

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **17 April 2018** and commenced at 7.00 p.m.

**PRESENT:**

- Councillor Mrs J M Richards in the Chair
- Councillor Mrs M Pryor
- Councillor J C Small
- Councillor P F Johns
- Councillor F H Drane
- Councillor R Griffin
- Councillor J R Burns
- Councillor Mrs R J Wood
- Councillor M Chase
- Councillor Mrs J Marston
- Councillor Mrs M Turner
- Councillor P King

**Also in attendance:**

- Mrs K Wright, Town Clerk
- Mrs B Lake, Office Manager

Before the business of the evening commenced Cllr Mrs Richards welcomed new Councillor Paul King to the meeting and he signed his Declaration of Acceptance of Office.

**370/17 DECLARATIONS OF INTEREST:**

None.

**371/17 APOLOGIES:** Councillor R Holloway (holiday)  
Councillor K Brooks (work commitments)

**372/17 MINUTES:** of the Town Council meeting held on the 20 March 2018 as circulated were confirmed and signed.

**373/17 TO EXPLORE THE POSSIBILITY OF A NEIGHBOURHOOD PLAN FOR LYTCHETT MINSTER VILLAGE AND SATELLITE HAMLETS:**

Sue Bellamy and Frances Summers, PDC attended the meeting to discuss the possibility of a neighbourhood plan for Lytchett Minster village and satellite hamlets and distributed information for members to consider. A 'green belt' meeting between PDC Officers and Lympwatch will take place on a date to be agreed, with an invitation extended to the Town Council. The possibility of a neighbourhood plan will be further discussed after this time.

**374/17 CLERKS REPORT:**

- a. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** It has been advised that a Planning Application will be submitted to Purbeck District Council in the next few weeks.

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**374/17 CLERKS REPORT:(Cont)**

- b. **Minute 2987/17 CCTV Upgrade for The Grove.** The CCTV has proven useful in dealing with the spike in incidents of anti social behaviour in the town and Dorset Police are accessing the footage to assist them in dealing with these matters. The anti social behaviour increased significantly during the school holidays and the Clerk attended Wareham Police Station for a meeting with the Purbeck Inspector and Purbeck Sergeant. Concern was expressed that the two recent Street Corner meetings were not very well attended. The next Street Corner meetings will take place on Thursday 19 April from 8.00 – 8.30 pm outside the Co-op, Friday 20 April from 8.00 – 8.30 pm outside the Co-op, and Saturday 21 April from 3.30 – 4.00 pm at the Triangle. The over-riding message from the Police was that that situation is taken seriously and resources allocated to deal with it. A variety of actions were taken to deal with the offenders. The Clerk suggested to the Police that they may like to attend quarterly meetings at the Council and it was also suggested that the Help Centre offer a service to assist residents with making online reports to the Police. It was agreed that the Town Council and Dorset Police continue to work collaboratively for the positive good of the community.
- c. **Minute 286/17 To discuss the production of an annual newsletter.**  
The newsletter has been finalised and been signed off for printing.
- d. **Minute 343/17 To consider possible transfer of land parcels from Purbeck District Council.** PDC have been advised and are now drafting terms of reference relating to this. They are not willing at this stage to consider transferring the two parcels set out for development, but would re-consider this request again should the project fail to complete.

**375/17 CORRESPONDENCE:**

None.

**376/17 TO CONSIDER THE APPOINTMENT OF A COUNCILLOR TO UNDERTAKE THE ROLE OF 'LOCAL GOVERNMENT REVIEW CHAMPION':**

This item was deferred until the May 2018 full Council meeting when a 'job specification' will be made available.

**377/17 TO CONSIDER COMMENCING MEETINGS AT 7.00 PM INSTEAD OF 7.30 PM:**

It was proposed, seconded and **RESOLVED** that in future all meetings should commence at 7 pm.

**378/17 TO RECEIVE INFORMATION ON THE GENERAL DATA PROTECTION ACT REGULATIONS WHICH COME INTO FORCE ON 25 MAY 2018:**

Information on the General Data Protection Regulations was made available for the perusal of members.

