

## LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY** the **20 February 2018** and commenced at 7.30 p.m.

**PRESENT:** Councillor Mrs J M Richards in the Chair  
 Councillor Mrs M Pryor  
 Councillor J C Small  
 Councillor P F Johns  
 Councillor J R Burns  
 Councillor M Chase  
 Councillor R Holloway  
 Councillor Mrs M Turner

**Also in attendance:** Mrs K Wright, Town Clerk  
 Mrs B Lake, Office Manager

**279/17 DECLARATIONS OF INTEREST:**  
 None.

**280/17 APOLOGIES:** Councillor R Griffin (unwell)  
 Councillor F H Drane (PDC meeting)  
 Councillor Mrs R J Wood (unwell)  
 Councillor Mrs J Marston (holiday)  
 Councillor K Brooks (work commitments)  
 County & District Councillor W T Pipe (with apologies)

**281/17 MINUTES:** of the Town Council meeting held on the 16 January 2018 as circulated were confirmed and signed.

**282/17 CLERKS REPORT:**

- a. **Minute 173/17 Request for Town Council Support for Improved Broadband for the Town's Outlying Communities.** No further information.
- b. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** Letters have been sent to the residents to advise of the decision to move forward with the sale of this land. The developers have advised that they will be looking to submit a planning application in about 8 weeks time.
- c. **Minute 2987/17 CCTV Upgrade for The Grove** Training has been completed, and the Assistant Groundsman will produce a user guide. Some of the new cameras have been replaced due to a manufacturers fault with misting, and this work has been undertaken by the contractor at no cost to the Council. There have been a couple of occasions where reports have been made to the Police about possible crimes being undertaken in the locality and this was captured and available for the Police to view clearly on the new CCTV system.

**283/17 CORRESPONDENCE:**

- a. Correspondence was received from the Chief Executive, PDC regarding nominations for the Queen's 2019 New Year honours list. Nominations must be submitted by Monday 19 March 2018.

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**283/17 CORRESPONDENCE:(Cont)**

- b. Information regarding the Community Emergency Response Plan template produced by the Dorset Local Resilience Forum was received from Scottish and Southern Electricity Networks. Council agreed to get them to talk about the production of a fixed resilience plan.
- c. A letter was received from the Talbot Village Trust advising that they are unable to help with funding for the Recreation Ground car park as they can only give to registered charities.
- d. A letter of thanks was received from Dorset and Somerset Air Ambulance for the donation of £300 from the 2017 Christmas event.
- e. A request for a financial contribution was received from the Dorset Youth Association. They will be advised to apply to the Town Council via the grant aid process.

**284/17 ADOPTION OF COMMITTEE REPORTS:**

- a) The report of the Environment committee held on 23 January 2018 as circulated was confirmed, adopted and signed.
- b) The report of the Amenities committee held on 6 February 2018 as circulated was confirmed, adopted and signed.
- c) The report of the Planning committee held on 13 February 2018 as circulated was confirmed, adopted and signed.

**285/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:****Report by Cllr Mrs June Richards – Lytchett Minster & Upton Town Council****DAPTC (PURBECK AREA) REPORT**

I attended a meeting of DAPTC (Purbeck Area) on 31<sup>st</sup> January. A Chairman and Vice Chairman were elected for the coming year these being (Debbie Weller chair) and Peter Bowyer (vice).

The main topic under discussion was the PDC Local Plan Review and the document sent to residents. It was felt that this did not appear to give residents the full picture and we wait to see what transpires at the consultations.

The LGR (Local Government Review) was reported on by Hilary Trevorah chief exec of DAPTC.

There are two joint committees of representatives from Dorset principal authorities to consider future service delivery: The Bournemouth, Christchurch and Poole Joint Committee and the Dorset Area Joint Committee. These joint committees will take the key decisions needed locally to create the two new councils.

DAPTC takes the view that parish and town councils must be consulted on any future changes and respected as the most local tier of government in Dorset.

**ZURICH INSURANCE SEMINAR**

Cllr. Martyn and I attended a seminar held by Zurich Insurance; much of the content was a reiteration of last year's seminar. The need to be aware of any potential hazards and the necessity of keeping records of any faults and the actions taken to repair them, including relevant dates. There was a section on lone working which showed we are 'on the ball'. Most of the actions required we already put in practice.

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**285/17 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:****Report by Cllr F H Drane – Purbeck District Council**

The Dorset Waste Partnership report to PDC highlighted the great concern with Fly tipping. An enhanced relationship between the Service and Dorset Police asking the public to be vigilant and the use of CCTV technology were crucial means of being able to significantly reduce that practice.

