

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **15 MAY 2018** and commenced at 7.00 p.m.

PRESENT: Councillor Mrs J M Richards in the Chair
Councillor Mrs M Pryor
Councillor J C Small
Councillor P F Johns
Councillor R Griffin
Councillor J R Burns
Councillor M Chase
Councillor Mrs J Marston
Councillor R Holloway
Councillor P King

Also in attendance: County Councillor W T Pipe
Mrs K Wright, Town Clerk
Mrs B Lake, Office Manager

01/18 TO ELECT A MAYOR FOR 2018/19:

Upon nominations being called for Cllr Mrs Richards was proposed and seconded. In the absence of any further nominations Cllr Mrs Richards was unanimously elected Mayor of Council. Cllr Mrs Richards then signed her Declaration of Acceptance of Office.

02/18 DECLARATIONS OF INTEREST:

None.

03/18 APOLOGIES: Councillor F H Drane (personal)
Councillor Mrs R J Wood (personal)
Councillor K Brooks (personal)
Councillor Mrs M Turner (personal)

04/18 TO ELECT A DEPUTY MAYOR FOR 2018/18:

Upon nominations being called for Cllr Mrs Pryor was proposed and seconded. In the absence of any further nominations Cllr Mrs Pryor was unanimously elected Deputy Mayor of Council. Cllr Mrs Pryor then signed her Declaration of Acceptance of Office.

05/18 TO ELECT A CHAIRMAN OF FINANCE & ADMINISTRATION COMMITTEE:

Upon nominations being called for Cllr Mrs Richards was proposed and seconded. In the absence of any further nominations Cllr Mrs Richards was unanimously elected Chairman of the Finance & Administration Committee.

06/18 TO ELECT THE CHAIRMAN OF COMMITTEES:

Planning Committee

Upon nominations being called for Cllr Burns was proposed and seconded. In the absence of any further nominations Cllr Burns was unanimously elected Chairman of the Planning committee.

Amenities Committee

Upon nominations being called for Cllr Mrs Pryor was proposed and seconded. In the absence of any further nominations Cllr Mrs Pryor was unanimously elected Chairman of the Amenities committee.

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06/18 TO ELECT THE CHAIRMAN OF COMMITTEES:(Cont)

Environment Committee

Upon nominations being called for Cllr Griffin was proposed and seconded. In the absence of any further nominations Cllr Griffin was unanimously elected Chairman of the Environment committee.

07/18 APPOINTMENT OF COMMITTEES FOR 2018/19:

It was proposed, seconded and **RESOLVED** that the committees be appointed as follows:

AMENITIES

- Cllr Mrs M Pryor (Chair)
- Cllr M Chase (V/Chair)
- Cllr J C Small
- Cllr F H Drane
- Cllr Mrs R J Wood
- Cllr Mrs J Marston
- Cllr R Holloway
- Cllr K Brooks`
- Cllr Mrs M Turner

ENVIRONMENT

- Cllr R Griffin (Chair)
- Cllr M Chase (V/Chair)
- Cllr P F Johns
- Cllr F H Drane
- Cllr J R Burns
- Cllr Mrs J Marston
- Cllr R Holloway
- Cllr K Brooks
- Cllr P King

PLANNING

- Cllr J R Burns (Chair)
- Cllr P F Johns (V/Chair)
- Cllr R Griffin
- Cllr Mrs R J Wood
- Cllr Mrs M Turner
- Cllr M Chase
- Cllr P King

FINANCE & ADMINISTRATION

- Cllr Mrs J M Richards (Chair)
- Cllr Mrs M Pryor (V/Chair)
- Cllr J C Small
- Cllr P F Johns
- Cllr F H Drane
- Cllr R Griffin
- Cllr J R Burns
- Cllr M Chase

Cllr Mrs J M Richards – Mayor of Council) ex-officio all committees
Cllr Mrs M Pryor – Deputy Mayor of Council)

08/18 MINUTES: of the Town Council meeting held on the 17 April 2018 as circulated were confirmed and signed.

09/18 CLERKS REPORT:

- a. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** We have been notified by a local firm of architects that a planning application has been lodged with PDC for 4 x one bedroom sheltered housing units and this has been received for consideration a the next planning committee meeting.
- b. **Minute 343/17 To consider possible transfer of land parcels from Purbeck District Council.** PDC have been advised and are now drafting terms of reference relating to this. They are not willing at this stage to consider transferring the parcel set out for development, but would re-consider this request again should the project fail to complete.

