

There will be a meeting of the **Lytchett Minster & Upton Town Council** which will be held on **Tuesday 17 September 2019** at 1 Moorland Parade, Moorland Way, Upton at **7.00 pm**.
Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

Signed: Karen Cane, Town Clerk
11 September 2019

There will be a **DEMOCRATIC SESSION** at approximately 7.45 pm for a period not exceeding 15 minutes, to allow any electors of the Civil Parish a maximum of three minutes, to address the Council on a relevant matter or ask a question.

AGENDA

1. To receive Declarations of Interest and apologies for absence.
2. To invite David Wilson to sign his Declaration of Acceptance of Office.
3. To receive the Minutes of the meeting held on 16 July 2019.
4. To approve the Minutes of the Extraordinary meeting held on 2 July 2019.
5. To receive the Clerk's Report.
6. Correspondence: a) Letter from Russell-Cooke Solicitors in relation to Lytchett Minster Recreation Ground.
7. Reports of Committees:
Planning 13.08.19. – No recommendations
Amenities 03.09.19. – No recommendations
8. Representatives Reports (including LUBCA) / Dorset Council Matters).
9. To receive the External Auditor's Report for 18/19.
10. To appoint Mayoral Charities for 2019/20.
11. To set-up a working party to look at 'Policeman's Lane Development Stage 3'.

12. To receive the latest financial summary of accounts.
13. To approve accounts for payment and to instruct members to sign cheques and authorise payments.
14. Items of report (including publicity opportunities) and matters for future Agendas.

The next full Town Council meeting will be held on 15 October 2019 at 1 Moorland Parade, Moorland Way, Upton at 7.00 pm.