**379/17 TO ESTABLISH A PROTOCOL FOR ENGAGEMENT WITH THE DISTRICT AND COUNTY COUNCILLORS DURING MEETINGS:**

After discussion it was proposed, seconded and **RESOLVED** that District and County Councillors should be permitted to sit at the table at future meetings and it was further agreed that they would only speak at the relevant juncture on the agenda or when invited to do so by the Chairman to progress/assist in the debate by provision of salient information.

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**380/17 ADOPTION OF COMMITTEE REPORTS:**

- a) The report of the Environment committee held on 27 March 2018 as circulated was amended to read 'Recommendations 361/17, 365/17 & 367/17....' It was then confirmed, adopted and signed.
- b) The report of the Finance & Administration committee held on 3 April 2018 as circulated was confirmed, adopted and signed.

**381/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:****Report by Cllr W T Pipe – Dorset County Council**

**LOCAL GOVERNMENT REORGANISATION:** A shadow executive is to be put into place to see through the transition from individual councils such as Purbeck, into a single Unitary Authority which will become the Dorset Rural Authority in April 2019.

The transition will be in three parts:

- Creation of the new Council
- Delivery of a continued service on 1<sup>st</sup> April 2019 [April Fools notwithstanding], and
- The continued designing & building of the new Local Authority

A number of “task & finish groups” have been set up to enable/facilitate this process. In addition, it is foreseen that local engagement in planning & licensing issues will continue to take place at Purbeck for a two year period; thus enabling local knowledge to be employed on these sensitive & important functions of successful local government.

The Boundary Review Roadshows started on the 16<sup>th</sup> April with West Dorset reviewing proposed changes; Weymouth & Portland will be today; East Dorset on the 18<sup>th</sup>; Purbeck on the 19<sup>th</sup> and North Dorset on the 20<sup>th</sup> April.

The next meeting of the Dorset Joint Committee was today at 2pm at South Walks House. As a member of the Joint Committee, I have had to give apologies as I had a prior, earlier booked commitment with members of the Office of the Police & Crime Commissioner and the Director of Children’s Services.

**ANTI-SOCIAL BEHAVIOUR IN UPTON:** After what can only be described as a partial take-over of the Town by masked thugs who caused significant criminal damage to our bus shelters, residents cars, other property and shop fronts in the last few weeks and after two members of the public were attacked, I attended an advertised public meeting with the two PCSO’s, the Anti-Social Behaviour Officer from PDC and members of the public to hear complaints and to offer in conjunction with the PCSO’s, potential solutions to what has become a very serious issue within our Town. Twelve letters have been hand-delivered to the parents of identified alleged offenders and after a very large police presence on the 13<sup>th</sup> & 14<sup>th</sup> April within the Town, this resulted in more alleged offenders being identified. I was a little disappointed not to have seen any representatives from the Town Council or any District Councillors at this meeting despite the concern shown by the Council in earlier emails.

**COUNCILS NOMINATION FOR ITS VOLUNTEER OF THE YEAR:**

In my humble opinion, your choice was a well informed and just decision in the nomination of Cllr Martyn Chase. Well done Martin-your example which you have set is a distinct blueprint for other members to follow. I was justifiably proud to have attended your presentation at PDC.

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**381/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)****Report by Cllr F H Drane – Purbeck District Council**

The Purbeck District Council meeting was a very short one - mater of minutes.

I did notice in Policy Group 14 March 2018 Ms Josephine, Parish of Corfe Castle drew members attention to an article in a local newspaper which referred to West Dorset District Council setting up a local authority company to deliver housing and she enquired about the possibility of such a company being set up by Purbeck District Council to meet the demand for affordable housing in the district. In response the Chief Executive advised that whilst he had not seen the newspaper article, he was aware that West Dorset District Council's budget report had allocated £4m to affordable housing schemes. However, that council was in the fortunate position of having far more substantial reserves. Members query he clarified that the £4m allocated by West Dorset District Council was for low cost homes ownership, as opposed to affordable houses available to rent which some Members considered was more important in Purbeck

I raise this because in my last report I mentioned something had to be done to stop developers buying up flats and renting them out which stopped young ones the ability to get onto the housing ladder . But I see a member of the government is doing the same setting up a company with his wife to buy 6 apartments.. I still feel this Flat grabbing has to stop.

