

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **AMENITIES** Committee was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **Tuesday the 2 February 2016** and commenced at 7.30 p.m.

PRESENT: Councillor Mrs M Pryor (in the Chair)
Councillor P Rusling
Councillor F Rickard
Councillor M Holmes
Councillor J Porter
Councillor Mrs B Wood
Councillor M Chase
Councillor Mrs J M Richards (Mayor of Council)
Councillor J C Small (Deputy Mayor of Council)

Also in attendance: Karen Wright, Town Clerk
Barbara Lake, Office Manager

717/15 APOLOGIES: Councillor F H Drane
Councillor Mrs E Andrews (family commitments)

718/15 DECLARATIONS OF INTEREST:
None.

719/15 CLERKS REPORT:

- a. **Minute 102/10 Creation of a children's area in Upton Cemetery.**
No further information.
- b. **Minute 137/13 & 275/14 Cricket mat.** Regular inspections by grounds staff are carried out.
- c. **Minute 277/14 Warbler Close.** See Minute 724/15.
- d. **Minute 547/15 Christmas arrangements –** See Minute 725/15.
- e. **Minute 598/15 d) Redwood Road Play Area –** No further information.
- f. **Minute 598/15 e) Warbler Park/Skatepark.** Some welding is required on the skate ramp. The Groundsman has painted over the graffiti.
- g. **Minute 643/15 Complaint re allotments** All agreed actions undertaken.

720/15 CORRESPONDENCE:

A request was received to hold a charity Chirnside Cup football tournament on the Recreation Ground on Saturday 2 July 2016. This was agreed subject to the receipt of insurance and risk assessment documentation. A fee of £150 will be charged, plus a £100 refundable deposit if the ground is left in good condition.

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721/15 CONSIDER REQUEST FROM 4TK TO USE THE RECREATION GROUND ON 4 JUNE 2016 FOR A FUN DAY:

It was proposed, seconded and **RECOMMENDED** this be approved subject to the usual conditions.

722/15 TO CONSIDER REQUEST FROM THE CARNIVAL COMMITTEE TO PERMIT A DOG SHOW AT THE RECREATION GROUND ON CARNIVAL DAY:

Members were advised that this would be held in the overflow car park on Saturday 16 July 2016. After discussion it was proposed, seconded and **RECOMMENDED** to approve the request subject to the ground surface being suitable.

A request was also received for pony rides to be permitted. It was proposed, seconded and **RECOMMENDED** to allow this subject to risk assessment, insurance etc.

723/15 TO RECEIVE THE AMENDED CEMETERY REGULATIONS:

After discussion it was proposed, seconded and **RECOMMENDED** that the amended Cemetery Regulations be accepted.

724/15 TO CONSIDER FUTURE CREMATION DIGGING SERVICE:

After discussion it was proposed, seconded and **RECOMMENDED** that as from the 1 April 2016 arrangements for the digging of cremation plots will be the responsibility of the funeral director arranging the interment.

725/15 TO DISCUSS WARBLER PARK PLAY AREA:

Quotations for the area were obtained and it was proposed, seconded and **RECOMMENDED** to proceed with the Sovereign design costing £20,000 subject to funding being secured. Cllr Small undertook to investigate funding options.

726/15 TO REVIEW CHRISTMAS ARRANGEMENTS 2015:

In the general it was felt the carol singing and Santa parade went off very well but the following suggestions were made to improve the event for 2016:

The parade should start earlier, with more stopping points

Collection buckets should be provided

More sweets are required

All vehicles should play Christmas music with the windows open

A PA system should be provided at the carol service

Christmas music to be played at the cedar tree prior to the carol service

A barrier to be in place along the road to prevent accidents

The Beacon Association raffle will be located in a better position in the hall

Waypoints should be included somewhere on the parade

The Community Centre, Salvation Army and Vicar have already been booked for December 2016.

727/15 TO RECEIVE AND REVIEW THE LATEST FINANCIAL UPDATE FOR THE AMENITIES COMMITTEE:

The committee financial update was received, reviewed and agreed.

728/15 TO RECEIVE UPDATE FROM AMENITIES CHAMPIONS:

a) Allotments

Cllr Porter

The installation of the barrier is imminent. CCTV will also be installed. When these are in place ULMAA have asked whether the Town Council would have objections to the site being left unlocked as the lock on the gate is constantly being broken. Before any decision is made ULMAA are asked to take advice from the Police and feed back to the Town Council. ULMAA are also advised that signs warning of the presence of CCTV should be erected and these will be provided by the Town Council office.

b) Recreation Ground

Cllr M Holmes

Cllr Holmes again raised the issue of the dangerous condition of the car park and this will be included as an item for discussion on the next Amenities agenda, as well as an item 'To Review the Child Protection Policy.

c) Cemetery

Cllr Mrs M Pryor

Concern was expressed about the condition of the car park. It will be ascertained whether a disclaimer notice is in place advising that people use the car park at their own risk.

The issue of water running off the main A350 into the cemetery will be raised with the new Highways Officer, DCC.

A Cemetery inspection will take place on Tuesday 29 March 2016 at 6 pm prior to the Amenities committee meeting. Cllrs Mrs Pryor, Mrs Richards, Holmes, Chase and Porter will attend.

d) Redwood Road Play Area

Cllr P Rusling

None.

e) Warbler Park Play Area.

Cllr Mrs E Andrews

None.

729/15 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:

- a) An item 'To discuss the Recreation Ground Car Park' will be included on the Agenda of the next Amenities committee.
- b) An item 'To review the Child Protection Policy' will be included on the agenda of the next Amenities committee.

There being no further business, the Chairman closed the meeting at 8.40 pm

Chairman.....

Date.....

