None.

**Flood Warden**

**Cllr P F Johns**

None.

**712/15 HIGHWAY MATTERS:**

A report on the recent meeting between Town Councillors and DCC Highways is attached.

The Beacon Association have applied to DCC for a road closure for the Venison Festival on Saturday 26 March and members agreed to support this request.

**713/15 TO RECEIVE AND REVIEW THE LATEST FINANCIAL UPDATE FOR THE ENVIRONMENT COMMITTEE:**

The committee financial update was received, reviewed and agreed.

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**714/15 RIGHTS OF WAY OFFICER'S REPORT:**

The Trailway North is currently very muddy.  
DCC are currently taking the necessary action for this to become a designated right of way and the Great Heath Team are earmarking a small carry over from the Castleman Trailway budget to be made available should this pass the DCC committee within the next 12 months.

**715/15 TREE WARDEN'S REPORT:**

See attached list.

**716/15 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:**

- a) Cllr Mrs Richards advised that a member of public had approached her to ask about the provision of sandbags. PDC will provide sandbags to households that are at serious risk of flooding.
- b) Complaints have been received about parking/traffic issues resulting from the development taking place in Marsh Lane and it was reported that DCC are aware of this are and keeping watch.

**There being no further business, the Chairman closed the meeting at 8.50 pm**

Chairman.....

Date.....

