

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **19 December 2017** and commenced at 7.30 p.m.

**PRESENT:** Councillor Mrs J M Richards in the Chair  
 Councillor Mrs M Pryor  
 Councillor P F Johns  
 Councillor F H Drane  
 Councillor R Griffin  
 Councillor Mrs R J Wood  
 Councillor M Chase  
 Councillor Mrs J Marston  
 Councillor R Holloway  
 Councillor Mrs M Turner

**Also in attendance:** County & District Councillor W T Pipe  
 Mrs K Wright, Town Clerk  
 Mrs B Lake, Office Manager

### **319/17 DECLARATIONS OF INTEREST:**

None.

**320/17 APOLOGIES:** Councillor J C Small (unwell)  
 Councillor J R Burns (family commitments)  
 Councillor K Brooks (work commitments)

Before the business of the evening commenced Cllr Mrs Richards welcomed new Councillor Maggie Turner to the meeting and she signed her Declaration of Acceptance of Office. Cllr Mrs Richards also reported the resignation of Councillor Dodds due to work commitments.

**321/17 MINUTES:** Minute 280/17 of the Town Council meeting held on the 21 November 2017 as circulated was amended to read ‘Councillors Allowance’ which would be funded £1250 from 102/4158 and the further £250 to come from 100/4380 General expenditure. They were then confirmed and signed.

### **322/17 CLERKS REPORT:**

- a. **Minute 173/17 Request for Town Council Support for Improved Broadband for the Town’s Outlying Communities.** The resident has requested that the Town Council raise the issue of bringing forward a fibre box for Slepe. This was raised with DCC, who have advised that it is not on their programme currently, but have included details of a scheme which would offer the residents financial support to achieve this earlier than planned. This information has been passed to the resident.
- b. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** The public notice has now been displayed in the Echo for two weeks, letters sent to residents of Llewelin Close, and Hibbs Close. Notices are on the land, town noticeboards and website. There have been three objections – ref parking, need for this type of development and querying whether it should be returned to a play area. A letter has also been received asking if dropped kerbs could be looked at in this area if the development proceeds. This request is with DCC. The engagement events took place on Monday 18 December at the Hibbs Close land 1100 – 1130 hrs and Tuesday 18 December 1730-1815 hrs. Councillors and potential developers met with interested residents to respond to any questions and concerns.

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**322/17 CLERKS REPORT: (Contd)**

- c. **Minute 2987/17** CCTV Upgrade for The Grove An order was placed for an upgrade digital recorder and day/night vision cameras (6), including training, and servicing for £1350. A further higher grade camera will be installed at the front of the pavilion which has a zoom facility enabling the image to be clear as far away as Sea View Road. This work to be completed by Christmas and will mean that images can be accessed remotely by the Office, Councillors and Dorset Police, if required. Cllr Griffin proposed a meeting in early 2018 to agree the future financing strategy for The Grove; this will be held in the Council Chamber on Friday 5 January at 9:30, comprising of The Town Clerk, Cllr Mrs Richards (as representative for Councillor Mrs Pryor) and Cllrs Griffin, Chase and Johns.

**323/17 CORRESPONDENCE:**

- a. An email from DCC Chief Executive re Future Dorset was made available to the committee.
- b. DCC Community Engagement & Infrastructure requested a named nominee from LMUTC as a Parish Transport Representative. Cllr Mrs Marston volunteered for this role, in addition to her position on PTAG. The Clerk to advise DCC.
- c. An invitation to an Integrated Transport Review for Monday 26 Feb 2018 (10:00 am to 3:30pm) was received from DAPTC. Cllr Mrs Marston and Cllr Johns will attend.
- d. A reminder was received from DAPTC that the deadline for comments to the Secretary of State for Communities and Local Government on unitary proposals for Dorset is 8 January 2018. The committee agreed LMUTC should submit a comment supporting the unitary proposals, and expressing the committee welcome this change, whilst acknowledging the need for support in accepting potential devolved matters. The Clerk to submit this.
- e. A letter of thanks was received from Lytchett United Royal British Legion Branch for the valuable contribution of LMUTC at the 2017 Remembrance Parade.

**324/17 ADOPTION OF COMMITTEE REPORTS:**

- a) The report of the Environment committee held on 28 November 2017 as circulated was confirmed, adopted and signed.
- b) The report of the Amenities committee held on 5 December 2017 as circulated was confirmed, adopted and signed.
- c) The report of the Planning committee held on 12 December 2017 as circulated was confirmed, adopted and signed.

**325/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:****Councillor Mrs J Richards – Mayor, Lytchett Minster and Upton Town Council**

Councillor Mrs Richards reported on the many festive events and carols services she and Deputy Mayor, Councillor Mrs Pryor have attended and enjoyed.

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**325/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:  
(Cont)**

**Councillor Mrs J Richards – Mayor, Lytchett Minster and Upton Town Council (Cont)**

Councillor Mrs Richards also reported on her latest attendance at The Leg Club; requesting LMUTC acknowledge the success of this particular group, which provides a much needed service in our community. One nurse is a Queen's Nurse; 2 of the volunteers have received Hero of The Year awards, and the group has won International Volunteer Group of the Year. The Clerk to write offering congratulations from LMUTC.

Cllr Griffin suggested the publication of a leaflet promoting the services and achievements of LMUTC. The Clerk suggested the creation of a 'Publicity Champion' to head this initiative. Cllr Griffin volunteered to draft a leaflet, which will be circulated with the Annual Newsletter.

**Councillor F H Drane – Purbeck District Council**

Dorset Clinical Services Review .