The group considered that education and awareness could play a significant part in targeting litter being discarded without regard, particularly from moving vehicles so that those responsible might reflect on the consequences of their action. This had become more prevalent over the years with the (not my word, Nomadic eating culture) now apparent coupled with the prominence of the takeaway and fast food outlets town centres. To this end the group considered that another practical means of avoiding the escalation of enforcement action was in setting an example, as in Parish Councils organising rubbish collection volunteer groups, it was felt that those in the public sector could play some part in this. A scheme had been introduced in Weymouth and Portland on a trial basis to address littering, with £40 fixed penalty being imposed for infringements where could be readily determined. This was seen to have been of some benefit -particularly as a deterrent -but the overall success of the scheme had to be determined once it had run its course. The Group would be updated in time on how it had been.

The DWP should have made their inquiries in more detail as it is obvious they are not aware of the KEEP UPTON TIDY group I started 9 years ago picking up litter 3 times a year with the help of the public and some of the public doing their own area. I also notice DWP say nothing on who will fund the groups and who will arrange the insurance. KUT had to do this on their own with the Group searching for funding and insurance. Our first litter pick cost us £90 insurance for two hours until the Group obtained the help from Dorset Wild Life Trust who took the Group into their insurance.

The Report Public Questions and Statement for the Dorset Scrutiny Committee on 20 December 2017. Is very detailed in why the A&E and Maternity services at the major Emergency Hospitals should not be moved to Bournemouth.

Services Budget Summaries 2018/2019 Cultural Related Services.

Purbeck Sport Centre -2016/2017 Actual 159,216—2017/2018 440,840 --- 2018/2019 463,640, I know I keep on about the PSC and how much it is costing the public the reports only say things are getting worse /The Sports Centre Financial Report -Whole year 2016-2017.reported by Kieren Hasler - Business Manager .is full of wore .Overall the Centre is running on a very slim financial margin, bearing in mind the PSC receives a very large amount from PDC and DCC.

Tax Base each Parish /Town –Lytchett Minster &Upton –2.807.16

Adoption of the Street Naming and Numbering Policy. This report is worth reading as in the past it has caused a few problems. This report is to seek approval to adopt the street naming and numbering policy.

**286/17 TO DISCUSS THE PRODUCTION OF AN ANNUAL NEWSLETTER:**

After discussion it was agreed to revert back to producing a professional newsletter. All Councillors will be asked to make a small contribution to be submitted to the office by Friday 2 March. Cllr Mrs Richards will then undertake the editing of the newsletter.

**287/17 TO SET A DATE AND FORMAT FOR THE ANNUAL ASSEMBLY:**

It was agreed to use the same format as last year and the police will be approached to ask if they can give a talk on crime prevention. The date, at the end of April/beginning of May, will depend on the availability of St Dunstan's Church.

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**288/17 TO DISCUSS THE APPOINTMENT OF A PUBLICITY CHAMPION:**

A discussion took place and it was decided to suspend the Town Council social media accounts for the immediate future. An item ‘To discuss a Communication Strategy’ will be included on the Agenda of the next F&A committee meeting.

**289/17 TO RECEIVE AN UPDATE ON THE GROVE ENHANCEMENT:**

Minor problems with the heating and the showers have been fixed. Consideration will be given to providing a disabled space in the car park. Work on the trees is currently underway. A new lease is in the process of being drawn up and the Turbary Trustees have suggested that the Town Council either pay rent or take over the management of the trees. An item ‘To consider storage at the Grove’ will be included on the agenda of the next Amenities committee.

**290/17 TO DISCUSS THE POSSIBLE CLOSURE OF THE LADYBIRD PLAYGROUP:**

See Democratic Session. After discussion it was agreed to write to the Director of Children’s Services, DCC in support of the Playgroup, and also write to Ofsted to ask if the date of the inspection could be brought forward.

**291/17 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:**

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

**292/17 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:**

It was proposed, seconded and **RESOLVED** that the accounts for February 2018 be approved.

**293/17 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:**

- a) Cllr Mrs Richards requested that any publicity with pictures of the Mayor should also include her name.
- b) PA 6/2017/0667 Organford Manor Country Park Homes will be considered at the PDC planning meeting on Wednesday 28 February and Cllr Johns will speak on behalf of the Town Council.
- c) Cllr Chase raised the matter of Lympwatch enquiring about a neighbourhood plan. The Town Council have previously considered a neighbourhood plan and decided against it. However a plan just for Lytchett Minster has not previously been considered and this will be included on the agenda of the next Planning committee. In the meantime PDC will be contacted to ascertain what funding is available.
- d) Cllr Burns will attend the DAPTC meeting on Friday 23 February 2018 in place of Cllr Mrs Richards.

**There being no further business, the Chairman closed the meeting at 9.45 pm**

Chairman.....

Date.....

**DEMOCRATIC SESSION:**

Representatives from the Ladybird Playgroup attended the meeting to seek the support of the Town Council due to an incident which has caused Dorset County Council to withdraw funding as from 9 March 2018 until such time as the next Ofsted inspection takes place. In the interim the playgroup have appealed against this decision and have the support of the local MP. They requested the Town Council support the group and highlight to DCC what a valued and much needed community resource they are and that should it close, whether temporarily or permanently, then it could have a long term detrimental effect on the current and future pre-school children of the town. See minute 290/17.