10/18 CORRESPONDENCE:

- a. Notification was received from PDC of the CIL payment made to the Town Council in respect of local developments.

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11/18 ADOPTION OF COMMITTEE REPORTS:

- a) The report of the Environment committee held on 24 April 2018 as circulated was confirmed, adopted and signed.
- b) The report of the Amenities committee held on 1 May 2018 as circulated was confirmed, adopted and signed.
- c) The report of the Planning committee held on 8 May 2018 as circulated was confirmed, adopted and signed.

12/18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:**Report by Cllr Mrs J M Richards – Lytchett Minster & Upton Town Council**

Cllr Mrs Richards reported on Civic events she recently attended at Bridport, Gillingham and Blandford.

Report by Cllr W T Pipe – Dorset County Council

It is my wish and intention that the Town Council lobby Dorset County Council to make a new speed limit of 30mph along the entire length of Policemans Lane, Upton. Variably, the speed limits currently in force are 30mph, 40mph & 60mph. The proposals are on safety grounds and one of uniformity in speed, rather than the three limits currently in force.

Also I would like the Town Council to urge DCC to remove redundant road signage along Policemans Lane and to determine and install appropriate speed signage at the entrance to Dorchester Road where a sign for 40mph is placed onto a 30mph road; and to decide whether the flyover part of the road (Dorchester Road) are 30 or 40mph (currently 30mph coming from Lytchett Minster and 40mph coming from Upton).

Several concerns were raised regarding the Police and County Cllr Pipe undertook to raise these with the Police and to invite the Dorset Police and Crime Commissioner and Michael Tomlinson, MP to attend a meeting with members.

13/18 TO CONSIDER PERMISSION FOR AFCB COMMUNITY SPORTS TRUST TO RUN A 'PREMIER LEAGUE KICKS' COACHING EVENTS:

It was agreed to give permission for the above events to take place between July and September and it will be suggested they liaise with the Police and Lytchett and Upton Red Triangle who are keen to be involved.

14/18 TO CONSIDER THE RE-NOMINATION OF CLLR MRS PRYOR TO SERVE A FURTHER 4 YEAR TERM ON THE TURBARY ALLOTMENT TRUST:

It was proposed, seconded and

RESOLVED that Cllr Mrs Pryor be re-nominated to serve in this capacity and she agreed to this.

15/18 TO RECEIVE AN UPDATE ON THE GROVE ENHANCEMENT:

The resurfacing of the Recreation Ground car park will commence the week beginning 28 May. The entrance will be made wider, with white lines and marked parking bays. The new doors to the changing rooms are being fitted this week. A meeting with users of the Grove was set up but no-one was able to attend so this will be re-arranged. Storage is becoming an issue and the provision of containers being investigated. At the Annual Assembly the Leader of the Lytchett Minster & Upton Age Concern Day Centre asked whether the Town Council would consider ceasing charging, or reducing the cost, or hiring the Grove for the Monday lunch club. This will be discussed as an Agenda item on the next meeting of the Amenities committee.

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16/18 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

17/18 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:

It was proposed, seconded and **RESOLVED** that the accounts for May 2018 be approved.

18/18 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

- a. Upton and Lytchett Red Triangle FC have approached the Town Council with a request for training facilities at the Recreation Ground, with toilet facilities, on Thursday evenings. This was agreed in principle, subject to a fee being set to cover the cost of the pitch and staff cover. An item 'To consider a Long Term Strategy/Business Plan for the use of the facilities' will be included on the Agenda of the next Amenities committee meeting.
- b. Cllr Griffin has drafted a letter to DCC covering the Blandford Road issues that were raised at the Annual Assembly.
- c. Cllr Johns expressed concern that there is a sign on the Upton Bypass directing traffic to Harbour View Burial Ground via Lytchett Minster.
- d. Cllr Chase advised that several youngsters had read about the proposals for the Urban Bike Project in the Town Council newsletter and an item will be included in the next Amenities agenda to look at organising a demonstration. In the interim Cllr Holloway will continue to attempt to liaise with ARC.

There being no further business, the Chairman closed the meeting at 8.35 p.m.

Chairman.....

Date.....