

LYTCHETT MINSTER & UPTON TOWN COUNCIL

A meeting of the **AMENITIES** Committee was held in the Council Chamber, 1 Moorland Parade, Moorland Way on **Tuesday the 6 November 2018** which commenced at 7.00 p.m.

PRESENT: Councillor Mrs M Pryor (in the Chair)
Councillor M Chase (V/Chair)
Councillor J C Small
Councillor F H Drane
Councillor Mrs R J Wood
Councillor S McKell
Councillor Mrs J M Richards (Mayor)

Also in attendance: Mrs B Lake, Office Manager
Mrs S Samways, Admin Asst

223/18 DECLARATIONS OF INTEREST AND APOLOGIES FOR ABSENCE:

There were no Declarations of Interest; and apologies were received from
Councillor Mrs J Marston (personal)
Councillor K Brooks (work)
Councillor R Holloway (unwell)
Councillor Mrs M Turner (personal)
Mrs K Wright, Town Clerk (unwell)

224/18 CLERKS REPORT:

- a. **Minute 311/17 Memorial for Charles Hancox.** This was due to be discussed at a meeting of the Turbary Trust on 12th September, LMUTC are still awaiting a response.
- b. **Minute 264/17 Update on meeting with Upton FC (Lytchett and Upton Red Triangle FC).** It was agreed a meeting with all the football teams should be set for early 2019.
- c. **Minute 132/18 Upton Urban Park Bike Project.** See attached report.
- d. **Minute 101/18 Floodlights at The Recreation Ground.** See Minute 227/18.
- e. **102/18 Storage Container at The Recreation Ground.** The Turbary Trust refused LMUTC request for 2 further storage containers at the Rec, but have permitted 1 additional container of the same size.
- f. **Minute 120/18 Use of Inflatables on Upton Recreation Ground.** Following more recent accidents involving inflatables at public events nationally, it was suggested that inflatables should not be allowed on Upton Rec.
- g. **Minute 122/18 Upgrade to Redwood Road Play Area.** LMUTC have not received a response following their suggestion residents form their own Community Task Force. Cllr Mrs Richards advised an independent survey of the train raised only minor issues, nothing structurally dangerous to users.

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224/18 CLERKS REPORT: (contd)

- h. Minute 125/18 Memorial ‘Making Safe’ Policy.** The Clerk is in the process of drafting a policy.
- i. Minute 127/18 Removal of Cattle Grid at the Slough Lane Allotments.** The cattle grid was removed on Monday 5th November.
- j. Minute 128/18 Removal of Cricket Wicket.** See Minute 228/18..
- k. Minute 130/18 Forward Plan for Amenities 2018-2023.** Members previously provided The Clerk with items for consideration.
- l. Minute 135/18 Remembrance Day Parade.** Arrangements are all in place; All Councillors were reminded to meet at the Royal British Legion at 10:15 for 10:30 Parade on Sunday 11th November.

225/18 CORRESPONDENCE:

- a. The ICCM Journal Autumn 2018 was passed to Cllr Mrs Pryor.
- b. The BRAMM newsletter was made available to the committee.
- c. A letter from a resident concerning the requirement of 2 separate headstones for neighbouring grave plots was received. The committee are aware, however as the ground is unsuitable for double depth plots this is the only alternative available. It is LMUTC policy to have 1 headstone per grave plot. The Office to respond to this correspondence.

226/18 TO DISCUSS THE COMMUNITY RIGHT TO BID RE THE ALLOTMENT SITE:

The Allotment Association have asked if they can bid to secure the current site as allotments. This item to be deferred until more information can be obtained; Cllr Mrs Pryor volunteered to investigate.

227/18 TO CONSIDER QUOTATIONS TO SUPPLY FLOOD LIGHTING AT THE RECREATION GROUND:

Three quotations have been provided. These are to upgrade the lamps to LED and ensure correct positioning to improve effectiveness of the lights. A manual timer sited inside The Grove has already been installed which eliminates the need for any staff to operate the lights at night. This item will be deferred until the office contacts PDC to confirm LMUTC compliancy with planning requirements. The committee discussed the potential for funding applications; Cllr Mrs Pryor to investigate funding options with the Environment Agency, and Cllr McKell to investigate any other funding opportunities available for this project.

228/18 TO CONSIDER A QUOTE FROM THE BOROUGH OF POOLE OF £1850 FOR THE REMOVAL OF THE CRICKET WICKET:

The committee discussed the possibility of LMUTC ground staff removing the cricket wicket – with hired plant etc. As the ground is wet and currently unsuitable for heavy machinery, this item to be deferred until 2019.

229/18 TO DISCUSS THE ANNUAL CHRISTMAS EVENT:

It was reported that all arrangements are in hand and going well. Cllr Mrs Pryor requested donations of shop made mince pies and other Christmas cakes and biscuits be left at the Office, along with any donations of Raffle Prizes. The official switch-on of the Christmas lights is Monday 3rd December in advance of this event on Thursday 6th December.

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230/18 TO RECEIVE UPDATE ON THE PAVILION MAINTENANCE IMPROVEMENTS:

Cllr Chase updated the committee on recent works, including new CCTV camera and improved memory capacity; and repairs to the exterior lights including them on the newly installed programmable timer. Cllr Brooks has volunteered to act as Fire Marshall and created a Fire Drill Procedure for both 1 Moorland Parade and the Grove. All staff to be trained in testing the alarm systems, and the fire drill procedure.

231/18 TO REVIEW ALL HIRE FEES ON THE RECREATION GROUND:

A selection of fees from neighbouring Recreation Grounds was presented to the committee; Cllr Mrs Richards offered to create a comparison spreadsheet, and an item 'to review all hire fees on the recreation ground' will be included on the agenda of the December Amenities meeting.

Cllr Drane left the meeting at this point.

232/18 TO RECEIVE AND REVIEW THE LATEST FINANCIAL UPDATE FOR THE AMENITIES COMMITTEE:

The committee financial update was received, reviewed and agreed.

233/18 TO RECEIVE UPDATE FROM AMENITIES COMMITTEE:

- a) **Allotments**
Nothing further to report.
- b) **Recreation Ground**
Nothing further to report.
- c) **Cemetery**
Cllr Mrs M Pryor
Cllr Mrs Pryor reported there appears to be no problems with moles at the cemetery currently.
- d) **Redwood Road Play Area**
None.
- e) **Warbler Park Play Area.**
See report from Cllr Holloway.
- f) **Pavilion Champion.**
Cllr M Chase
Nothing further to report.

234/18 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:

- a) Correspondence was received from Dorset Dogs requesting permission to hold an event (including an information stand) at Lytchett Bay View on 30th November (they have all relevant insurance and have completed risk assessments etc). the committee agreed – the Office to confirm this with Dorset Dogs.
- b) Cllr Mrs Richards and Cllr Chase reported on their successful meeting with the Football Association. The Office to make FA information relating to safety requirements available to the committee. (defibrillator, concussion, changing room specifications etc). The Office to laminate and have copies in all changing and referees rooms.
- c) Cllr Chase updated the committee on the possibility of erecting a lean-to at The Grove for the much need additional storage space of goal posts etc.

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234/18 ITEMS OF REPORT AND MATTERS FOR FUTURE AGENDAS:(Cont:)

- d) Cllr McKell (on behalf of his neighbours) wished to thank Keep Upton Tidy Group for the recent Litter Pick.

There being no further business, the Chairman closed the meeting at 8.50 pm

Chairman.....

Date.....