Accident and Emergence Department some changes to Bournemouth Hospital/ .The PDC accepted that it would be unlawful to fund the judicial review as requested . but that the DCSR continue to continue opposing the Dorset Clinical Commissioning Group's Clinical Services Review.

Local Government Reorganisation.

There was a Recorded vote .For,19 Against 5.

The Council opposition to the reorganisation of local government in Dorset be withdrawn

The secretary of State for Communities and Local Government be informed of the Councils Decision /and the Chief Executive ,in consultation with the leader of the Council ,consider withdrawing the proposal for the creation of a Combined Authority in discussion with other Dorset councils ,if the secretary of State reorganises local government across Dorset.

I put forward that the Parish and Town Councils would need to be involved and offered extra duties with the relevant training and finance ,or the large Reorganisation would lose contact with the public.

Report from Policy development Panel on planning and enforcement .

Resolved. That .

The changes to the scheme of delegation shown in Appendix 1 to the report be adopted and .police Group review the scheme of delegation again a year after adoption of the changes .

Apendex 1. As I started and was confirmed in the PDP and Police Group and now the full Council. That the present scheme of delegation was not in the interest of the public . Planning Committee had 15 members reduced to 11 Members .present system of delegation was the Planning Chairman had the final decision to refer an application to the Planning Committee/

Appendix 1.with clarification of adoption for Officers also had .To refer a Planning Application with under 5 homes to the Planning Committee would need 3 Members of that area or adjacent area in discussion with Officers and with a relevant Planning objection correct or not would then go to the Planning Committee .

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**325/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)****Councillor F H Drane – Purbeck District Council (Cont)**

South Western Railway proposed train timetable consultation .Resolved .Objects to the proposed changes .The Council does not believe that reduced travel times makes up for reduced services to London Waterloo. That is particularly an issue for smaller stations such as Morton and Holton Heath. Is concerned that a reduction in direct services and the need to change trains at Southampton makes the journey especially difficult for those travelling with heavy luggage ,cycles and /or children and for some disabled people, etc,

**Brownfield Land Register**

Discussions took place with some misunderstanding on the Brownfield Land Register

Resolved .Subject to the General Manager -Planning and Communities services ,in consultation with the Solicitor to the council and the Housing Portfolio Golder confirm that the entry BR/15/0005 is within the definition of brownfield land, the Brownfield Land Register Part 1 be published as set out in Appendix 1 to the report or otherwise published as amended and—the call-in period be wavered for the register to be published by 31 December 2017 in order to comply with the Regulations.

**326/17 TO CONSIDER BUDGETS FOR 2018/19:**

As discussed previously, Legal Expenses have been increased to £4000; after detailed discussion it was proposed, seconded and **RESOLVED** unanimously, to accept the Budgets for 2018/2019., as attached.

**327/17 TO SET THE PRECEPT FOR 2018/19 FOR £232,080:**

Following detailed discussion it was proposed, seconded and **RESOLVED** unanimously, to accept the Budgets for 2018/2019.

**328/17 TO RESOLVE NOT TO ENTER INTO THE DCC HIGHWAYS AGENCY AGREEMENT:**

LMUTC have established a successful working relationship with DCC highways, and agreed this agreement would offer no benefit; it was proposed, seconded and **RESOLVED** unanimously not to enter into this agreement.

**329/17 TO DISCUSS THE RECREATION GROUND TRUST AND TO APPOINT NEW TRUSTEES:**

It was suggested that 2 members of Turbary Trust and 2 members of LMUTC are required for the Recreation Ground Trust. Councillor Mrs Richards and Councillor Johns volunteered to be LMUTC representatives. The Clerk to advise Turbary Trust they need to nominate 2 representatives.

**230/17 TO RECEIVE AN UPDATE ON THE GROVE ENHANCEMENT:**

Cllr Chase reported on the works at The Grove; the kitchen is nearing completion after overcoming numerous difficulties. The Age Concern Lunch Club are scheduled to begin using the kitchen from 8 January 2018. The Grounds staff have been involved painting the rooms. The CCTV system is now updated to a digital system providing a much improved quality of image.

**231/17 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:**

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

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**232/17 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:**

It was proposed, seconded and **RESOLVED** that the accounts for December 2017 be approved.

**233/17 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:**

- a) Cllr Griffin reported he met with Plants Direct regarding the enhancement of the grass bank at Moorland Parade (opposite Moorland News) The scheme has been drawn up and accepted, since receiving confirmation of the ownership of DCCs section of this bank
- b) Cllr Johns reported the leader of Lytchett Minster Youth Club has now left; a group will continue from 3:30pm to 5:0pm on Tuesdays.
- c) Cllr Johns advised he has reported a large crack in the pavement of Bakers Arms roundabout to DCC DFY.
- d) Cllr Johns requested a meeting with the Flood Prevention Team to discuss various issues around Lytchett Minster village.
- e) Cllr Griffin reported vehicle damage to the grass bank opposite the French’s Green housing development and requested this is reported to Wyatts to repair and install preventative measures to protect this bank.
- f) Cllr Drane reported he had been informed that one block of flats at French’s Green has been purchased by an individual landlord – thus reducing the number of properties for sale. Cllr Drane to confirm the planning conditions.
- g) Cllr Drane requested an Agenda item be included regarding the proposed Library extension. (Living & learning CCG)
- h) The Mayor wished everyone a very Happy Christmas.

**There being no further business, the Chairman closed the meeting at 9.10p.m.**

Chairman.....

Date.....

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