Policy Group also discussed the Purbeck Sport Centre forward plan. The report on possible third party management of the PSC. Now being considered by partners through their own democrat decision making processes.

Dorset Area Joint Committee report. It gives some detail of the Task and Finish Groups who will restart in summer 2018, take account of change management across all councils to provide services from 1<sup>st</sup> April 2019.

Modern Slavery Protocol and Guidance. Officers have worked with partners including the other Dorset District and Borough councils, Dorset County Council, Dorset Police, .Dorset Clinical Commissioning Group and organisations from the Voluntary and Community sector to write a Modern Slavery Protocol and Guidance document for use in the Dorset County area.

**Report by Cllr P F Johns – Lytchett Minster & Upton Town Council**

Review the flood risk management in Lytchett Minster.

1. The DCC Flood Risk management team had decided to carry out more water flow and level checks in order to do further hydraulic modelling in house to enable an informed decision to be made, if possible in the next six months. Then, if there is a proven cost/benefit, construction on ponds could commence in 2019-2020.
2. DCC have a limited pot of money for flood defence in Dorset and DCC will only spend a portion of that money for flooding issues in Minster if there is a proven cost/benefit.
3. DCC were considering three possible flood minimisation options, they are:
  - 3.1 To replace the three culvert pipes under the Upton By-Pass possibly adding flap valves on the sea side of the new culverts.
  - 3.2 To create water storage areas on private land up stream to reduce the water flow into the village during times when there is very heavy rainfall and high tides.
  - 3.3 To possibly use both above options.
4. Cllr Johns stated that with heavy rainfall there is a large flow of water from an adjacent field into the stream in Old Water Lane and suggested the possibility of that water being fed into the third culvert under the by-pass or for the water to be contained in a catchment pond in the field to reduce the flooding in Old Watery Lane.

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**381/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)**

- 5. Cllr Johns tabled two photos one of which shows the possible partial collapse of the 1800mm culvert under the Upton by-pass.
- 6. Cllr Johns questioned the situation with flooding that had occurred at the Old Lodge in Lytchett Minster in 2016/17. The highways engineer stated that only 6 litres per second of water comes from the new field drain into the drain under the Old Lodge, with 45 litres per second coming from the school site. PJ considered that 6 litres per second was a ridiculously small estimate of the water from the school’s massive drainage scheme. With the limited time available it was not possible to discuss this further.
- 7. Cllr Griffin stated that LMUTC hold quarterly meetings to review highway matters and will invite the DCC officers and land owners to attend.
- 8. It was agreed to meet to review the above every six months.

**Report by Cllr Mrs J M Richards – Lytchett Minster & Upton Town Council**

Cllr Mrs Richards has recently attended civic events at Dorchester and East Dorset District Council. The Mayor’s Civic Day held on Wednesday 11 April was very successful.

County Cllr Pipe left at this point in the meeting.

**382/17 TO RECEIVE AN UPDATE ON THE GROVE ENHANCEMENT:**

The CCTV appears to be successful in preventing problems at the Recreation Ground. Improvement works are still ongoing and more and more enquiries are being received re the usage of the Grove.

**383/17 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:**

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

**384/17 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:**

It was proposed, seconded and **RESOLVED** that the accounts for March 2018 be approved.

**385/17 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:**

- a) Cllr Griffin requested that more information be sought regarding Low Carbon Dorset which was reported in the Stour and Avon magazine.
- b) Cllr Burns commended the Birds of Poole Harbour on the talk given at the Mayor’s Civic Day.
- c) It was reported that the proprietor of Lytchett Manor Caravan Park is taking part in the London Marathon on Sunday 22 April.
- d) Concern was expressed about travellers residing on land in Lytchett Minster.

**There being no further business, the Chairman closed the meeting at 9.05 pm**

Chairman.....

Date.....

**DEMOCRATIC SESSION:**

A representative from Lympwatch attended the meeting in respect of Minute 373/17.