

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **16 October 2018** and commenced at 7.00 p.m.

PRESENT: Councillor Mrs J M Richards in the Chair
 Councillor Mrs M Pryor
 Councillor J C Small
 Councillor P F Johns
 Councillor F H Drane
 Councillor R Griffin
 Councillor J R Burns
 Councillor Mrs R J Wood
 Councillor M Chase
 Councillor Mrs J Marston
 Councillor K Brooks
 Councillor P King

Also in attendance: County Councillor W T Pipe
 Mrs B Lake, Office Manager
 Mrs S Samways, Admin Asst

195/18 APOLOGIES: Councillor R Holloway (work commitments)
 Councillor Mrs M Turner (family commitments)
 Mrs K Wright, Town Clerk (unwell)

Before the business of the evening commenced Cllr Mrs Richards welcomed new Councillor Stewart McKell to the meeting and he signed his Declaration of Acceptance of Office. Cllr McKell will serve on the Planning and Amenities Committees. Cllr Chase volunteered to give Cllr McKell a Town Tour to update him on current projects, and Cllr Johns volunteered to mentor Cllr McKell.

196/18 DECLARATIONS OF INTEREST:

Cllrs Mrs Richards, Burns, Griffin and Chase declared an interest in Minute 203/18 'To consider grant aid applications' and took no part in the discussion.

197/18 MINUTES: of the Town Council meeting held on the 18th September as circulated were confirmed and signed.

198/18 CLERKS REPORT:

a. Valuation Report Regarding Land at Hibbs Close and its Potential Disposal. We have been advised that this meeting with Natural England will be arranged shortly and the Town Council will be invited. The builders have reported interest from external care providers in buying or renting the units once built.

b. Minute 343/17 & 75/18 To consider possible transfer of land parcels from Purbeck District Council. We have now been advised that these land parcels will be transferred without any commuted sum as per the direction of the Dorset Shadow Council. Rebecca Kirk, PDC emailed to confirm that whilst PDC will not pass their legal costs on to LMUTC, the Council will have to fund our own legal fees arising from these land transfers. This item to be included as an item on the Agenda of the next Town Council meeting on 20th November 2018.

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198/18 CLERKS REPORT:(Cont)

- c. **Minute 69/18 Young People in Upton.** No further progress on the noticeboard at the Recreation Ground.
- d. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** The Turbary Trust have advised they are meeting with the Charity Commission and their solicitor regarding options available.
- e. **Minute 150/18 Risk Assessment of land susceptible to trespass within the Town.** Cllr Chase has compiled a list of vulnerable sites, which Cllr Griffin added to; this will be typed up by the office.

199/18 CORRESPONDENCE:

- a. Correspondence was received from The Royal British Legion, Upton advising details of the Remembrance Day Parade; requesting the attendance and support of the Town Council.
- b. A letter was received from Upton Junior School advising of its change of status to an Academy on 1 November 2018. This departure from DCC to Hamwick Education Trust was discussed and Cllr Mrs Richards will seek advice before responding to or signing the contract. The Council will ensure the existing contract with DCC is updated to reflect the new status.
- c. The CAB 2017/18 Annual Report was received and made available to the Councillors.
- d. A response from NALC to DAPTC answering questions regarding housing funds was presented to the Council; the office to circulate this to all members.

200/18 ADOPTION OF COMMITTEE REPORTS:

- a) The report of the Environment committee held on 25 September 2018 as circulated was confirmed, adopted and signed.
- b) The report of the F&A committee held on 2 October 2018 as circulated were amended to read 'The Clerk advised members that the staff are working to maximum capacity and are unable to take on any more work. A discussion took place as to whether to employ an all rounder self-employed person to work part-time or contractors to assist the Groundstaff. Cllrs Griffin and Chase undertook to draw up a job specification and provision will be made in the 2019/20 budget.' They were then confirmed, adopted and signed.
- c) The report of the Planning committee held on 9 October 2018 as circulated was confirmed, adopted and signed

201/18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:**Report by Cllr Mrs J M Richards – Lytchett Minster & Upton Town Council**

The Mayor reported on her attendance at recent Civic events which included visits to Sherborne, Dorchester and Lyme Regis.

