

There will be a meeting of the **Lytchett Minster & Upton Town Council** which will be held on **TUESDAY 20 MARCH 2018** at 1 Moorland Parade, Moorland Way, Upton at **7.00 pm**.
Apologies for absence should be given to the Chairman/Clerk prior to the meeting.

Signed: Karen Wright, **Town Clerk**
14 March 2018

There will be a **DEMOCRATIC SESSION** at approximately 8.15 pm when members of the press and public will be invited to raise questions with members of Council.

AGENDA

1. To receive Declarations of Interest and apologies for absence.
2. To explore possibility of a Neighbourhood Plan for Lytchett Minster Village and Satellite Hamlets with Sue Bellamy, PDC (7.05 pm)
3. To receive the Minutes of the meeting held on 20 February 2018.
4. To receive the Clerk's Report.
5. Correspondence: a) Purbeck Film Festival
b) DAPTC – Bournemouth, Christchurch & Poole Joint Committee
6. Reports of Committees:
Environment 27.2.18 – No recommendations
Planning 6.3.18. – No recommendations
Amenities 6.3.18 – Recommendation 315/07, 316/17 and 318/17
Planning 13.2.18 – No recommendations
7. Representatives Reports (including LUBCA)/Purbeck District/Dorset County Council Matters.
8. To consider co-option of a councillor.
9. To consider possible transfer of land parcels from Purbeck District Council.
10. To confirm, review and approve the following:
 - Financial Risk Assessment
 - General Risk Assessments
 - Asset Register
 - Effectiveness of the Internal Audit
 - Insurance for 2017/8 and 2018/9 (Years 1 and 2 of 3 Year Agreement)
 - Health and Safety Policy

11. To receive an update on the Grove enhancement.
12. To receive the latest financial summary of accounts.
13. To approve accounts for payment and to instruct members to sign cheques and authorise payments.
14. Items of report (including publicity opportunities) and matters for future Agendas.

The next full Town Council meeting will be held on 17 April 2018 at 1 Moorland Parade, Moorland Way, Upton at 7.30 pm.