

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A **MEETING** of the **TOWN COUNCIL** was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **TUESDAY the 18th December 2018** and commenced at 7.00 p.m.

PRESENT: Councillor Mrs J M Richards in the Chair
 Councillor Mrs M Pryor
 Councillor J C Small
 Councillor P F Johns
 Councillor R Griffin
 Councillor J R Burns
 Councillor Mrs R J Wood
 Councillor M Chase
 Councillor Mrs J Marston
 Councillor K Brooks
 Councillor S McKell

Also in attendance: Mrs B Lake, Office Manager
 Mrs S Samways, Admin Asst

291/18 APOLOGIES: Councillor F H Drane (family commitments)
 Councillor R Holloway (work commitments)
 Councillor Mrs M Turner (family commitments)
 Councillor P King (personal)
 County Councillor W T Pipe (holiday)
 Mrs K Cane, Town Clerk (unwell)

292/18 DECLARATIONS OF INTEREST:
 There were no declarations of interest.

293/18 MINUTES: of the Town Council meeting held on the 20th November as circulated were confirmed and signed.

294/18 CLERKS REPORT:

- a. **Valuation Report Regarding Land at Hibbs Close and its Potential Disposal.** Cllr Mrs Richards advised the builders interested in purchasing this land for development are still liaising with Purbeck District Council and a local company specialising in disability living.
- b. **Minute 343/17 & 75/18 To consider possible transfer of land parcels from Purbeck District Council.** See Minute 298/18.
- c. **Minute 69/18 Young People in Upton.** No further progress on the noticeboard at the Recreation Ground.
- d. **Minute 123/18 To discuss the renewal of the lease of the Recreation Ground.** This will be raised at the next meeting of the Turbary Trustees in January 2019.
- e. **Minute 150/18 Risk Assessment of land susceptible to trespass within the Town.** See Items of Report.

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294/18 CLERKS REPORT: (cont)

- f. Minute 199/18 Agreement between the Town Council and Hamwick Education Trust for use of the Recreation Ground.** The Trust have been advised that the annual fee will increase to £3850 with immediate effect and a response is awaited. No further response has been received.
- g. Minute 202/18 Lytchett Bay Nature Park Partnership.** The next meeting is scheduled for Wednesday 19 December at the Town Council Offices.
- h. Minute 205/18 Purchase/lease of Photocopier.** The new photocopier is now in use. Options for disposing of the old machine will be investigated.
- i. Minute 246/18 Local Government Review.** A letter was sent to the Boundary Commission requesting a change of name from Lytchett Matravers and Upton to Upton and the Lytchetts. A response was received stating that the order implementing the review of the new Dorset council is currently before Parliament and the expectation is that it will be approved before Christmas. Unfortunately that means it is not possible to amend it – Parliament can only approve or refuse orders in their entirety – and there is insufficient time to change a ward’s name before the May elections. However, there is provision in the legislation for councils to change ward names, although this would require the consent of the Boundary Commission if it’s within five year of their Order being made. This would need to be led by Dorset County Council after the elections.

295/18 CORRESPONDENCE:

1. A letter was received from a resident relating to the recent incident near Upton Junior School. LMUTC to respond advising of repeated and ongoing attempts to improve the parking and driving of parents on the school run. DCC Highways Officers are also involved and have visited to assess the situation and assist with a solution. This problem also impacts the residents of Sea View and St Martin’s Roads, creating difficulties for Emergency Services negotiating access. After discussion it was agreed;
 - i. LMUTC raise an urgent request to DCC Highways for time-specific double yellow/white lines; similar to the restriction on Guest Road.
 - ii. LMUTC to investigate the possibility of employing a warden to patrol at peak times.
 - iii. LMUTC to request DCC Parking Services patrol at peak times
 - iv. LMUTC to request an urgent meeting with Upton Junior School Trust (invite DCC Rob Camp) to discuss ways of addressing this issue.
2. A letter was received from The Royal British Legion thanking LMUTC for making the 2018 Remembrance Parade a success. Cllr Chase advised he and Cllr Brooks will continue to meet with RBL regularly to ensure a continued working relationship regarding community events.