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201/18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:(Cont)**Report by Cllr F Drane – Purbeck District Council**

The meeting was held at the Purbeck School Wareham .

Reason for the change of venue was the Purbeck Local Plan Pre-submission draft (2018 to 2034)

The normal PDC Council meeting took place

Policy Group –Support for Local youth clubs .

Resolved that a report be submitted to Council recommending1. A grant of £10,000 each be given to the Swanage and Purbeck Development Trust and the Purbeck Youth and Community Foundation 2. Authority be delegated to the Chief Executive to provide similar grants to other youth clubs in the district, in consultation with the Leader of the Council, the Community and involvement Portfolio Holder and the relevant local members.—3.

The cost of the grants be met from the Councils General Reserves.

In relation to the reference to facility in Upton ,the Communities and involvement Portfolio Holder explained that this had been closed for two years and he was unaware of any discussions relating to its retention.

Purbeck Local Plan .

The public raised a lot of relevant questions with some being answered and some to be looked at .

I raised on page 61 and 62 ..Policy H6 Lytchett Matraves.

Improve accessibility between lytchett Matravers and Lytchett Minster by forming or improving defined walking and cycling routes between the villages?. provide financial contribution for local health in fracture and education .

I asked for this to be given attention as I had been asking for this over a number of years .

Page 62 Upton Surgery The Adam Practice .The Clinical Commissioning Group .has advised the Council that financial contribution are needed for an extension to the surgery. The level of contribution per new home will be calculated by applying policy I1.—I pointed out the Surgery needed to be extended but its present position did not allow an extension and need to be investigated.

The site falls inside the catchment areas for Upton Infants School Upton Junior School and Lytchett Minster School .After consideration the size and capacity of these schools .District County Council has stated that financial contributions are needed for extensions to the schools .The level of contribution per home will be calculated by applying I1—I pointed out that extensions would not be viable and DCC had indicated a new School would be built and I have spoken to the Lee Estate and they say the land is there waiting for DCC to build the new school but to date the Council has not seen a drawing or and advancing towards the new school .

Report by Cllr W T Pipe – Dorset County Council

Local Government Organisation: After the confirmation of Mr Matt Prosser as the Chief Executive of the Shadow Dorset Council, things are moving at an ever greater pace towards the unification of the District & Borough Councils which will for the Dorset Rural Unitary Authority which comes into force on the 1st April next. As announced in an earlier report, the issues of planning & licensing will be dealt with after the creation of the new authority; possible up to eighteen months – two years hence. There is still much to do, particularly around budgets and filling the new positions within the new authority.

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201/18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS: Cont**Report by Cllr W T Pipe – Dorset County Council (cont)**

Health Scrutiny: The Task & Finish Group set up to establish if there is a case for referral to the Secretary of State has now heard from both the Residents of Dorset (not including Bournemouth & Poole) and the Clinica Commissioning Group. The evidence has been evaluated and the decision of the Task & Finish Group whether to refer the proposals contained within the Clinical Services Review of the CCG will be made public in a recommendation to the Dorset Health Scrutiny Committee at it's meeting tomorrow afternoon. The Committee will then decide in a very democratic fashion after debate to accept or decline the recommendation from the Task & Finish Group. Those opposed to the recommendations made by the CCG lost their Judicial Review in the High Court, London, but were given the right to appeal that decision.

Police & Crime Commissioner Panel: At the meeting of the panel on the 27th September, the main agenda item was the proposed merger of the police forces of Devon & Cornwall with that of Dorset. According to the Devon & Dorset Crime Commissioner, it would appear that the D&C Force would not be in an advantageous position in allowing a full merger with the Dorset Force. She encouraged the continued work of the 'Joint Committee' of the existing Police Forces which will continue to save Dorset Police considerable amounts of money in years to come. To me, it sounds more likely she hasn't the stomach for a fight with her senior officers who are more than likely than Dorset Officers to lose their jobs; after all, there are more superintendants in Plymouth than there are in the whole of Dorset!!! An opportunity missed, perhaps?

Criminal Justice Board, Community Safety Partnership and Police & Crime Commissioner Panel: The first exploratory meeting has taken place between DCC officers, the Chairmen and Vice Chairmen of the three proposed partners in forming an over-arching body to co-ordinate policy implementation and there seems to be agreement to move this exciting idea forward before the demise of the various councils in April 2019.

Purbeck Local Plan: The draft local plan went through the District Council this month without the inclusion of Parcel 23. As I have said previously, any attempt to downgrade this parcel will be strongly opposed by myself and others.

Report by Cllr P F Johns – flood warden

Meeting on 4th October with Oran Balaz a Project Manager with the DCC Flood Risk Management Team and with Cllr Paul King.

Oran had completed his hydraulic modelling of the flood risk situation in Lytchett Minster Village and for a one in 30 years storm only 3 properties were found to be at risk of flooding in the village, two of which are commercial properties leaving only one residential property at risk of flooding. For a 1 in 75 years storm there are only 3 residential properties shown to be at risk of being flooded. With those findings Oran considered that the DEFRA criteria may not provide the funding for a large flood prevention scheme for the village. Oran was going to have a meeting with the Environment Agency to discuss this.

A further meeting had been arranged for the 23rd November with Cllrs. Pipe, Griffin and Johns plus members of LYMP Watch and the local land owners to discuss the situation.

Report by Cllr M Chase – Speed Watch

Cllr Chase reported on his attendance at the annual Speed Watch Annual Conference; Upton Speed Watch are working with the police to confirm any additional roads in the town to be monitored.

202/18 TO CONSIDER JOINING THE LYTCHETT BAY NATURE PARK PARTNERSHIP:

It was proposed, seconded and **RESOLVED** unanimously to join this partnership. Cllr Griffin reported that Birds of Poole Harbour (Shaun Robson) has offered his services to facilitate the partnership; and LMUTC will offer the use of the Chamber as a contribution.

203/18 TO CONSIDER GRANT AID APPLICATIONS:

Grant Aid applications were received from Age Concern, Upton In Bloom, PACT and LUBCA. It was proposed and seconded that the sum available of £1500 be awarded to Age Concern. It was then proposed and seconded that Upton In Bloom, PACT and LUBCA should be awarded the amounts they requested with the remainder going to Age Concern. A vote was taken on the amendment and this was

RESOLVED with 5 for and 3 against.

The amounts awarded are:

Age Concern	£506.00
Upton In Bloom	£435.00
PACT	£275.00
LUBCA	<u>£284.00</u>
Total	£1500.00

Cllrs Drane and Pipe left the meeting at this point.

204/18 TO RECEIVE THE EXTERNAL AUDITORS REPORT FOR 2017/18:

It was proposed, seconded and **RESOLVED** that this be accepted.

205/18 TO CONSIDER PURCHASE/LEASE OF PHOTOCOPIER:

Cllr Mrs Richards advised she is still awaiting additional quotes; the councillors agreed for her to make the final decision once she has received all the requested information.

206/18 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

207/18 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:

It was proposed, seconded and **RESOLVED** that the accounts for October 2018 be approved.

208/18 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

1. Cllr Pipe advised the pedestrian refuge for Dorchester Road (outside the Methodist Church) is scheduled to start imminently.
2. Cllr Griffin requested the office ask DCC Parking Enforcement Officers patrol Purbeck Close, following the installation of the driveway protection lines.
3. Cllr Griffin requested an item be added to a future agenda 'To Discuss Ways In Which LMUTC can support Age Concern'.
4. Cllr Griffin asked Council to consider the provision of another Information Board relating to the role of Upton during World Wars I and II.

There being no further business, the Chairman closed the meeting at 8.45 p.m.

Chairman.....

Date.....