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296/18 ADOPTION OF COMMITTEE REPORTS:

- a) The report of the Environment committee held on 27 November 2018 as circulated was confirmed, adopted and signed.
- b) The report of the Amenities committee held on 4 December 2018 as circulated was confirmed, adopted and signed.
- c) The report of the Planning committee held on 11 December 2018 as circulated was confirmed, adopted and signed

297/18 REPRESENTATIVES REPORTS/DORSET COUNTY COUNCIL MATTERS:

Report by Cllr Mrs J M Richards

Purbeck Area DAPTC Meeting 21st September 2018:

See attached report

Cllr Mrs JM Richards also reported on the many enjoyable Civic Christmas Events she and Cllr Mrs M Pryor have attended recently.

Report by Cllr Mrs M Pryor

Christmas Parade & Carols 6th December 2018

Cllr Mrs Pryor thanked everybody for all the help and support which made this event a great success, despite the very wet weather. Public attendance both around the parade route and at the Community Centre was good; and the school choir and jazz band were very well received. The raffle and street collection raised £180 which will be divided between the Mayor's two Charities, The Leg Club and Birds of Poole Harbour. Cllr Mrs Richards requested any photos of the event as evidence for 2019 In Bloom judging.

Report by Cllr Johns – Flood Warden

Cllrs Johns and Griffin reported on a positive meeting with the PDC Flood Risk Manager recently. The resulting report on flood risk areas in Lytchett Minster has now been received with information regarding potential funding for properties at risk.

298/18 TO CONSIDER THE POSSIBLE TRANSFER OF LAND PARCELS FROM PDC:

After confirming LMUTC are liable for all legal fees, it was proposed, seconded and

RESOLVED to proceed with the transfer of land parcels from PDC. LMUTC to contact our solicitor to begin this.

299/18 TO RECEIVE THE LATEST FINANCIAL SUMMARY OF ACCOUNTS:

This was reviewed by the committee and it was proposed, seconded and **RESOLVED** that the financial summary of accounts up to the end of the month be approved.

300/18 TO APPROVE ACCOUNTS FOR PAYMENT AND TO INSTRUCT MEMBERS TO SIGN CHEQUES AND AUTHORISE PAYMENTS:

The Grove gas supplier will be challenged regarding compensation for repeatedly wrongly addressing invoices, resulting in delayed payment..

It was then proposed, seconded and

RESOLVED that the accounts for December 2018 be approved.

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301/18 ITEMS OF REPORT (INCLUDING PUBLICITY OPPORTUNITIES) AND MATTERS FOR FUTURE AGENDAS:

1. Cllr Griffin advised he met with an alternative Tree Surgeon regarding the works at Poole Road wall; no quote has yet been received. An item to consider these tree works will be included on the agenda of the next meeting of the Environment Committee (22nd January 2019)
2. Members were informed of recent substantial damage to the Recreation Ground pitches following a sporting event. LMUTC to contact the hirers to advise i) LMUTC must always be informed of tournaments in advance of the event, ii) LMUTC Weekend Caretaker must always be informed to perform a pitch inspection and confirm the ground is suitable for play, and iii) request compensation for the weekend football revenue lost. LMUTC to investigate the original agreement established. LMUTC to review the table of fees relating to tournaments and large events.
3. Cllr Johns requested an item to discuss the road leading to Upton Health Centre be included as an item on the next meeting of the Environment Committee on 22nd January 2019.
4. Cllr Chase raised concerns that LMUTC must conform with all Health & safety regulations. Cllrs Chase and Brooks will liaise to compile check sheets for the Grounds Staff to complete.
5. Cllr Mckell reported on the vandalism at the skate park. The Ground staff will remove the damaged panels. An item to discuss the future of the skatepark will be included on the agenda of the next Amenities meeting on 8th February 2019.
6. Cllr Chase raised concerns over outstanding matter in the Clerks absence; Cllrs Griffin and Chase will meet to address these.
7. Cllr Mrs Richards officially recorded a note of thanks to the Office Staff for their increased efforts in the absence of The Clerk.
8. Cllr Chase requested the list of sites vulnerable to Travellers is posted on the Members Area for all councillors to review.

There being no further business, the Chairman closed the meeting at 8:05 p.m.

Chairman.....

Date.....